

Cell Phone and Electronic Device Policy 2024-2025

I - In compliance with NYC Public School's Policy (Chancellor's Regulation A-413):

- A. Students are permitted to bring the following electronic items to school: 1) cell phones; 2) laptops, tablets, iPads and other similar computing devices ("computing devices"); and 3) portable music and entertainment systems (such as iPods, MP3 players, PSP and Nintendo DS).
- B. Cell phones and portable music and entertainment systems may not be turned on or used during the administration of any school quiz, test or examination.
- C. Computing devices may not be turned on or used during the administration of any school quiz, test or examination, except where such use has been explicitly authorized by the school or is contained in an Individualized Education Program or Section 504 Accommodation Plan.
- D. Cell phones, computing devices and portable music and entertainment systems may not be turned on or used during school fire drills or other emergency preparedness exercises.
- E. Cell phones, computing devices, and portable music and entertainment systems may not be used in locker rooms or bathrooms.

II- In addition to the above, James Madison High School's School Leadership Team developed the following school-based policy:

- A. Cell phones/electronic devices may only be used for educational purposes in the classroom setting at teacher discretion. When a device is in use in the classroom, students will not:
 - 1. Answer an incoming messages or phone calls.
 - 2. Be on any social media site (Facebook, Twitter, etc...).
 - 3. Access or play any game or access any entertainment site on their device.
 - 4. Access or use any application (app) on their device unless expressly instructed to by the teacher.
 - 5. Take any picture or video.
 - 6. Upload any picture or video taken in any class to any social media site or website
 - 7. Message or email any picture or video taken in class to any person, including themselves.
 - 8. Access any type of mobile web browsing for any reason unless directed by the teacher.
 - 9. Take any picture, video or text any class assignments or assessments without permission.
 - 10. Use TikTok as it has been banned in all New York City Public Schools.

- B. Cell phones/electronic devices must be turned off before entering the building, any classroom, office, gym, library, locker room, lab, and/or auditorium.
- C.
- D. Cell phones/electronic devices may only be used in the school cafeteria or the hallways if student ID cards are on and visible.
- E.
- F. No image of any student or staff member may be reproduced by means of pictures, video, or any other electronic means.
- G.
- H. Any unauthorized use of cell phones/electronic devices will result in confiscation of the item and/or disciplinary action (see below).

III - The Procedures for Confiscation, Storage and Return of Cell Phones

- A. Students are expected to have their ID cards when entering school and must visibly wear their ID cards throughout the school day (including during extracurricular activities).
- B. When entering school, if a student does not have their ID card, their phone will be confiscated and held in room 132.
- C. When their day is over, they will be given a new ID card (free of charge) and their phone back.
- D. The second day that a student comes to school without their ID card their phone will be confiscated again and the infraction will be documented in Jupiter
- E. The third day that a student comes to school without their ID card, a mandatory parent meeting will be scheduled.
- F. If a student is seen using their phone in school and is not visibly wearing their ID card, their phone will be confiscated and returned at the end of their day.

IV – Student Discipline

Students who use cell phones and electronic devices in violation of the NYC Public School’s Discipline Code, the school’s policy and/or Chancellor’s Regulation A-413, will be subject to discipline in accordance with the guidance interventions and disciplinary responses set forth in the Discipline Code.

V - Indemnification

Students bringing cellular telephones or electronic devices to school do so at their own risk. James Madison High School will not assume any liability for any lost, stolen or damaged cellular telephone and/or any other electronic devices either in school or in their possession.