

GRADY COUNTY BOARD OF COMMISSIONERS

MEETING MINUTES

December 6, 2022, Meeting

The Grady County Board of Commissioners met on December 6, 2022, at 9:00 am for a regular meeting. Commissioners LaFaye Copeland, Ray Prince, Keith Moyer, Phillip Drew, County Clerk John White, County Finance Director Holly Murkerson, County Attorney Gabe Ridley, and Roads Superintendent Stanley Elkins were present. Commissioner June Knight and County Administrator Buddy Johnson participated by telephone.

Mr. Drew opened the meeting with the invocation and pledge to the flag.

Motion by Mr. Prince, second by Mr. Moyer to approve the agenda as presented. The motion was approved.

PUBLIC COMMENTS

Gloria Smith, 885 Stagecoach Rd

Mrs. Smith spoke on an engaged citizen base. Mrs. Smith stated that all should thank Betty Godwin for attending all the meetings and her informational editorial comments. Mrs. Smith recommended De-escalation training for Buddy Johnson. Mrs. Smith stated that the audit from 2021 was shocking due to the debt service.

PRESENTATIONS

Mrs. Heather Sharpe, Department of Community Affairs, awarded the CHIP Grant check to Phillip Drew and LaFaye Copeland.

CORRESPONDENCE

The Calendar of Events was reviewed.

Regular Board Meeting, Tuesday, December 27, 2022, at 6:00 pm

Lake Authority Meeting, Monday, January 9, at 8:30 am

Employee Appreciation Luncheon, Thursday, December 15, 2022

Christmas Holiday Friday, December 23, 2022 and Monday, December 26, 2022

CONSENT ITEMS

Motion by Mr. Moyer, second by Mrs. Copeland to approve

C041-22 Regular Meeting Minutes from 11/15/22.

C042-22 Approval of Alcohol License Renewal for Route 84 Country Market, Steve's Country Store, Mallika 1126 Inc, One Convenient Stop #5, One Convenient Stop 3, Quick Buys #2, One Convenient Stop #2, Shree DEV 20 LLC, and Fresh Basket Produce LLC.

C043 Approval of Killough Exempt Plat non approved building lots, Ben and Deven Killough

C044-22 Approval of the 2023 Golden Triangle Membership with Mike Binion and Richard Phillips serving as members.

The motion was approved.

FORMAL ACTIONS

FA092-22 Motion by Mr. Moyer, second by Mr. Prince to approve the Grady County Employee Handbook. The motion was approved.

FA096-22 Motion by Mr. Moyer, second by Mrs. Copeland approve the 2023 Budget Resolution. The motion was approved.

FA097-22 Motion by Mr. Prince, second by Mrs. Copeland to table the bids for Workers Compensation at this time. Joe Dan Thompson presented for ACCG, and Hansel Bearden presented for Southern Insurance. The motion was approved.

NEW/UNFINISHED BUSINESS

Mrs. Copeland requested that all mail concerning the Board of Commissioners be sent to the Commissioner's Office.

Mr. Elkins stated that emergency repairs are needed for a culvert on Pine Park Road.

FA098-22 Motion by Mr. Prince, second by Mrs. Copeland to approve spending \$25,000.00 for Southern Concrete to pump concrete under and around the box culvert. The motion was approved.

EXECUTIVE SESSION:

None

REPORTS

- A. Attorney's Report – Mr. Ridley presented updates on Woodland Lakes Subdivision roads. Mr. Ridley is reviewing information that has been provided and has started the necessary paperwork with the Homeowners Association to secure ownership of the roads. Mr. Ridley also stated that he is still working on the deed to convey ownership of the Lake Property to the Lake Authority.
- B. Buildings and Grounds 11-22
- C. Code Enforcement 11-22
- D. Roads and Bridges 11-22
- E. Animal Control 11-22

RESOLUTIONS, PROCLAMATIONS, AND AGREEMENTS

GRADY COUNTY FY 2023 BUDGET RESOLUTION

A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR 2023 BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023, FOR EACH FUND OF GRADY COUNTY, APPROPRIATING THE AMOUNTS SHOWN IN THE FOLLOWING SCHEDULES FOR THE VARIOUS FUNDS AND DEPARTMENTS; ADOPTING THE ITEMS OF ANTICIPATED FUNDING SOURCES BASED ON THE ESTIMATED 2023 TAX DIGEST AND AFFIRMING THAT EXPENDITURES IN EACH DEPARTMENT MAY NOT EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES:

