

## **File Types**

Please supply print advertisements as a print ready PDF, with embedded fonts.

We will also accept advertisements originated in the following applications:

- Adobe InDesign.
- Adobe Photoshop.
- Adobe Illustrator. Should be saved as EPS files, with text saved as curves/outlines, and colours saved as Process (CMYK).

Please email all adverts to: michael.groves@soundonsound.com

Larger files may also be submitted via a cloud-based file transfer service (eg. WeTransfer, Dropbox etc).

## Colours

All colours within any document must be saved in Process (CMYK) mode. If colours are saved in any other mode (ie. RGB, Index etc) they will appear different or MONOCHROME when printed.

## **Pictures & Logos**

- All relevant EPS, TIFF, and any other original picture files that are used must be supplied with the main advertisement file.
- Logos and line art illustrations used in the advertisement can be supplied in either EPS or TIFF formats as long as colours are CMYK (Process).
- Scanned images should be supplied in either TIFF or EPS format. TIFFs should not be compressed. EPS files must be single part files but must not be JPG encoded.
- Cutout images should be saved as EPS files with clipping paths, or they will appear 'jagged' when printed.
- Pictures should be saved at 300dpi,

except for 'screen grabs' which will usually be 72dpi. These will obviously print at a lower resolution.

## Typefaces

If fonts included in an advert are not available in our type library, they will be substituted for typefaces of similar appearance.

## **Production Charges**

In-house typesetting, design and layout: + 10% of advertisement cost.

# **Loose Insertion Specifications**

## Insert Size

All leaflets to be inserted into Sound On Sound must be slightly smaller than A4.

Max. size 200mm wide x 295mm deep Min. size 105mm wide x 148mm deep

## Folded inserts

Folded inserts must have a closed edge. We cannot insert concertina folded leaflets except by prior arrangement and at substantially increased cost.

#### Landscape

This format of insert can only be accepted by prior arrangement.

A final printed copy of the insert must be supplied in advance to Sound On

# **PLEASE NOTE:**

All prices stated in any advertisements/loose insertions **must be inclusive of VAT** at the current rate to comply with consumer legislation. Sound before the insert can be carried in the magazine.

#### Copies should be sent to:

Michael Groves Sound On Sound, Allia Business Centre, King's Hedges Road, Cambridge, CB4 2HY, UK.

### Packaging and Delivery

Inserts should be supplied either boxed and/or on pallets. If supplied in boxes, each box must be BOLDLY LABELLED as a loose insert with the following details:

#### Loose inserts to be inserted into:

Name of magazine ie. Sound On Sound Magazine Issue eg. January 2020 issue Number of boxes eg. 1 of 50 Number of inserts per box eg. 200 copies Insert booked by: eg. The Company Ltd.

- Inserts must be presented in a uniform direction wherever possible or in turns no smaller than 150 copies.
- Inserts should be bundled in a manner that enables operators to take them without having to unwrap or re-dress small turns.
- If supplied loose on pallets, each pallet must be BOLDLY LABELLED as a loose insert, with details as above.
- Inserts should be well protected on the pallets to avoid damage to inserts.
- Pallets should be shrinkwrapped and banded four ways to secure contents.

# **Delivery Address**

All inserts should be delivered to: Sound On Sound Magazine, c/o Warners (Midlands) plc, The Maltings, Manor Lane, Bourne, Lincolnshire, PE10 9PH, UK.

