



THE JERSEY CITY PUBLIC SCHOOLS

FRANK R. CONWELL CAMPUS

CONWELL MIDDLE SCHOOL #4



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Dear Frank R. Conwell Middle School Parents and Students,

We are delighted to have you in the Frank R. Conwell Middle School community. Below you will find answers to many questions asked about our school.

How do I update my contact information?

You can call the school (201-946-5740) or email our clerks- Ms. Shaharzan Adams sadams@jcboe.org or Uniqua Bryant ubryant@jcboe.org.

Where do I send my immunization records?

You can share your immunization information with Nurse Farulla at jfarulla@jcboe.org.

When will I get my child's schedule?

Schedules will be available via the Infinite Campus Portal on September 1, 2024.

When will my child meet their teacher?

Students can meet some of our teachers during the JumpStart Program. We will also have an opening assembly within the first week of school for students to meet the faculty and support staff. Lastly, a list of faculty and staff is available on our school website: <http://ps4.jcboe.org>

Where can I order uniforms?

Our uniform is a navy polo shirt with an embroidered Frank R. Conwell logo. Students should wear khaki dress pants. Our online school store is already open. Purchases can be made during the summer, and your child can pick up their orders during the JumpStart Program. Please visit our "School Store" tab and Uniform Policy located both on our school website <https://ps4.jcboe.org/>

How do I log on to Infinite Campus?

The link is here: [Infinite Campus](#). There is a different account for students and parents. If you already have an account, but forgot your password or username, click on the links on the page to reset it. If you need to create an account, or if you haven't yet created an account, please go to www.jcboe.org and click on Parents Page, then Infinite Campus. This will take you to the Usage Policy. Once you have read the policy and click Agree, you will be directed to the Parent Portal URL.



Username: student ID#

Password: <first name initial><last name initial><birth date MMDDYY>

Example:

Student John Smith, Id # 1234567, Date of Birth May 1, 2000

Username: 1234567

Password: js050100

If you need help, please contact our office, and the clerks can reset your password.

How does my child access their email account?

All Jersey City Public School students have access to an email account. This account is what they will use to participate in Google Classroom with their teachers. Parents should not use this account to send emails. Emails from this jcpsnj.org account will be blocked from going to other email domains. The domain only works for internal users.

How does my child get their textbooks?

Textbooks are all online; students can access them primarily through their Clever Accounts. During the first week of school, the teachers will give students all the information they need about their textbooks and workbooks.

Can I have a supply list?

A supply list will be updated in July and available on our website at [Supply List](#). Students will be issued Chromebooks to travel to and from school to complete online assignments.

How do I get involved with the Parent Teacher Partnership?

We have an incredible parent community that supports our work here. We would love for you to join this organization. To join, contact them at <https://www.facebook.com/parentsfor4>. Please follow them on their Facebook page.

Thank you for your continued cooperation and for partnering with us to ensure the success of your children.

If you have any questions about the orientation, please do not hesitate to contact our clerks, Ms. Shaharzan Adams sadams@jcboe.org or Uniqua Bryant ubryant@jcboe.org.

You can always contact the administrators at Rstellato@jcboe.org, Lsantiago001@jcboe.org, and Msavino1@jcboe.org. We look forward to working with you this year!

Sincerely,

Richard Stellato

Richard Stellato, Principal