

**IIMT**  
**UNIVERSITY**  
**MEERUT**

Transforming Education System, Transforming Lives



**UGC Approved**

**Section 2(f) & 12B**

# Handbook for Statutory Bodies (For Authorities of the University)

Extracted as a part from  
**The First Statutes of IIMT University, Meerut**  
(Ref: UP Government, UP Higher Education  
Department - 1 / No. - 1260/ 70-1-2019-20(1)/2019 TC  
Date:- 25/10/2019. As per UP Government.  
Act No. 32 (2016). Date:- 07/08/2016  
For Establishment of IIMT University, Meerut, UP  
Chapter-3 First Statues (P-17 to P-31)  
Chapter-3 Revised First Statues vide above stated Reference  
Act- IIMTU P-22 to P-25

## Chapter – 3 First Statutes

*(Page No. -17 to Page No. 31)*

**THE IIMT UNIVERSITY, MEERUT, UTTAR PRADESH**

**ESTABLISHED UNDER THE IIMT UNIVERSITY, MEERUT, UTTAR  
PRADESH ACT  
(ACT NO. 32 OF 2016)**

**THE FIRST STATUTES**  
**UNDER SECTION 28 (1) AND (2) OF ACT NO.32 OF 2016**



**THE IIMT UNIVERSITY, MEERUT, UTTAR PRADESH**

**‘O’Pocket, Ganga Nagar, Meerut-250001(U.P.)**

office.

- (5) The Chief Proctor and the Proctors may be paid such honorarium as may be fixed by the Chancellor.
- (6) The Chief Proctor and the Proctors shall be responsible for preventing Ragging in the campus as per laid regulations/ rules and directions of the Supreme Court and UGC or any other authority, time to time.
- (7) The student disciplinary rules shall govern the maintenance of discipline among the students.

### **2.13 The Controller of Examination**

- (1) The Controller of Examination will hold office on the discretion of the Vice Chancellor subject to the approval of the Pro Chancellor.
- (2) The Controller of Examination shall carry out duties related to his office as decided by the Executive Council under the supervision of the Vice Chancellor.
- (3) The Controller of Examination shall have their university officers for the smooth and proper conduction of the examinations in the colleges / faculty.
- (4) The Controller of Examination shall be the member of Examination Committee and shall follow its directions also.

### **2.14 Controller of Admission**

- (1) The Controller of Admission shall help in admission in University and its constituent colleges.
- (2) The Controller of Admission shall have their university officers for proper Admission process in the colleges / faculty.
- (3) The Controller of Admission shall be the member of Admission Committee and shall follow its directions also.

## **CHAPTER – 3**

**[Section 21(a)]**

### **THE COURT**

#### **3.1 The court shall consist of the following members namely—**

**[Section-22]**

- (1) **Ex Officio Members—**
  - (a) Chancellor - Chairman



- (b) Pro-Chancellor
- (c) Vice Chancellor
- (d) Pro Vice Chancellor / Pro Vice Chancellors
- (e) Registrar - Member Secretary
- (f) Two Directors from the Colleges for two years on rotation basis to be decided by Vice Chancellor with the approval of Chancellor.
- (g) Two Deans of faculty of University for two years on rotation basis to be decided by Vice Chancellor with the approval of Chancellor.
- (h) Dean Students Welfare
- (i) Treasurer
- (j) Finance Controller
- (k) Controller of Examination

**(2) Other members**

Ten representatives to be nominated by the society, at least one of them must be educationist, industrialist, entrepreneur, engineer, doctor, lawyer of repute, for the term as decided by the Society provided that the society shall have the right to withdraw any such representative without assigning any reason at any time & appoint any other representative in his place. If any such nominated member resigns, society shall nominate another one in his place

**3.2 Quorum and Term of the Meeting of the Court:**

1. 2/5<sup>th</sup> of the members will form a quorum in which at least half of the members shall be the representative of the society.
2. The meeting of the Court shall be convened once in a year on the date fixed by the Vice Chancellor with the prior approval of the Chancellor.
3. A special / emergent meeting of the Court may be convened at any time by the Vice Chancellor with the prior approval of the Chancellor.
4. Fifteen days notice shall be given for each of such meeting.

