



BUCKS COUNTY FREE LIBRARY

MINUTES OF THE REGULAR MEETING OF JUNE 18, 2024

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Langhorne branch. The meeting was called to order at 6:00 p.m. Present were: Constance Moore, President; Anthony Bush, Vice President; Richard Rogers, Treasurer; and Brian Reimers and Linda Goodwin, Board Trustees; John Doran, Chief Financial Officer; Joe Thompson, Chief Operating Officer, and Jessica Gruber, Associate Director. Also in attendance were Matt Hrebicik, IT Director; Holly Ambrose, Collection Management Director; Patty Dawson, Access Services Director; and Leigh Sheldron, Facilities Manager, along with BCFL staff members: Katherine Greenberg, Langhorne Branch Manager; and Anitta Dowdell, Cara Charles, Jennifer Dugger, and Olivia Weight; and BCFL newly-appointed CEO Dana Barber. Martina Kominiarek, CEO, and Amy Masgay, Board Trustee, were absent.

The Board moved into Executive Session at 6:01 p.m. The Executive Session ended at 6:28 p.m.

PRESIDENT'S REPORT

The Board President recognized BCFL staff member Anitta Dowdell for public comment. Anitta thanked the board for including BCFL staff during the CEO search. She also commented that the 2024 Summer Quest t-shirts were awesome.

The Board President introduced the new CEO Dana Barber. President Moore thanked library consultant June Garcia for coming up with the recruitment plan and thanked everyone for the collaborative effort between the staff and board.

A MOTION was made to TABLE the nomination and awarding of the Board Secretary position by Reimers, SECONDED by Rogers, and APPROVED unanimously.

A MOTION to APPROVE the appointment of Dana Barber as CEO of the Bucks County Free Library effective July 15, 2024 was made by Moore, SECONDED by Goodwin, and APPROVED unanimously.

A MOTION to APPROVE the minutes of the Regular Meeting of May 2024 was made by Goodwin, SECONDED by Reimers, and APPROVED unanimously.

President Moore commented on her visit to the Levittown branch during Summer Quest and all the excitement that was taking place there.

STAFF REPORTS

Report of Chief Financial Officer/John Doran

CFO Doran reported on the highlights for the preceding month. This included the Levittown branch restroom project, which is completed. It also included payment for the annual computer replacement project.

MOTION to APPROVE the check register for May 2024 in the amount of \$524,817.75 was made by Reimers, SECONDED by Goodwin, and APPROVED unanimously.

BCFL finances are in good shape, and staff vacancies continue to be filled. BCFL received additional funds from the Bucks for Books campaign to be used for collection management purchases.

MOTION to APPROVE the May 2024 financial statements (subject to audit) was made by Rogers, SECONDED by Goodwin, and APPROVED unanimously.

Board Committee Reports: No committees met.

Unfinished business – Policies on agenda were tabled so that they can be reviewed and discussed with the new CEO prior to approval.

New Business – None

Public Comment – None

There being no further business, a MOTION to ADJOURN was made at 6:38 p.m. by Goodwin, SECONDED by Bush, and so MOVED.

APPROVED BY THE BOARD OF DIRECTORS
JULY 16, 2024