WHEREAS, the Grady County Board of Commissioners ("Board") is the governing authority of said County, and

WHEREAS, the Board has been presented a Proposed Budget which is the County's financial plan for said fiscal year and includes all projected revenues and allowable expenditures, and

WHEREAS, appropriate advertised public hearings have been held in the 2023 Proposed Budget, as required by State and Local Laws and regulations, and

WHEREAS, the Board has reviewed the Proposed Budget and has made certain amendments to Funding Sources and Appropriations, and

WHEREAS, the Board resolves that the Proposed 2023 Budget shall in all cases apply to and control the financial affairs of County departments and all other agencies subject to the budgetary and fiscal control of the governing authority, and

WHEREAS, each of the funds has a balanced budget, such that anticipated funding sources equal proposed expenditures, and

NOW, THEREFORE, BE IT RESOLVED that this 2023 Budget is hereby adopted specifying the anticipated funding sources for each Fund and making appropriations for proposed expenditures to the departments or organizational units named in each fund.

BE IT FURTHER RESOLVED that expenditures of any Operating Budget Fund or Capital Budget Fund shall not exceed the appropriations authorized by this budget and amendments thereto or actual funding sources whichever is less.

BE IT FURTHER RESOLVED that certain Capital Project Budgets are adopted as specified herein, as multiple-year project budgets as provided for in O.C.G.A 36-81-3(b)(2).

BE IT FURTHER RESOLVED that the 20 Budget shall be amended as to adapt to changing governmental needs during the fiscal year as follows: Any increase in appropriations in any Fund for a department or agency, whether through a change in anticipated revenues in any Fund or through a transfer of

appropriations among departments or Agencies, shall require the approval of the Board of Commissioners, except in the following cases where authority is granted to:

The Director of Financial Services to:

- a. Allocate funds to appropriate Departments from insurance proceeds for the replacement or repair of damaged equipment items;
 - b. Authorize preparation and submission of applications for grant funding; however, acceptance of all grant awards is subject to the approval of the Board;
 - c. Adjust revenue and appropriation budgets between capital projects as necessary to incorporate grant awards approved by the Board;
 - d. Approve transfers of appropriations within capital projects and allocate funds previously approved, or, as appropriate, transfer appropriations among fiscal years for projects as necessary to allow completion of each project and cover existing obligations/expenses in accordance with the intent and actions of the Board; however, in no case shall appropriations exceed actual available funding sources;
 - e. Adjust revenue and appropriation budgets to incorporate collected revenue at the capital fund contingency project level and project specific levels in accordance with the intent and actions of the Board; however, in no case shall appropriations exceed actual available funding sources.
1. The County Administrator to:
- a. Allocate funds from Non-Departmental Operating Contingencies for amounts up to \$10,000.00 in accordance with the intent and actions of the Board of Commissioners; however, in no case shall appropriations exceed actual available funding sources;
 - b. Transfer funds from Department of Agency budgets to contribute to Capital Projects for amounts up to \$10,000.00;
 - c. Transfer funds within a capital fund from fund or program contingencies and/or savings in existing projects to establish new projects for amounts up to \$10,000.00;
 - d. Allocate funds from Non-Departmental Contingencies to Department or Agency budgets to provide funding for approved compensation actions;
 - e. Reallocate funding among projects approved by the Board as allowed by authorizing documents.

BE IT FURTHER RESOLVED that such amendments shall be recognized as approved changes to this resolution in accordance with O.C.G.A. 36-81-3. These authorities for transfers of appropriations shall not be used as an alternative to the normal budget process and are intended to be used only when necessary to facilitate the orderly management of projects and/or programs; transfers approved under these authorities may not be used to change the approved scope or the objective of any capital project.