**3.3 Conduction / Transaction of Business:**

1. All decisions of the Court shall be taken by the majority.

2. In arriving at a decision, if voting becomes necessary, it shall be conducted in a manner decided by the Chancellor, in case of tie, the Chancellor shall have the second casting vote in addition to his original vote.
- 3.4 The Powers and Functions of the Court shall be according to provisions of Section-22 of the Act. **Section-22**

**CHAPTER-4**

**[section-23]**

**THE EXECUTIVE COUNCIL & ITS CONSTITUTION**

- 4.1 The executive council shall consist of the following person, namely:

**1. Ex- officio members**

- (a) Pro Chancellor - Chairman
- (b) Govt. Nominee of Joint Secretary level [as per Section - 23(3) of Act]
- (c) Vice Chancellor
- (d) Pro Vice Chancellor
- (e) Treasurer
- (f) Finance Controller

**2. Other Members**

- (a) Four persons as a Chancellor's Nominees provided that the Chancellor will have the right to withdraw nomination of any such nominee without assigning any reason at any time & appoint any other nominee in his place. If any such nominated member resigns, Chancellor will nominate another one in his place.
- (b) Two Directors from the colleges of the University, for the term of two years on rotation basis to be decided by Vice Chancellor with the approval of Chancellor.
- (c) The Registrar will be the Member Secretary of the Executive Council.
- (d) Maximum Ten Nominated Members from the society provided that the society shall have the right to withdraw any

such representative without assigning any reason at any time & appoint any other representative in his place. If any such nominated member resigns, society shall nominate another one in his place.

4.2 **Quorum and Term of the Meeting of the Executive Committee:**

- (a) 2/5<sup>th</sup> of the members will form a quorum in which at least half of the members shall be the representatives of the society.
- (b) The meeting of the Court shall be convened as and when required by the Vice Chancellor, not less than twice in a year, on the date fixed by the Vice Chancellor with the prior approval of the Pro-Chancellor.
- (c) A special / emergent meeting of the Court may be convened at any time by the Vice Chancellor with the prior approval of the Pro Chancellor.
- (d) Ten days notice shall be given of each such meeting.

4.3 **Conduction / Transaction of Business:**

- (a) All decisions shall be taken by the majority.
- (b) In arriving at a decision, if voting becomes necessary, it shall be conducted in a manner decided by the Pro Chancellor, in case of tie, the Pro Chancellor shall have the second casting vote in addition to his original vote.

4.4 **Powers of Executive Council**

(1) The Executive Council, in addition to the powers and functions defined in the Act, shall exercise the following powers and performs such functions as specified below;

- (i) To make Statutes and ordinances under Section- 28 and 29 and to amend the same.
- (ii) To make, amend or repeal the regulations to carry out the provisions of the Act, Statutes and Ordinances framed for the smooth functioning of the University.
- (iii) To hold, control and administer the revenue, property, funds and other affairs of the University;
- (iv) To have general control over the affairs of University.
- (v) To take any policy decision regarding the administration of the University.

[Section 28(d)]

