## Bedford 2025 CRAFT VENDOR APPLICATION

Fall Foliage	ZUZJ CITAL I	VLINDONA	FFLICAI	IOIV	
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www.bedfo	ordfallfoliagefestival.com		ds (Before Feb 1) • \$25		ED Before Feb 1) After Feb 1, add g vendors may lose their spot.
		DOUBLE BOO	OTH REQUESTED		
		ELECTRIC (+\$	50/WEEKEND)	CORNER BC	OOTH (+\$50/WEEKEND)
		VIRTUAL FESTIVAL MARKETING* (+\$35 • Online Marketing for 1 Year)			
		PAYING BY: CHE for credit card informati If you will be bringing/p please provide us with t	on. Credit Card Proce arking a trailer on the	essing Fee of 3.5% + e streets while atte	15 will be added.) ending the festival,
		State	Plate	#	
Returning vendors, please make o	changes below if the label is incorrect.				
Name					
Business Name					
Address					
	StateZip				
Cellphone #		(То	ext Messaging wil	ll be used for cor	nmunicating with you.)
Email Address That is Regula	arly Monitored				
PA Sales Tax #	Website URL or Social N	Лedia Link			
*If Participating in Virtual Festival Marketing, em	nail: 1. Photo of craft item. 2. Description/bio to pro	mote your item(s). 3. URL, Website, Ets	y, Pinterest, etc. 4. Phone # 5.	Email Address to: webmasto	er@bedfordfallfoliagefestival.com
Borough of Bedford, PA, their agents, employees, a canceled due to fire, calamity, or any other act of Go	ons: The applicant(s) has/have read the rules and regul and volunteers from all liability, damage, or loss to perso od, public enemy, strikes, statutes, ordinances, or any le n. All products for sale are handcrafted by the applicant	ons or property. <b>If accepted, we understar</b> egal authority or any cause beyond the cor	nd the enclosed entry fee shall	I not be refunded if I/we do no	ot attend or if all or part of the show is
Signature		Date			
For Committee Use Date Rec	c'dAMT P	AID \$C	HECK #	CREDIT CARD	ı

Welcome to the 2025 Festival Season! Thank you for your interest in and support of our community. Enclosed, you will find the information necessary to complete our vendor application.

<u>ABOUT THE FESTIVAL</u> — FREE TO THE PUBLIC: 2025 marks the 61st year of our Fall Foliage Festival. This annual event is run entirely by volunteers and draws an estimated 70,000 visitors to our historic town. The festival features activities and entertainment for all ages.

<u>DATES AND HOURS</u>: October 4-5, 11-12, 2025 • 9:00 AM to 5:00 PM Saturday and Sunday — Rain or Shine!

LOCATION: Historic Downtown Bedford, PA. Juliana and Penn Streets and Down by the River. Directions: From Exit 147 of the PA Turnpike, turn right and drive 3 miles into town. Follow signs for parking. Shuttle bus service is available to convenient parking areas near Bedford County Fairgrounds and Old Bedford Village. ELIGIBILITY: Open to all artists and craftspeople living in the United States. No imported items, kits, or manufactured items are allowed. Bedford Fall Foliage Festival, Inc. reserves the right to accept or reject any applicant at their sole discretion. The Bedford Fall Foliage, Inc. reserves the right to have exhibitors remove unacceptable craft items.

<u>APPLICATION PROCEDURE</u>: Enclosed is the application/contract sheet for 2025. The application must be filled out entirely and must be signed and dated. To be eligible for same space consideration, returning vendors' applications must be postmarked by Feb 1, 2025. Upon receipt, the check will be cashed but does not indicate acceptance to the show. If rejected, fees will be returned.

JURY PROCEDURE: This is a juried show. Each new applicant must include color photos representative of work, your booth display, and several photos of your workspace and products in the process of being made. Photos must be labeled with the name of the craftsperson. Photos will only be returned if SASE is included. (Please note, returning vendors need only submit photos of new products.) We reserve the right to charge a \$50 handling fee if rejected. VIRTUAL FESTIVAL: The Bedford Fall Foliage Festival, Inc. will allow participating vendors to exhibit on our website from one festival year to the next via our Virtual Festival. The vendor will pay a \$35 fee and provide up to 3 photos (preferably digitally), your URL or social media link, a short description of your crafts, and contact information for shoppers to be able to buy from you directly for one year via the link or contact information from our web site.