BE IT FURTHER RESOLVED that the 2023 Budget contains 203 authorized positions of which 149 are full-time and 54 are part-time. The Board shall approve increases in authorized positions. Vacant authorized positions may be reallocated within the same department or reassigned to another department and filled authorized positions may be reassigned at the same grade level between

departments with the authorization of the County Administrator. The following compensation policies remain in effect for the 2023 Budget:

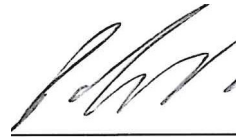
1. All vacant authorized positions require the approval of the Human Resources Director and Financial Services Director to recruit and hire.
2. BE IT FURTHER RESOLVED that the Board shall, for the current budget year reserve a portion of the General Fund and the Special Revenue Funds' Fund Balance at a level equal to the accrued vacation liabilities of the County.

BE IT FURTHER RESOLVED authority and authorization is delegated to the County Administrator and Human Resources Director to review, establish, modify, change, maintain, and implement policies, rules, structure, criteria, etc. to benefit plans, which shall include, but not limited to health premiums, retiree contributions, for staff and Board of Commissioners.

BE IT FURTHER RESOLVED budgets for all Funds of the County are presented as Operating Budgets and or funds expected to be expended during the current fiscal year to total \$20,151,700.00. These budgets are the maintenance and operations of each of the Departments and Agencies within those funds.

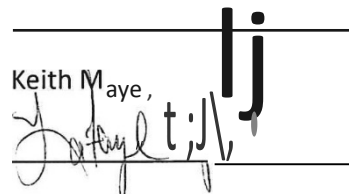
BE IT FURTHER RESOLVED that the Board is adopting a FY 2023 Capital Budget with a total project length budget. (See attached schedule). There are separate funds maintaining line-item budgets for Capital Outlay, representing large asset purchases that are greater than \$10,000.00. The various Capital Budgets represent the expected fiscal year 2023 expenditures for projects approved by the Board and/or voter referendum.

GRADY COUNTY BOARD OF COMMISSIONERS



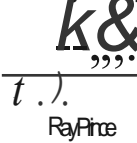
Phillip Drew, Chair

June Knight, Vice-Chair



Keith M. Maye,

LaFaye Copeland



t.j.
Ray Price



John White, County Clerk



Regular Board of Commissioners Meeting Agenda
December 6, 2022, 9:00 AM

I. Executive Duties

- A. Call to Order – 9:00 AM
- B. Invocation/Pledge
- C. Adoption of Agenda
- D. Public Comments (3 Mins)

II. Presentations

CHIP Grant presentation, Heather Sharpe, Department of Community Affairs

III. Correspondence

- A. Calendar of events
Regular Board Meeting, Tuesday, December 27, 2022, at 6:00 pm

Employee Appreciation Luncheon, Thursday, December 15, 2022
Christmas Holiday Friday, December 23, and Monday, December 26

IV. Consent Items – (One motion)

- C041-22 Approval of Regular Meeting Minutes from 11/15/2022.
- C040-22 Approval of Alcohol License Renewal for Route 84 Country Market, Steve’s Country Store, Mallika 1126 INC, One Convenient Stop #5, One Convenient Stop 3, Quick Buys #2, One Convenient Stop #2, Shree DEV 20 LLC, and Fresh Basket Produce LLC.
- C041-22 Approval of Killough Exempt Plat non approved building lots, Ben and Deven Killough.
- C042-22 Approval of the 2023 Golden Triangle Membership.

V. Formal Actions

- FA092-22 Approve/Disapprove the Grady County Employee Handbook (tabled from 11/15/22 meeting)
- FA096-22 Approve/Disapprove the 2023 Budget Resolution.
- FA097-22 Approve/Disapprove the Workers Compensation bid.

VI. New and unfinished Business

VII. Executive Session

None

VIII. Reports

- a. Attorney’s Report
- b. Buildings and Grounds 11-22
- c. Code Enforcement 11-22
- e. Roads and Bridges 11-22
- f. Animal Control 11-22

VIII. Adjournment

Individuals with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, or the facilities are required to contact the ADA Coordinator at 229-377-1512 promptly to allow the County to make reasonable accommodations for those persons.

ADJOURNMENT

Motion to adjourn was made by Mrs. Copeland and second by Mr. Moye. The motion was approved.

PHILLIP DREW, CHAIR

June Knight, VICE-CHAIR

ATTEST:

RAY PRINCE, COMMISSIONER

JOHN WHITE, COUNTY CLERK

Keith Moye, COMMISSIONER

LAFAYE COPELAND, COMMISSIONER