- (vi) To decided the emoluments of the teachers of the University and other academic and administrative staff from time to time.
- (vii) To decide any appeal by any employee or student against the action of any officer or other authority of the University if provided under the Act and Statutes and not already covered by any provision of appeal elsewhere in the statutes.
- (viii) To decided conferment of honorary degree to any person deemed fit by the Executive Council as per statutes. **[Section 28(j)]**
- (ix) Any Deptt. / Centre / Other constituents / colleges of the University can be established / abolished on the recommendation of the Academic Council and the final approval of the Executive Council. **[Section 28(n)]**
- (x) To decide about the withdrawal of degree /diploma / certificates and other distinctions if exigencies so arises. **[Section 28(k)]**
- (xi) To decide about institute fellowships, scholarships, studentships, medals and prizes. **[Section 28(l)]**
- (xii) To select a common seal for the University;
- (xiii) To delegate any of its powers to the Pro-Chancellor, Vice-Chancellor, Pro-Vice Chancellor, the Registrar or such other employee or authority of the University or to a committee appointed by it, as it may deem fit and to withdraw such powers as and when required.
- (xiv) To exercise such other powers and perform such other duties as may be conferred or imposed on the Executive Council by the Act or the Statutes or the Ordinances;
- (xv) To consider any report or matter referred to it by any other authority or officer of the University.
- (xvi) To exercise all powers of the University not otherwise provided for by the Act, the Statutes, or the Ordinances.
- (xvii) In addition to the above the Executive Council shall have the power to decide about the appointment of any other officer not mentioned under the Act and fix the powers and functions of such officers.
- (xviii) To create and abolish teaching and other posts.

**THE ACADEMIC COUNCIL**

The Academic Council shall be principal academic body of the University and shall subject to the provision of the statutes and the ordinances framed under the Act, coordinate and exercise general supervision over the Academic policies of the University.

5.1 Academic Council shall consist of the following members namely—

**(1) Ex Officio Members—**

- (a) Pro Chancellor
- (b) Vice Chancellor – Chairman
- (c) Pro Vice Chancellor
- (d) Two Directors from the colleges of the University, biannually on rotation basis to be nominated by the Chancellor.
- (e) Registrar - Member Secretary
- (f) Two Deans nominated by the Vice Chancellor on biannual rotation basis.
- (g) Dean Students Welfare
- (h) Controller of Examination
- (i) Treasurer

**(2) Other Members—**

- (a) Maximum Two Academician from outside the University nominated by the Executive Council.
- (b) Four persons as Chancellor's Nominees from amongst Scientists, Educationalists, Technologists, industrialists, engineer, doctor, lawyer of repute.
- (c) Four Nominated Members from the Society.  
The Chancellor/Society shall have the right to cancel anybody's nomination at any time and appoint new person in their place as per their discretion.

5.2 **Quorum and Term of the Meeting of the Court:**

- (a) 2/5<sup>th</sup> of the members will form a quorum out of which at least half of the members shall be the representatives of the society and Chancellor.

- (b) The meeting of the Academic Council shall be convened as and when required by the Vice Chancellor, not less than twice in a year, on the date fixed by the Vice Chancellor with the prior approval of the Pro-Chancellor.
- (c) A special / emergent meeting of the Academic Council may be convened at any time by the Vice Chancellor with the prior approval of the Pro Chancellor.
- (d) Ten days notice shall be given of each such meeting.

5.3 **Conduction / Transaction of Business:**

- (a) All decisions shall be taken by the majority.
- (b) In arriving at a decision, if voting becomes necessary, it shall be conducted in a manner decided by the Pro Chancellor, in case of tie, the Pro Chancellor shall have the second casting vote in addition to his original vote.

5.4 **Powers of Academic Council**

- (a) The Academic Council, in addition to the powers and functions defined in the Act, shall exercise the following powers and performs such functions as specified below;
  - (i) To exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, to coordinate between teaching among colleges and institutions, evaluation of research and improvements in academic standards;
  - (ii) To make broad and course specific provisions and regulation for integration and collaboration, association by the University, institution / colleges / centers of the University.
  - (iii) To consider matters of general academic interest either on its own initiative or on a reference by the Chancellor, the Pro Chancellor, the Vice-Chancellor, the Executive Council or a Faculty and to take appropriate action thereon;
  - (iv) To recommend to the Executive Council, the creation and abolition of teaching posts;
  - (v) To recommend to the Executive Council the procedure for admission in the University Departments and its centers,

covering eligibility requirements for admission to course of study at entry points and selectively for horizontal entry, procedures for selection for admission and any other matter related to admission.

