Dear Parent/Legal Guardian of a West High School Senior:

Third quarter grades will be mailed on Friday, March 24, 2023.

Below is a schedule of upcoming senior events. This schedule includes all major activities that you and your student will want to plan for and attend. Please share these dates with your senior so that they can participate in the positive experiences that West High has planned for all of our seniors.

It is your responsibility to purchase a cap and gown for your senior. Cap and gown purchase after February 15<sup>th</sup> will incur a late fee. If you have not purchased, please contact Josten's at 1-800-567-8367 or <u>www.jostens.com</u>

Friday, March 17 <sup>th</sup> Last day personal checks will be accepted for payments.	The Finance Office will not accept checks for payment after March 17 <sup>th</sup> . Cash only please.
Friday, April 14 <sup>th</sup> Senior Activities	Panoramic Picture and other activities for Seniors.
Monday, April 24 <sup>th</sup> -May 3rd Sign up for Graduation Speaker Tryouts-Viking Hall	Seniors may sign up in Viking Hall between April 24th and May 3rd to try out for a spot as a graduation speaker at the commencement ceremony on May 31st.
Saturday, April 29th 7:00 – 11:00 p.m. Junior-Senior Prom	The Junior/Senior Prom will be held at Pelezzio Reception Hall 1901 Chester Ave. Please make arrangements to clear your debt for child's missing books and uniforms when purchasing their prom ticket. Deadline for Guest Permission Slips is April 20 <sup>th</sup> , forms can be picked up in Viking Hall. Students MUST have a current WHS ID to attend. Dress Code will be enforced. Doors Close at 9:00 PM. No Refunds will be available. A Dance Guidelines Contract must be on file to attend.
Wednesday, May 10th 5 <sup>th</sup> lunch-Viking Hall	Josten's will hand out purchased Cap and Gown on campus during 5th lunch in Viking Hall.
Monday, May 15 <sup>th</sup> 6:00 p.m8:00 p.m. Senior Awards Night	Senior Awards Night will be held in DeMello Hall at West High School. Parents are invited to share in the presentation of community awards and scholarships.
May 22 <sup>nd</sup> , 23 <sup>rd</sup> , 24 <sup>th</sup> Senior Final Exams	May 22, Periods 1 & 2 May 23, Periods 3 & 4 May 24, Periods 6 & 7
Thursday, May 25 <sup>th</sup> College Signing Ceremony	Seniors pledging to their college of choice will receive a signing party in the gym during $6^{\text{th}}/7^{\text{th}}$ period.
Thursday, May 25 <sup>th</sup> 6:30 p.m8:30 p.m. Senior Sunset	Seniors will enjoy spending a final evening with the Class of 2023 on the football field at WHS accompanied by a DJ and activities.
Thursday, May 25th Deadline for Final Senior Clearance	This is your last opportunity to get all your books and financial obligations cleared and to turn in your West High School Class of 2023 Commencement Agreement. You must have these returned to participate in graduation. Must be turned into the Registrar's office no later than 4:00 p.m.
Friday, May 26 <sup>th</sup> Final Notification of Non-Graduation	Seniors who have been in danger of failing required classes will be given <b><u>final</u></b> notification of non-graduation status.

Friday, May 26th - Saturday May 27th 2:00 p.m. – 4:00 a.m. Universal Studios Grad Nite Tuesday, May 30th 9:00 a.m. – West High 1:15 p.m. – Civic Auditorium Commencement Exercise	<ul> <li>250 tickets will be on sale for the Universal Studios Grad Nite trip at approximately \$120.00 each. This price includes transportation and admission into the park. Students should be aware that they will be assigned a bus when they pay. You must ride your assigned bus to and from this event. You will not be able to change buses. This is a package deal. You cannot drive yourself there. Parental consent forms must be submitted when you purchase tickets from the Finance office. More information will be provided when tickets are purchased. School dress code will be enforced!</li> <li>Commencement practice will be held on Tuesday, May 30th, at 9:00am in the West High School gym and at 1:15 pm at the Mechanics Auditorium. Both practices are MANDATORY senior events. Students who do not attend both practices will not participate in the commencement ceremony. Students who attend the practice late, without prior approval, will jeopardize their right to participate in the commencement ceremony. Commencement ceremony tickets will be distributed to students during the 1:15pm practice.</li> </ul>
Wednesday, May 31 <sup>st</sup> 8:30 a.m. Senior Breakfast Hodel's catering	Students will meet in the cafeteria for a catered breakfast. Pre-sale tickets will be \$10.00 per person through May 26 <sup>th</sup> and \$18 per person at the door. Seniors will receive their Freshman letter from the archives and the Panoramic Picture will be distributed.
Wednesday, May 31st 6:00 p.m. Commencement	Commencement will be held at Mechanics Bank. Due to the size of the senior class and the seating capacity of the Auditorium, each senior will be given a maximum of 6 tickets to the Commencement ceremony. Everyone who attends must enter with a ticket, including children and infants. <u>Guests should enter before 5:50 pm or will have to wait until after the graduates march through the lobby and seated on stage before being allowed into the ceremony</u> . We encourage parents to make childcare arrangements for infants and toddlers. Students must wear business attire. No jeans or tennis/athletic shoes allowed. Graduates must be in the Mechanics Auditorium by 5:00 pm! NO exceptions!
Thursday, June 1st 9:00-11:00 a.m. Diploma Distribution	Seniors will report to the Gym Foyer to receive their diploma. Seniors will be dismissed from campus after they receive their diploma.