



BUCKS COUNTY FREE LIBRARY

MINUTES OF THE REGULAR MEETING OF JULY 19, 2022

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Bensalem branch. The meeting was called to order at 6:00 p.m. Present were: Constance Moore, President; Anthony Bush, Vice President; and Amy Masgay, Georgette Helbling, and Brian Reimers, Board Trustees; Martina Kominiarek, Chief Executive Officer; John Doran, Chief Financial Officer; Joe Thompson, Chief Operating Officer, and Jessica Gruber, Public Services Director. Also in attendance were Leigh Sheldron, Facilities Manager; Nicole Lynch, Library Manager; and Matt Hrebicik, IT Manager. Richard Rogers, Treasurer, was absent.

A MOTION to APPROVE the minutes of the Regular Meeting of June 21, 2022 was made by Masgay, SECONDED by Helbling and APPROVED unanimously.

PRESIDENT’S REPORT

President Moore recommended a virtual governance training session.

STAFF REPORTS

Report of Chief Executive Officer/Martina Kominiarek

Reviewed state aid and state funding increases.

Report of Chief Financial Officer/John Doran

MOTION to APPROVE the check register for June 2022 in the amount of \$394,373.02 was made by Helbling, SECONDED by Reimers, and APPROVED unanimously.

MOTION to APPROVE the June 2022 financial statements (subject to audit) was made by Masgay, SECONDED by Helbling, and APPROVED unanimously.

Board Committee Reports / Governance Committee

Chairman Bush reviewed Meeting Room Policy changes.

MOTION to APPROVE the Meeting Room Policy was made by Reimers, SECONDED by Helbling, and APPROVED unanimously.

New Business – Langhorne Branch Roof Replacement Bids: Bids were requested for the roof replacement at the Langhorne branch. Eight bids were received. The lowest one was from Phenix Pro Group LLC.

A MOTION to award the Langhorne branch roof replacement contract to Phenix Pro Group LLC in the amount of \$143,777.00 was made by Helbling, SECONDED by Reimers, and APPROVED unanimously.

Public Comment – No public commented.

A MOTION to move to Executive Session at 6:39 p.m. to discuss proposed legal matters was made by Moore, SECONDED by Helbling, and APPROVED unanimously.

A MOTION to adjourn Executive Session at 7:31 p.m. was made by Moore, SECONDED by Helbling, and APPROVED unanimously.

There being no further business, a MOTION to ADJOURN was made at 7:34 p.m. by Moore, SECONDED by Helbling, and so MOVED.

APPROVED BY THE BOARD OF DIRECTORS
SEPTEMBER 20, 2022