- (vi) To recommend to the Executive Council to approve courses of study in the constituent / department of the University.
- (vii) To recommend to the Executive Council for consideration of creation or abolition or merger or division of the Constituent Units of the University and the course of the study to be run by them.
- (viii) To frame Regulation and guidelines for academic matter including the structure of examination and / or any method of testing for declaration of results.
- (ix) To recommend to the Executive Council the rates of remuneration and allowances for the examination work.
- (x) To co-ordinate the working of Boards of Studies, and scrutinize and approve their proposal in regards to the scheme of teaching and examinations in the University.
- (xi) To promote research activities of the University and scrutinize and approve the recommendations of the thesis, examiners of doctoral candidates, to ensure high standards of research.
- (xii) To approve recognition and equivalence of the certificates, diplomas and degree of other University and Institutions.
- (xiii) To make assessment and take periodic review of the academic activities of the university, to enhance standards of education and research and take new initiatives.
- (xiv) To maintain contact with employer organizations with a view to assess their current and changing needs of teaching, the pattern of education required to be imparted by the University and to take necessary action, to update and upgrade the course contents.
- (xv) To frame rules relating to the format of the degree and diploma documents, certificate and citations, their text,



issuance of these documents in absentia, duplicate degrees and procedure for holding Convocation.

- (xvi) To prescribe syllabi and courses of study for various examinations on the recommendations of the colleges/faculties;
  - (xvii) To frame such rules consistent with the Statutes and Ordinances regarding the academic functions of the University, admission, awards of fellowships, studentships, scholarships, medals and prizes, fee concessions and attendance;
  - (xviii) To remove the name of any candidate from the roll of the University or to debar the student from the examination for not full filling the eligibility to sit in the examination.
  - (xix) To exercise such other powers and perform such other duties as may be conferred or imposed on the Academic Council by the Act, the Statutes, or the Ordinances.
  - (xx) To perform such functions as may be required by the Executive Council in the interest of the University for the attainment of the objects of the University.
  - (xxi) The decisions of Academic Council as approved by the Executive Council shall be applicable on the faculty / colleges of the University
- (b) All the decisions of the Academic Council as regards syllabi and courses of studies and conduction of examinations in so far as they are not provided for by the Statutes and Ordinances, shall be final, subject to the approval of the Executive Council and Pro-Chancellor.

## CHAPTER – 6

[Section -25]

### THE FINANCE COMMITTEE

#### 6.1 Composition of Finance Committee

The Finance Committee shall consist of the following persons, namely:-

- (1) **Ex-officio members :**
  - (a) The Pro-Chancellor - Chairman

- (b) The Vice-Chancellor
  - (c) Pro Vice-Chancellor
  - (c) Treasurer
  - (d) The Finance Officer – Member Secretary
- (2) **Other members :-**
- (a) Two member nominated by the Chancellor; (Nominated members of the Finance Committee; shall hold office for a term of two years)
  - (b) One Director and one Dean of faculty of the University to be nominated by the Chancellor; (Nominated members of the Finance Committee; shall hold office for a term of two years)
  - (c) Two member nominated by the society; (Nominated member of the Finance Committee; shall hold office for a term of two years) provided that the society shall have the right to withdraw any such representative without assigning any reason at any time & appoint any other representative in his place. If anybody resigns, society shall nominate another one in replacement.

## **6.2 The Quorum and Term of the Meeting of the Finance Committee**

- (1) 1/2 of the members will form a quorum of which at least 50% will be nominated members.
- (2) The Finance Committee shall meet at least twice every year.
- (3) The Finance Committee meeting shall be convened under the directions of the Vice-Chancellor and all notices for convening such meetings shall be issued by the Finance Officer, who shall keep the minutes of all such meetings on the notice of seven days.

