

BISWA BANGLA MARKETING CORPORATION LIMITED

Karigari Bhawan, Room No - 009, Ground Floor, Plot No B/7, Action Area – III,

New Town, Rajarhat, Kolkata – 700 160

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CIN – U52100WB2014SGC204751

Date: 12 July 2021

SHORT TENDER NOTICE

N.I.T. No.: BBMCL/MASK/NIT02(e)/2021-2022

Sealed quotations are hereby invited from manufacturers/ bonafide suppliers for procurement of the following Masks of following category by Biswa Bangla Marketing Corporation Limited:

Three-Layer Knitted Fabric mask (Total Quantity 6.35 lakh to be delivered):

Specification of the Masks

1. Finished size:

7.5 inch length (without border) X 5.5 inch width (with border)

2. Folding loop (knitted) joined at edges as per the approved sample

3. Count of the Yarn: 24s-30s, combed cotton yarn (single jersey fabric)

4. GSM 155-170

5. Colours, Print and Font must be as per the approved Sample

6. Design: Inscription of “ জয় বাংলা ” and “ পশ্চিমবঙ্গসরকার ” to be printed in the specific font sizes and colours as per the approved samples. Placement of the same on the outer layer in the centre must be strictly as per the approved samples.

Online quotations are hereby invited by Biswa Bangla Marketing Corporation Limited from **eligible and qualified Manufacturer/ Supplier** for supply of the aforementioned masks as per the above specifications.

Bids should be submitted online at <https://wbtenders.gov.in/nicgep/app> for supply of the following separate packages/ consignments.

Specifications for the Package/ Consignment

- Package must comprise 6,35,000 units/ pieces of masks as specified above.
- Minimum 1,000 to a maximum of 5,000 pieces/ units should be there in one box.
- Bundles of 100.

Quotations must be submitted **online only** at the e-tender portal (<https://wbtenders.gov.in/nicgep/app>) by **11:00 AM** of **19th July 2021**. **Earnest Money Deposit (EMD) of Rs. 1,00,000.00 (one lakh only)** will have to be paid online by the bidder at the same e-tender portal.

The bidders should submit online, supporting documents that clearly demonstrate their status as a garment manufacturer/bonafide supplier of mask or similar items of health category like PPE coverall, Apron etc. Some examples of documents that may be submitted online are Supply Order received from government/ private health agencies, Udyog Aadhar Memorandum (UAM) certificate etc.

Only the bidders who can clearly establish their credential as garment manufacturer/bonafide supplier through supporting documents, submitted online, would be considered. Bidders must have **daily production/supply capacity of at least 20,000 masks as per the specifications mentioned herein**, demonstrated with documentary evidence (to be submitted online).

Important Date & Time Schedule:

Sl. No.	Particulars	Date & Time
1.	Date of uploading (Publishing) of N.I.T. Documents (Online)	12.07.2021 at 10:00 AM
2.	Documents download start date (Online)	12.07.2021 at 10:00 AM
3.	Bid proposal submission start date (Online)	12.07.2021 at 10:00 AM
4.	Pre-Bid Meeting (Refer to Sl. No.11)	14.07.2021 at 03:30 PM
5.	End date of submission of Sample Masks, desired as per the specification of the Reference Masks as displayed at the Office of BBMC Ltd., Karigari Bhawan, Rajarhat, Kolkata - 700 160. (before the opening of Technical Bids)	19.07.2021 at 10:30 AM
6.	Bid proposal Submission end date (Online)	19.07.2021 up to 11:00 AM
7.	Opening date for Technical Bid (Online)	19.07.2021 at 12:00 PM
8.	Opening date for Financial Bid (Online)	19.07.2021 at 03:00 PM
9.	Place for opening of Technical & Financial Bid	Office of BBMC Ltd., Karigari Bhawan, Room No. 009, Ground Floor, Plot No. B/7, Action Area – III, New Town, Rajarhat, Kolkata – 700 160.

Detailed terms and conditions for submission of bid documents/samples etc. are mentioned below:

1. Tender process will be in two parts:
 - a) Technical Bid to be submitted online only
 - b) Financial Bid to be submitted online only
2. Samples of Masks (with the required colour combination) is to be submitted in sealed envelope separately at the aforementioned office of BBMC by the abovementioned date and time. If the samples, submitted by a bidder do not comply with the specifications (mentioned above) of the Reference Sample Masks, exhibited at the office of BBMC, the bid of such bidder will be summarily rejected.
3. **Documents for Technical Bid (to be submitted online):**
 - a. Documents establishing status of Bidder as garment manufacturer/bonafide supplier like UAM registration.
 - b. Turnover of the bidder in the last 3 financial years
 - c. Trade License
 - d. Previous experience of supply of similar items in the last one year along with valid Completion Certificate/ Self Declaration or Undertaking by Authorised Person on organisation's letter head.
 - e. Copy of GST Registration Certificate
 - f. Copy of GST Return for the FY: 2018 - 2019 and 2019 - 2020.
 - g. Copy of PAN card
 - h. Copy of Income Tax Return for FY: 2017 - 2018, 2018 - 2019 and 2019 – 2020
 - i. Brief Profile of the bidder.
 - j. Preference will be given to parties experienced in manufacturing similar type of mask.
4. Only those bidders, qualifying in the technical bid, would be considered for financial evaluation. Samples of masks submitted should strictly conform to the specification.
5. In Financial Bid (submitted online only), the quoted rates must include transportation cost up to the office of Biswa Bangla Marketing Corporation Limited, Karigari Bhawan, Room No. 009, Ground Floor, Plot No. B/7, Action Area – III, New Town, Rajarhat, Kolkata -700 160.
6. The supply should **begin by 25th July 2021** and should be completed **by 10th August 2021**. **At the time of submission of bids, suppliers should indicate the daily quantity that they can supply, starting from 25th July 2021.**

7. Successful bidder will have to submit a **Performance Security** for an amount of **6% of ordered value** in the form of Bank Draft/Bank Guarantee in favour of “**Biswa Bangla Marketing Corporation Limited**”.
8. The quoted price of masks may be negotiated by a Committee constituted by the Department of MSME and Textiles, Government of West Bengal.
9. Suppliers, willing to supply at approved rate will be given order based on their production capacity, financial strength, experience in supply of masks and the entire order may be distributed amongst more than one supplier.
10. If the requirement for the Masks increases/decreases in due course of time, the supply order given under this tender may be extended/reduced by 50%. The supply order may also be curtailed or enhanced subsequent to placement of the orders based on performance of suppliers in meeting the timelines for supply at the specified quality. All decision taken by the authority of BBMC will be final.
11. Online Pre-bid meeting: Meeting Link: [https:// meet.google.com/qhz-uypu-uiy](https://meet.google.com/qhz-uypu-uiy)
12. All consignments/ lots of supplies will be subjected to strict quality control procedure as may be devised by the authority, and only the lots which pass in the said quality tests will be accepted.

The authority of Biswa Bangla Marketing Corporation Limited reserves the right to reject/cancel the bid without assigning any reason whatsoever.

Managing Director
Biswa Bangla Marketing Corporation Limited