



BUCKS COUNTY FREE LIBRARY
MINUTES OF THE REGULAR MEETING OF MARCH 21, 2023

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Doylestown District Center Library. The meeting was called to order at 6:02 p.m. Present were: Constance Moore, President; Anthony Bush, Vice President; Richard Rogers, Treasurer; and Amy Masgay, Georgette Helbling, and Brian Reimers, and Kathleen Moeller-Peiffer, Board Trustees; Martina Kominiarek, Chief Executive Officer; John Doran, Chief Financial Officer; Joe Thompson, Chief Operating Officer, Jessica Gruber, Public Services Director, and Pamela Riley, HR Administrator. Also in attendance were: Holly Ambrose, Collection Management Director; Patty Dawson, Access Services Administrator; Mark Conner, Collection Management Coordinator; Leigh Sheldron, Facilities Manager; Matt Hrebicik, IT Director; and Travis Maiuro, Administrative Librarian.

A MOTION to APPROVE the minutes of the Regular Meeting of February 21, 2023 was made by Helbling, SECONDED by Rogers, and APPROVED unanimously.

PRESIDENT'S REPORT

Constance Moore reported on her attendance at the ALA's Congressional Fly-In in Washington, DC. She was picked by the ALA to represent Pennsylvania and meet with PA's legislators to advocate for libraries.

STAFF REPORTS

Report of Chief Executive Officer/Martina Kominiarek

A state funding update was provided to the Board. BCFL was awarded funding from the Keystone Grant to help pay for roofing at the Doylestown Library. The Facilities Department has been busy replacing fluorescent lighting in all the branches with ultra-bright LED lighting.

Holly Ambrose, Patty Dawson, and Mark Conner shared with the Board circulation trends and statistics. Physical circulation of items has increased at all branches.

Report of Chief Financial Officer/John Doran

MOTION to APPROVE the check register for February 2023 in the amount of \$752,998.67 was made by Helbling, SECONDED by Rogers, and APPROVED unanimously.

MOTION to APPROVE the February 2023 financial statements (subject to audit) was made by Rogers, SECONDED by Peiffer, and APPROVED unanimously.

Board Committee Reports:

Tony Bush, Chair of the Governance Committee, reported on their meeting. They discussed the Public Comment Policy and made some recommendations. Martina Kominiarek will follow up with BCFL's attorney and send to the Governance Committee when received.

The Finance Committee met to review investments and feels the balanced portfolio is a good mix that stays consistent.

Unfinished business – None

New Business – None

Public Comment – None

There being no further business, a MOTION to ADJOURN was made at 6:59 p.m. by Masgay, SECONDED by Reimers, and so MOVED.

APPROVED BY THE BOARD OF DIRECTORS
APRIL 18, 2023