



Meeting Minutes
May 15, 2024
10:30 AM

The May 15, 2024, meeting of the Alabama Virtual Library Council was called to order at 10:38 AM by Council Chair, A. P. Hoffman.

Minutes were prepared by Cristin Dillard, Council Secretary.

Minutes approved as official: July 17, 2024.

Members in Attendance (Quorum established)

John-Bauer Graham, ACHE
Cristin Dillard, ALSDE
Susanne Estes, ALSDE
Chante Calhoun, ACCS
A. P. Hoffman, ACCS
Amy Smith, ACCS

Ronnie Smith, APLS
Nancy Pack, APLS
Liz Burgess, ASA
Beth Edwards, ASA
Bill Paine, ASA

1. **Welcome:** Council Chair, A. P. Hoffman welcomed council members to the meeting.
2. **Call to Order:** Council Chair, A. P. Hoffman, called the meeting to order and confirmed a quorum was established by conducting a roll call for attendance.
3. **Financial Report:** APLS provided a budget reconciliation report.
4. **Unfinished Business**
 - a. **Executive Director Search Update:** John-Bauer Graham requested an update on the search for an Executive Director. Cristin Dillard provided an update explaining that at this time the organizations contacted have not confirmed their agreement to hold the memorandum of agreement/understanding, but she is continuing to reach out to other organizations. The obligated funds in the FY2024 budget for the Executive Director can be requested to roll over by submitting a budget revision request and justification letter for revisions; A.P. Hoffman will discuss with APLS CFO the deadlines and process to submit these documents for the request.
5. **New Business**
 - a. **Officers for 2024-2025**
 - i. The nominating committee met and brought forth the following individuals for nomination to the respective offices:
 1. Treasurer nominee: Susanne Estes
 2. Chair: Cristin Dillard
 3. Chair Elect/Secretary: At this time, the committee requested additional time to secure a nomination for Chair Elect/Secretary due to transitions and reappointments that will take place over the next couple months, but will bring a nominee at the July meeting.
 4. No nominations from the floor were presented by council members for any of the positions: Chair, Chair Elect/Secretary, and Treasurer.
 5. A.P Hoffman requested a roll call vote to accept the committee's recommendation. The council voted to accept the committee's recommendation and Susanne Estes will be appointed to serve as Treasurer and Cristin Dillard will serve as Chair.
6. **Committee Reports**
 - a. Budget (Amy Henderson) - No new information to report.
 - b. Database Review (A. P. Hoffman) - No new information to report.



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- c. Nominating Committee (Cristin Dillard) - Recommendation provided during New Business portion of agenda.
 - d. Selection and Licensing (A. P. Hoffman) - No new information to report.
 - e. Bylaws (Nancy Pack) - No new information to report.
 - f. Legislative and Advocacy (John-Bauer Graham) - John-Bauer Graham, committee chair, reported that HB385 did not make it before the Senate for a vote and the AVL budget for FY2025 will provide level funding.
 - g. OER Commons (Kimmetha Herndon) - Kimmetha Herndon, committee chair, was not present.
 - h. Publicity (Cristin Dillard) - No new information to report.
 - i. Training (Cristin Dillard) - No new information to report.
7. Announcements/Reminders: None
8. Adjournment
- a. Cristin Dillard made a motion to adjourn the meeting. Susanne Estes seconded the motion. No discussion. Motion carrier.
 - b. Meeting was adjourned at 11:07 AM.