## **6.3 Functions and Powers of Finance Committee**

- (1) The Finance Committee shall examine the accounts and scrutinize the proposals for expenditure and shall prepare and submit the Annual Budget to the Executive Council for approval.
- (2) It shall fix limits for the total recurring expenditure and the total non-recurring expenditure for the financial year based

on the resources and income of the University. No expenditure shall be incurred by the University in excess of the limits so fixed. No expenditure other than that provided in the budget shall be incurred by the University without approval of the Finance Committee.

- (3) The annual account and the official estimates of the University shall be laid before the Finance Committee for its consideration and comments thereon and thereafter will be submitted to the Executive Council for approval.
- (4) The Annual Accounts of the University shall be maintained on financial year basis.
- (5) That the Annual Account of the University shall be audited by a Chartered Accountant to be appointed by Pro Chancellor.
- (6) The Finance Committee may make its recommendation to the Executive Council to accept bequests, and donations of property to the University on such terms as it deems proper.
- (7) The Finance Committee may recommend mechanisms, ways and means to generate resources for the University.
- (8) The Finance Committee may consider any other matter referred to it by the Court and the Executive Council and make its recommendations thereon.
- (9) The Finance Committee shall advise the University on any questions affecting its finances.
- (10) The Finance Committee shall be responsible for the observance of Regulation related to the maintenance of accounts of the income and expenditure of the University.
- (11) To perform such functions as may be required by the Executive Council in the interest of the University for the attainment of all or any of the objects of the University.

## CHAPTER – 7

[Section -26]

### 7.1 THE PLANNING BOARD

Planning board shall be the principal planning body of the

University, the planning board shall give recommendation to Executive Council to ensure the infrastructure and academic support system to meet the norms of the UGC and other statutory councils.

## **7.2 Constitution, Functions, Powers and Duties of Planning Board**

- (1) The Planning Board shall consist of :-
  - (a) Vice-Chancellor - Chairman
  - (b) Not more than seven persons of high academic standards, they may be educationist, industrialist, entrepreneur of repute, engineer, doctor etc., who shall be nominated by the Chancellor for a term of two years;
  - (c) The Registrar who shall also be the Member Secretary to the Board.
- (2) The Power and Duties of the Planning Board shall be as follows :
  - (a) To prepare prospective plan for development and growth of the University.
  - (b) To make an assessment of the academic support facilities and the infrastructure of the University to ensure that the University attains and sustains the highest possible academic standards.
  - (c) To suggest ways and means to generate resources and mobilize them for their optimal utilization.
  - (d) To perform such functions as may be required by the Executive Council in the interest of the University for the attainment of all or any of the objects of the University.
  - (e) The recommendations of the Board shall be implemented after they are approved by appropriate authorities of the University.
  - (f) It shall advise on the planning and development of the University particularly in respect of the standard of education and research in the University.

## **CHAPTER – 8**

**[Section -27]**

### **8.1 BOARD OF FACULTIES/STUDIES**

- (1) The Board of Faculties of the each discipline of the colleges shall be

constituted as follows:-

- (a) Director / Dean of the respective colleges / faculty shall be the Chairman of the Board of Studies of every discipline of their respective colleges.
- (b) The Head of the concern Department of the college / faculty - Secretary.
- (c) Two Professors of the respective College. One of them must be from the same discipline for which the Board of Studies convened and other to be nominated by Director.
- (d) Two Associate Professor of the respective College from the same discipline (On Rotation Basis).
- (e) Two Assistant Professor of the respective College from the same discipline (On Rotation Basis).
- (f) If required, one or more external subject experts (to be nominated by the Vice Chancellor).

(2) **Term, quorum and others:**

- (a)
  - (i) Members nominated shall hold office for two years unless otherwise decided by the Executive Council.
  - (ii) Half of the total members shall form a quorum.
  - (iii) The HOD of the Concern Department will be the Secretary of Board of Studies.
- (b) The composition of the Board / the names of the members shall be proposed by the concerned Director/Dean for the approval of the Vice-Chancellor.
- (c) The Board of Studies shall be responsible for structuring the academic programmes, to be approved by the Academic Council, approval of the draft of the syllabus and amendment in the syllabus as per requirement, and have powers to perform such duties as decided by the Executive Council.

