

BUCKS COUNTY FREE LIBRARY
MINUTES OF THE REGULAR MEETING OF FEBRUARY 16, 2021

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Doylestown District Center Library and broadcast via Zoom. The meeting was called to order at 6:05 p.m. Present were: Constance Moore, President; Bill Draper, Vice President; Richard Rogers, Secretary/Treasurer; Anthony Bush, Jon Panofsky, Steve Saddlemire, and Huldah Taylor, Board Trustees; Martina Kominiarek, Chief Executive Officer; John Doran, Chief Financial Officer; Joe Thompson, Chief Operating Officer, Jessica Gruber, Special Projects Administrator, and Pamela Riley, HR Administrator.

A MOTION to APPROVE the minutes of the Regular Meeting of January 19, 2021 was made by Rogers, SECONDED by Taylor, and APPROVED unanimously.

STAFF REPORTS

Report of Chief Executive Officer/Martina Kominiarek

Board members attended virtual training sessions designed specifically for library board members by the state library. As additional opportunities become available, the board will be notified by the library CEO, Board President, or HR Administrator.

Library consultant June Garcia and architect Rick Ortmeier attended the meeting via Zoom to provide information and answer questions regarding the BCFL Facilities Plan.

Report of Chief Financial Officer/John Doran

MOTION to APPROVE the check register for January 2021 in the amount of \$507,878.29 was made by Draper, SECONDED by Panofsky, and APPROVED unanimously.

MOTION to APPROVE the December 2020 financial statements (subject to audit) was made by Panofsky, SECONDED by Draper, and APPROVED unanimously.

MOTION to APPROVE the January 2021 financial statements (subject to audit) was made by Panofsky, SECONDED by Bush, and APPROVED unanimously.

Board Committee Reports:

Finance Committee: Met today with Vanguard representatives, who reviewed the 2020 investments. They are doing well. The committee is working on updating the finance policies and will submit those for approval at the next board meeting.

Governance Committee: Met today and reviewed the BCFL Staff Handbook and a document outlining the roles of the CEO and board.

Unfinished business – None

New Business – None

Public Comment – Former BCFL employee Maria Baratta asked that the Facilities Plan be made public.

There being no further business, a MOTION to ADJOURN was made at 6:51 p.m. by Rogers, SECONDED by Moore, and so MOVED.

APPROVED BY THE BOARD OF DIRECTORS
MARCH 16, 2021