<u>ACCEPTANCE & PERMIT</u>: Acceptance emails will be sent out starting in April 2025. An informational letter and vehicle permit will be furnished to accepted applicants in late August/early September. All information on the application is available on our website: www.bedfordfallfoliagefestival.com

BOOTHS: All participants must provide and are responsible for their equipment. Stands, structures, tables, and displays are erected in the street and must face the street side. Displays must start at the curb and cannot extend beyond 10 feet into the street. No items are permitted on the sidewalks or walkways. Spaces in the public squares (park areas) are 10-feet by 10-feet. Sales from all sides of your booth are permitted in the park areas. Vendors located on the streets are permitted to sell from the front of the booth only unless you pay for a corner booth. VEHICLES: One (1) vehicle unloading/loading pass will accompany your space permit. Only vehicles displaying this permit will be permitted in festival areas. An emergency lane will remain open at all times. Your vendor permit will give you set-up and tear-down times for your booth area. To facilitate traffic flow at the end of the day, all vendors are requested to have their wares packed and ready for loading before their vehicle arrives.

JUDGING OF CRAFTS/BOOTHS: The Fall Foliage Festival Committee will grade crafts and displays during the festival.

Evaluation is on the following criteria:

- Whether items are hand-crafted (homemade).
- How crafts are displayed (see suggestions below)
- · Originality and quality of the crafts displayed

Please make sure your area is as attractive and professional as possible. Please conceal items such as soft drinks, cups, ice chests, cardboard boxes, modern equipment, etc. If your merchandise and/or display do(es) not meet the criteria as outlined under rules and regulations, you may not be invited to return.

## **RULES AND REGULATIONS**

All crafts in booths must be handmade by the exhibitor in the USA. No kits or manufactured items are permitted.

- No booth space is guaranteed from year to year.
- No discount signs are allowed. No seconds.
- The exhibitor's booth must be open and staffed during all show hours.
- No exhibitor may dismantle their booth before closing time.
- Exhibitors must not interfere with adjacent booths or sidewalks in any way.
- No exhibitor may sell their assigned space to another craftsperson or share their booth with any nonapplicant.
- No changing or swapping of assigned space.
- Set-up: Exhibitors may drive up to unload. You must unload your goods and drop them in to your space as quickly as possible and remove your vehicle from the exhibit area before setting up. This will be strictly enforced.
- Break-down: Booths must be dismantled and ready to load before vehicles are brought to the exhibit area.
- Exhibitors are responsible for their trash removal. Please leave the area as clean as you found it.
- Insurance, if desired, must be obtained at the exhibitor's own expense.
- Failure to notify the festival committee in advance of any cancellation, as well as failure to comply with all show rules, will affect future participation.
- A \$30 fee will be assessed for returned checks.
- Exhibitors are responsible for collecting 6% PA sales tax on items sold and are required to have a tax number. PA sales tax number must be entered on this application.
- The Fall Foliage Committee reserves the right to relocate or dismiss any participant or selling activity.
- No projectile toys or noisemakers will be allowed.
- No gas-powered generators are allowed by craft vendors.
- NO PETS are permitted within the festival area for vendors or attendees.
- ONE-DAY reservations are not available.

## • An accepted application is a commitment to the show. NO REFUNDS WILL BE MADE.

- Fees: Early Bird Special—Applications postmarked before Feb 1, 2025: \$450 for both weekends; \$250 for a single weekend. After Feb 1, 2025: add \$25/weekend. After Feb 1, 2025, new vendors will be placed and returning vendors may lose their space. (EXTRA FEE for corner booth or electric space: \$50/weekend. If corner or electric space is unavailable, the fee will be returned.)
- Virtual Festival: To be a participant in our virtual festival the fee is \$35 per year in addition to your booth fee. The
  virtual festival is on our website and will run from one festival year to the next. This is available only to craft vendors
  who participate in the festival. You will submit your web URL or social media link, 1 photo, either digitally to
  webmaster@bedfordfallfoliagefestival.com or by mail to the address below, that you want to be published with your
  contact information for shoppers to be able to buy from you for one year via the link or contact information provided
  on our web site.
- Payment: Submit a check or money order with your craft vendor application to:

Bedford Fall Foliage Festival, Inc. P. O. Box 234 Bedford, PA 15522

(814) 624-3111 www.bedfordfallfoliagefestival.com