



## **Bucks County Free Library**

### **BUCKS COUNTY FREE LIBRARY**

#### **MINUTES OF THE REGULAR MEETING OF MAY 17, 2023**

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Langhorne branch. The meeting was called to order at 6:04 p.m. Present were: Constance Moore, President; Anthony Bush, Vice President; Amy Masgay, Georgette Helbling, and Brian Reimers, Board Trustees; Martina Kominiarek, Chief Executive Officer; John Doran, Chief Financial Officer; Joe Thompson, Chief Operating Officer, Jessica Gruber, Public Services Director, and Pamela Riley, HR Administrator. Also in attendance were: Katherine Greenberg, Manager Trainee/Langhorne; Matt Hrebicik, IT Director; Leigh Sheldron, Facilities Manager; Travis Maiuro, Administrative Librarian, and Adam Ali, Office Assistant. Richard Rogers, Treasurer, and Kathleen Moeller-Peiffer, Board Trustee, were absent.

A MOTION to APPROVE the minutes of the Regular Meeting of April 18, 2023 was made by Bush, SECONDED by Helbling, and APPROVED unanimously.

#### **STAFF REPORTS**

##### Report of Chief Financial Officer/John Doran

MOTION to APPROVE the check register for April 2023 in the amount of \$388,737.06 was made by Masgay, SECONDED by Helbling, and APPROVED unanimously.

MOTION to APPROVE the April 2023 financial statements (subject to audit) was made by Masgay, SECONDED by Helbling, and APPROVED unanimously.

##### Report of Chief Executive Officer/Martina Kominiarek

As a result of fundraising, both the Doylestown and Langhorne branches have music gardens, which have been very successful. Plans are underway to install music gardens at additional branches where there's money and room to do so.

Architectural plans for a family restroom to be located in the children's area of the Levittown branch were shown to the Board. Competing quotes will be provided to the Board as when they are received.

Travis Maiuro provided the Board with an overview of the recent Quakertown branch Community Information Fair, which was very well attended and provided an opportunity for organizations to network with each other. Another one is scheduled for the Bensalem branch on Saturday, May 20.

Matt Hrebicik shared information regarding the Tech Talk series, where the second one was held earlier that day. There were 65 virtual attendees and 45 in-person attendees at Doylestown and even a couple at the Quakertown and Bensalem branches. Pat Hartman of the Yardley branch hosted a Watch Party session there. The next Tech Talk is scheduled for June 21, entitled “iPhone and iPad Fundamentals.”

Jessica Gruber brought the board up to date on the upcoming Summer Quest Reading Program, in which all Bucks County libraries participate. It is an EITC grant-funded program available for preschoolers through adults. Over \$40K was received in grant funds this year. Jessica showed Summer Quest reading logs to the board and explained the incentives, which ranged from stickers and badges to trees planted outside of the branches. Programs are scheduled, such as magician/comedian Ran’D Shine.

Katherine Greenberg, the Manager Trainee at the Langhorne branch, was introduced to the Board. She let them know that the Langhorne branch is gearing up for Summer Quest, and she’s very excited to be there.

**Board Committee Reports:** No committees met.

**Unfinished business** – None

**New Business** – None

**Public Comment** – None

There being no further business, a MOTION to ADJOURN was made at 6:26 p.m. by Masgay, SECONDED by Helbling, and so MOVED.

APPROVED BY BOARD OF DIRECTORS  
JUNE 20, 2023