



PLAN COMMISSION MEETING AGENDA

TUESDAY, MARCH 18, 2025 AT 5:30 P.M.

Sister Bay-Liberty Grove Fire Station – 2258 Mill Rd., Sister Bay, WI – Large Meeting Room

To access the meeting electronically, click:

<https://zoom.us/j/4439901723?pwd=yAVpi40M1OlqgNufcVUE8XWCUSkKaH.1&omn=9706363858>

(Please note that this is a new hyperlink.)

Meeting ID: 443 990 1723 Passcode: 304078

To connect by phone: 1-301-715-8592 - Meeting ID 443 990 1723#

For additional meeting information visit: www.sisterbaywi.gov, click 'Agendas and Minutes' or watch the meeting video online.

AGENDA

1. Call to Order
2. Roll Call & Declaration of Quorum
3. Approval of Agenda
4. Approval of February 25 and March 11 Meeting Minutes
5. Comments, Correspondence and Concerns from the Public
6. Ordinances/Resolutions:
 - a) Resolution 2025-001: Recommending Adoption of the 2025 Comprehensive Plan
7. Discussion/Action Items:
 - a. Introduce Code Compliance Officer; Carla Heck
 - b. Site Plan Review; Change of Use; New Cafe; Country Walk Unit 11; Victoria Wuollett
 - c. Site Plan Review, Architectural Review, Development Agreement; Hoffman Rentals; Chalet Lane; Richard Hoffman
 - d. Potential Amendments to R-4 Zoning District
 - e. Potential Amendments to Lighting Regulations
 - f. Request for Proposal; Multi-Family; Northwoods & Ava Hope Court
8. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
9. Next Meeting
 - Regular Monthly Meeting; April 22, 2025, at 5:30 P.M.; Large Meeting Room, Sister Bay-Liberty Grove Fire Station
10. Adjournment

Public Notice

For questions regarding the above agenda items or to review the related files contact Julie Schmelzer, Village Administrator, at julie.schmelzer@sisterbaywi.gov. To submit letters in support or opposition of an agenda item that is *not* part of a public hearing, email janal.suppanz@sisterbaywi.gov by 4:00 pm the day before the meeting; letters regarding a public hearing must be received by 4:00 pm the Thursday before the hearing. It is possible that members of, or quorum of, other governmental bodies may attend the meeting to gather information; no action will be taken by any governmental body other than the body specifically referred to above. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid or accommodation at no cost to the individual. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Village Administration Office at 920.854.4118 or in writing to: Village Administration Building, 2383 Maple Dr., PO Box 769, Sister Bay, WI 54234. Copies of reports and other supporting documentation are typically available online and can also be viewed at the Village Administration Office 8 am – 4 pm Monday through Thursday, except holidays.

The Village of Sister Bay is an Equal Opportunity Provider & Employer

POSTED DATE/SIGNATURE _____