



BUCKS COUNTY FREE LIBRARY
MINUTES OF THE REGULAR MEETING OF OCTOBER 18, 2022

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Yardley-Makefield branch. The meeting was called to order at 6:01 p.m. Present were: Richard Rogers, Treasurer, and Amy Masgay, Georgette Helbling, Brian Reimers, and Kathleen Moeller-Peiffer, Board Trustees; Martina Kominiarek, Chief Executive Officer; John Doran, Chief Financial Officer; Joe Thompson, Chief Operating Officer, Jessica Gruber, Public Services Director, and Pamela Riley, HR Administrator. Also in attendance was Patricia Hartman, Senior Library Manager/Yardley-Makefield branch. Constance Moore, President, and Anthony Bush, Vice President, were absent.

A MOTION to APPROVE the minutes of the Regular Meeting of September 20, 2022 was made by Reimers, SECONDED by Masgay, and APPROVED unanimously.

PRESIDENT’S REPORT

Sitting in for the President was Rick Rogers, Treasurer. A nominating committee for BCFL Board Officers for 2023 was appointed of Amy Masgay and Georgette Helbling.

STAFF REPORTS

Report of Chief Executive Officer/Martina Kominiarek

On Thursday, November 17 at 6:00 p.m. Cathi Alloway will meet with the BCFL Board for a strategic planning session. Surveys have been distributed to library users to determine their thoughts and critiques on the BCFL. Having received several thousands, they will be reviewed to see what can be strengthened.

Report of Chief Financial Officer/John Doran

MOTION to APPROVE the check register for September 2022 in the amount of \$388,678.19 was made by Helbling, SECONDED by Masgay, and APPROVED unanimously.

MOTION to APPROVE the September 2022 financial statements (subject to audit) was made by Helbling, SECONDED by Reimers, and APPROVED unanimously.

New Business

1. Legal Services – Governance Committee met to discuss the applicants and narrowed it down to two firms. Representatives from those two firms were interviewed by several members of the Board, and one was unanimously selected by the Interview Team.

MOTION to APPROVE Hill Wallack LLP to provide legal services for the Bucks County Free Library was made by Reimers, SECONDED by Helbling, and APPROVED unanimously.

2. 2023 Board Meeting Schedule – MOTION to APPROVE the 2023 Board Meeting Schedule was made by Peiffer, SECONDED by Masgay, and APPROVED unanimously.
3. 2023 BCFL Holidays – A schedule of holidays for 2023 was provided to the board for their information.
4. Circulation Policies – No substantive policy changes. Martina reviewed the major changes made.

MOTION to APPROVE the Circulation Policies as revised was made by Masgay, SECONDED by Helbling, and APPROVED unanimously.

5. Waiver to State – The BCFL Board was provided with a waiver to standards to approve for the year 2021, where system member libraries fell short of the FTE standard by less than two. The waiver will explain what happened and how it will be fixed.

MOTION to APPROVE the 2021 Waiver was made by Peiffer, SECONDED by Masgay, and APPROVED unanimously.

Public Comment – No public commented.

There being no further business, a MOTION to ADJOURN was made at 6:37 p.m. by Masgay, SECONDED by Reimers, and so MOVED.

APPROVED BY THE BOARD OF DIRECTORS
DECEMBER 20, 2022