



**SCHOOL OF COMMERCE & MANAGEMENT**

**Department of Management**  
**NOTICE**

**Ref No: AJU/SCoM/DoM/2024/508**

**Date: 16.02.2024**

As a part of the *Value Added Programmes*, the Department of Management, (BBA) notifies the following schedule for the **30-Hour Short-term Certification Course in 'Financial Accounting Using Tally'**. The course will be conducted in offline mode with 30 hours of Lab Activity and Theory. The Course is open to all the Students of ARKA JAIN University, Jharkhand.

The enrolment details, eligibility criteria and further details is mentioned in the enclosed Poster and the Brochure.

For any further details please contact the course coordinator, Ms. Sudeshna Sarkar and Dr. Vijyata.

<b>Commencement Date:</b>	26 <sup>th</sup> February, 2024
<b>Day &amp; Time:</b>	Daily
<b>Venue:</b>	Computer Lab, Block A
<b>Link:</b>	Shared in the poster

*Nishakha*  
**Dr. Vishakha Joseph**  
Program Coordinator I/C  
BBA Program Co-ordinator  
School of Commerce & Management

*P. Dasg.*  
**Dr. Pompi Das Sengupta**  
Asst. Dean (UG)  
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