**8.2 ADMISSION COMMITTEE:**

- 1. The constitution of the committee shall be as follows;
  - (a) Pro- Chancellor - Head
  - (b) Controller of Admission—Member Secretary
  - (c) Dean student welfare

- (d) Three Directors to be nominated by the Pro Chancellor.
2. The composition of other members, the power and the functions of the Admission Committee shall be as decided by the Academic Council and approved by the Executive Council. The Function of the Committee shall be to make admissions as per norms and ordinances of the University.

### **8.3 THE EXAMINATION COMMITTEE:**

1. The constitution of the committee shall be as follows;
- (a) Vice Chancellor - Head
  - (b) Controller of Examination- Member Secretary
  - (c) Additional Controller of Examination, if required, to be nominated by the Vice chancellor.
  - (d) Pro Vice Chancellor
  - (e) Dean student welfare
  - (f) Three Directors to be nominated by the Head of the Examination Committee.
2. The powers and the functions of the Examination Committee shall basically to conduct the examination and declare results of all colleges and faculty of the University and further duties as decided by the Academic Council and approved by the Executive Council.

## **CHAPTER –9**

[Section -30, 31]

### **ANNUAL REPORT AND ANNUAL ACCOUNTS**

- 9.1 In Accordance with the provisions of Sections 30 and 31, Annual report shall be prepared by 31<sup>st</sup> October of every year and Annual Account by 31<sup>st</sup> September of every year (or as soon as possible) and submitted to Court for its consideration.

## **CHAPTER –10**

[Section -32]

### **CONDITIONS OF SERVICE OF EMPLOYEES**

- (1) The conditions of service of employees shall be as per service rules of the University.
- (2) The appointment of the employee can be on temporary, probation, permanent, contract, ad-hoc, part-time, casual basis as shall be



**IIMT UNIVERSITY MEERUT**

Established by Govt. of U.P. vide U.P. Act No. 32 of 2016



**MINUTES**  
**OF**  
**SIXTH MEETING**  
**OF**  
**EXECUTIVE COUNCIL**  
**HELD ON**  
**3<sup>rd</sup> MARCH 2021**

"O" Pocket, Ganga Nagar, Mawana Road, Meerut,

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## **IIMT UNIVERSITY, MEERUT**

### **Minutes of the Sixth Meeting of Executive Council held on 3<sup>rd</sup> March, 2021 at 11.00a.m. Through Online Mode.**

The following Members were present in the meeting.

1. Shri Abhinav Mohan
2. Prof. V. K. Singh
3. Prof. S. K. Kak
4. Dr. Deepa Sharma
5. Shri Mayank Agarwal
6. Shri Rajendra Pushpad
7. Dr. Suraksha Pal
8. Dr. T. S. Easwari
9. Shri Ashok Kumar
10. Ms. Nikita Agarwal
11. Ms. Piyanshu Agarwal
12. Dr. N. P. Saxena
13. Shri Rahul Jain
14. Shri Pankaj Jain
15. Shri Anuj Garg

The following Members could not attend the meeting due to their preoccupation and as such were granted leave of absence.

