

We are **Cammell Laird**



**CAMMELL LAIRD:  
CODE OF CONDUCT**

# › CAMMELL LAIRD CODE OF CONDUCT



**A responsible company is one that strives to succeed in all aspects of its business. However, success will be only achieved if we maintain an ethical way of working.**

Cammell Laird is committed to creating an inclusive working environment in which the rights and dignity of all persons are respected. Everybody is expected to treat each other with respect, courtesy and consideration. All employees have the right to expect professional behaviour from others, and a corresponding responsibility to behave professionally towards others.

This document outlines Cammell Laird's Code of Conduct guidelines which help to equip Cammell Laird personnel with the guidance and support to help each employee carry out their work in the right way.

The guidelines outline Cammell Laird's core values and the necessary behaviours which underpin them.



Please read this document carefully. It will help you to understand your role in working responsibly within our business. Failure to comply with these guidelines puts the company and individuals at risk.

Cammell Laird's Code of Conduct will safeguard Cammell Laird's reputation and underpin the future sustainable growth of the business. We need you to help Cammell Laird to continue to grow as a responsible business.

**Thank you for your support.**

**"All of our employees  
are entitled to a fair  
and honest working  
environment, free  
of discrimination,  
harassment  
or abuse."**

**David McGinley**

Chief Executive Officer of Cammell Laird  
Ship Repairers and Shipbuilders and  
Atlantic & Peninsula Marine Services



*David McGinley*

# › WHAT IS THE CAMMELL LAIRD CODE OF CONDUCT?



**Cammell Laird's Code of Conduct has been designed to help you understand our core values and the responsible behaviour required to support these values.**

*It consists of three key areas:*

- **Cammell Laird values**
- **Employee relations - diversity, equality & inclusion**
- **Zero Tolerance**

*Key business policies are:*

- **Modern slavery**
- **GDPR**
- **Anti-Bribery & Corruption (ABC)**

Our Code of Conduct draws together all our long-standing policies and procedures into one simple to follow guide. It includes reference to company policy and legislation - requirements which must be complied with at all times.



The Code of Conduct outlined in this document needs to be adhered to within our facility. Failure to do so could have disciplinary consequences.

Cammell Laird's Code of Conduct cannot provide the answer to every question you may have or every situation you may be faced with. However it provides a set of principles which will guide you and help you to do the right thing.



# › OUR VALUES



**The values which we live by are a reflection of who we are - both inside and outside of work.**

Cammell Laird's core values set a standard of behaviour for us all to follow - with colleagues, clients, suppliers and contractors.

*The Code of Conduct comprises of three core values:*

## **Inspire**

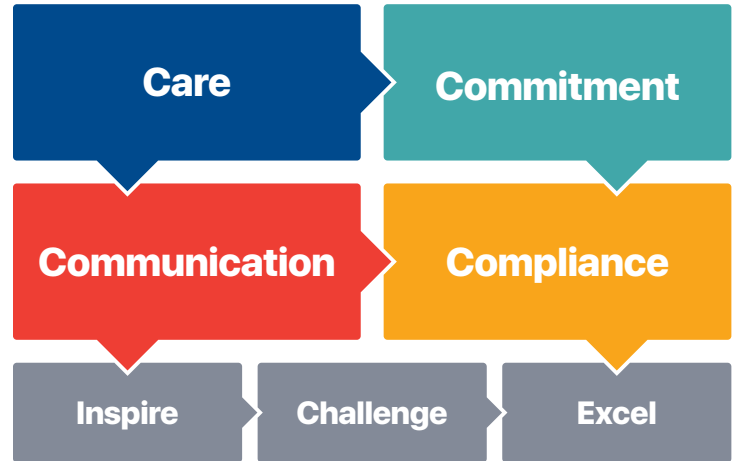
Quality in all that we do is key to our success. We support and encourage those around us to succeed at everything they do.

## **Challenge**

We give it everything we've got and constantly bring new ideas to the table. We embrace new thinking and new technologies to help our customers and colleagues change the way they live and work.

## **Excel**

We work with each other to achieve the best for our customers and our colleagues. We take pride in our jobs and are committed to building great relationships with everyone we work with.



# › DIVERSITY, EQUALITY AND INCLUSION



**Cammell Laird is fully committed to providing a fair and responsible workplace, free of discrimination, inequality or harassment and we expect these standards to apply when working with our customers, suppliers and contractors at all times.**

*You must always:*

- **Show the highest standards of professional conduct at all times.**
- **Treat everyone with dignity & respect.**
- **Expect the same treatment from others in return.**
- **Communicate and display Cammell Laird's values & related behaviours at all times.**
- **Report any incident or potential incident you become aware of.**

*You should never:*

- **Work in such a way that your colleagues feel abused, intimidated or mistreated.**
- **Condone any form of harassment or abuse from your team.**
- **Use an individual's personal situation or personal information to exploit them.**
- **Fail to report an incident relating to harassment, intimidation or mistreatment.**



# › ZERO TOLERANCE



**Our Code of Conduct outlines behaviours which Cammell Laird maintains a zero tolerance position towards.**

*These include:*

- **Bullying**
- **Harassment**
- **Exclusion**
- **Discrimination**
- **Forced Labour**
- **Health and Safety**
- **Fraud**

## CODE OF CONDUCT

Every employee has a responsibility to speak up if they see behaviour or actions that do not meet the requirements of this code and the policies and procedures it supports.

If you become aware of issues relating to bullying and harassment, discrimination, forced labour, health and safety or fraud please do speak to someone. We provide a confidential speak up service.



We are **Cammell Laird**



**Richard Caton**

HR Director, Cammell Laird

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