## 4 Steps to Start Collaborating with Trading Partners Using Enable's Collaborator Feature



Given the disrupted state of today's supply chain, collaboration between trading partners is more important than ever. That's why Enable created Collaborator, a feature which gives trading partners and their collaborators the ability to work together on a single system even when only one trading partner is an Enable customer.

## **4 Steps for Collaborators**

If you work with an Enable customer, you've probably received an invitation from them to work with them via our Collaborator portal. Collaborator is a safe, secure way for you and your trading partner to easily:

- View and interact with all eligible trading programs
- Share insights obtained from Enable's Progress Tracker via Partner Dashboard

Sounds great, right? Let's go through the steps you need to take to get started.

- Provide standardized information accessible via one central location
- Sign off on new or recurring deal plans
- Negotiate terms for deals about to expire

 □ Accept your invitation First of all, congratulations on being chosen as a collaborator! You're clearly a highly valued trading partner. All you have to do is accept your invitation, and you'll be taken to the Collaborator home page. There, you'll see any additional, pending invitations you have (that's right—if you work with multiple Enable customers, you'll be able to manage those relationships out of the same portal) alongside any deals that have been shared with you. Everything you need is all in one place. **View your trading deals and active programs** Now, you'll be able to view any active programs or deals with your trading partner. You may also be able to comment on those deals, depending on your level of access. If you need additional capabilities, reach out to your trading partner so that you can interact with your deals in the way that works best for your relationship. **Communicate in real-time** Use Collaborator to have real-time conversations with your trading partner about your deals. This is a great way to gain increased insight and additional clarification into deals or deal terms. Sign-off! Once you and your trading partner agree on your deal terms, it's time to download the PDF of the agreement so that you can conduct an electronic sign-off. It's as simple as clicking a button! Now, you'll be able to see deal progress through the Progress Tracker and have clear line of sight into your deal performance against targets.