1. Prof. R. K. Khandal
2. Mr. Suresh Chand Gupta
3. Dr. P. K. Chakraborty
4. Mr. (Adv.) G. S. Dhama
5. Mr. Gaurav Maheshwari



## **IIMT UNIVERSITY, MEERUT**

### **Minutes of the Sixth Meeting of Executive Council held on 3<sup>rd</sup> March, 2021 at 11.00a.m. Through Online Mode**


<b>Item No.</b>	<b>Agenda</b>	<b>Minutes</b>	<b>Attention</b>
EC - 6.1	To consider and approve the Minutes of fifth Meeting of Executive Council held on 10.12.2019	The Minutes of fifth Meeting of Executive Council was discussed and approved unanimously. <b>Annexure - 1</b>	Registrar
EC - 6.2	To consider and approve the Minutes of Seventh Meeting of Academic Council held on 24.07.2020.	The Minutes of Seventh Meeting of Academic Council held on 24.07.2020 was considered and approved. <b>Annexure - 2</b>	Registrar
EC - 6.3	To consider and approve the Minutes of third meeting of Planning Board held on 10.11.2020.	The Minutes of third meeting of Planning Board was considered and approved. <b>Annexure - 3</b>	Registrar
EC - 6.4	To consider and approve the Minutes of eighth, ninth & tenth meeting of Finance Committee held on dated 16.03.2020, 11.08.2020 and 17.02.2020 respectively.	The Minutes of eighth, ninth & tenth meeting of Finance Committee held on dated 16.03.2020, 11.08.2020 and 17.02.2020 was discussed and approved. <b>Annexure - 4</b>	Finance Controller
EC - 6.5	To consider and approve the Minutes of 39 <sup>th</sup> , 40 <sup>th</sup> , 41 <sup>st</sup> & 42 <sup>nd</sup> meeting of Examination Committee held on dated 23.07.2020, 6.08.2020/ 17.08.2020, 15.09.2020 and 20.02.2021 respectively.	The Minutes of 39 <sup>th</sup> , 40 <sup>th</sup> , 41 <sup>st</sup> & 42 <sup>nd</sup> meeting of Examination Committee held on dated 23.07.2020, 6.08.2020/ 17.08.2020, 15.09.2020 and 20.02.2021 was discussed and approved. <b>Annexure - 5</b>	Controller of Examination
EC - 6.6	To consider & approve the new Statute of the University framed under the U.P. Private University Act, 2019.	The new Statute of the University framed under the U.P. Private University Act, 2019 was discussed and approved unanimously. The Registrar was requested to submit the same to the Hon'ble Chancellor for approval. Afterwards the same is to be submitted to the Department of U.P. Higher Education for the approval. <b>Annexure - 6</b>	Registrar




EC – 6.7	To note the appointment of Professor and Pro Vice Chancellor (Academic) Dr. Satish Bansal on 15.01.2021.	The appointment of Professor and Pro Vice Chancellor (Academic) Dr. Satish Bansal on 15.01.2021 was noted and approved.	Director - HR
EC – 6.8	To note the submission of application form to the UGC for the inclusion of University in the Section 12B of the UGC Act, 1956.	The submission of application form to the UGC for the inclusion of University in the Section 12B of the UGC Act, 1956 was noted by the members and the Registrar was requested to pursue it further with UGC. <b>Annexure – 7</b>	Registrar
EC – 6.9	To note the appointments made in the Academic Session 2020-2021 as of now.	The appointments of teaching & non-teaching staff made in the Academic Session 2020-2021 as of now was considered and approved. <b>Annexure – 8</b>	Director - HR
EC-6.10	To consider & approve the implementation of the guidelines of NEP – 2020, promulgated in the order of the government of Uttar Pradesh dated 08.02.2021.	The implementation of the guidelines of NEP – 2020, promulgated in the order of the government of Uttar Pradesh dated 08.02.2021 was discussed and approved for implementation from the Academic Session 2021-2022. <b>Annexure – 9</b>	PVCs (Academics)
EC-6.11	To consider & approve the segregation of School of Arts & Humanities into two Schools 1. School of Journalism & Mass Communication 2. School of Arts & Humanities.	The segregation of School of Arts & Humanities into two Schools 1. School of Journalism & Mass Communication 2. School of Arts & Humanities was considered and approved. <b>Annexure – 10</b>	Dean - SOAH Dean - SOJMC
EC-6.12	To note the issue of NOC from U.P. Government to run BAMS Programme from the Academic Session depending upon the approval of the Central Council of Indian Medicines.	The issue of NOC from U.P. Government to run BAMS Programme from the Academic Session depending upon the approval of the Central Council of Indian Medicines was noted <b>Annexure – 11</b>	Principal - BAMS
EC-6.13	To ratify the approval of the Regulation on "IIMTU "Students Welfare Fund – 2021" by the Hon'ble Vice Chancellor.	The approval of the Regulation on "IIMTU "Students Welfare Fund – 2021" by the Hon'ble Vice Chancellor was discussed among the committee members and approved. <b>Annexure – 12</b>	DSW/Registrar



EC-6.14	To consider and approve the organization of 1 <sup>st</sup> & II <sup>nd</sup> Convocation of the University tentatively in the month of March/April 2021.	The organization of 1 <sup>st</sup> & II <sup>nd</sup> Convocation of the University tentatively in the month of March/April 2021 was discussed and approved.	VC, Registrar & Controller of Examination
EC-6.15	To note the organization of Sports Fest in the University from 4 <sup>th</sup> to 6 <sup>th</sup> February, 2021, under the "Department of Physical Education".	The organization of Sports Fest in the University from 4 <sup>th</sup> to 6 <sup>th</sup> February, 2021, under the "Department of Physical Education" was noted	Dean - College of Education & HoD - Physical Education
EC-6.16	To note the appointment of Dr. Suraksha Pal, the Professor in the "College of Education" as "Advisor" of the University.	The appointment of Dr. Suraksha Pal, the Professor in the "College of Education" as "Advisor" of the University was noted. <b>Annexure - 13</b>	Director - HR
EC-6.17	To consider and approve the plan about the programmes in different Schools of the University to be conducted from the Academic Session 2021-2022 under the NEP - 2020.	The plan about the programmes in different Schools of the University to be conducted from the Academic Session 2021-2022 under the NEP - 2020 was discussed by the members and approved. <b>Annexure - 14</b>	PVCs (Academics)
EC-6.18	To note the progress of IIMT University's Research and Development Centre in terms of patents filed/registered, approval of the University as Nodal Centre of ISRO-IIRS outreach programme, Business Incubator and Start-up, Academic and Research Collaborations etc.	The progress of IIMT University's Research and Development Centre in terms of patents filed/registered, approval of the University as Nodal Centre of ISRO-IIRS outreach programme, Business Incubator and Start-up, Academic and Research Collaborations etc. was noted. <b>Annexure - 15</b>	Advisor & Dean Research Planning & Development
EC-6.19	Any other item with the permission of the Chair.	Since, there was no any other item, the meeting ended with vote of thanks to the Chair.	

  
 (Ashok Kumar)  
**REGISTRAR/**  
**Secretary-Executive Council**

  
 (Abhinav Mohan)  
**Pro Chancellor/**  
**Chairperson-Executive Council**

## Chapter – 3 Revised First Statutes

# **FIRST STATUTES**

(Under Section 34 of the Uttar Pradesh private universities act, 2019)

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## **CHAPTER – 1**

### **PRELIMINARY**

#### **1. Short Title Scope and Commencement:**

- (1) These statutes may be called first Statutes of the IIMT University, 2019.
- (2) These Statutes shall come into force with effect from the date of publication by the University either by displaying it on its Website or through Newspaper or by both.

#### **2. Definitions :**

In these statutes, unless the context otherwise requires.

- (1) “Act” means the Uttar Pradesh Private Universities Act, 2019 (U.P Act No. 12 of 2019);
- (2) “Academic Council” means the Academic Council of the University;
- (3) “Board” means the Faculty Board, the Board of Studies or the Planning Board, or any other Board of the University;
- (4) “Chancellor/President”, “Pro –Chancellor/Vice President”, the “Vice Chancellor” and “Pro-Vice-Chancellor” means respectively the “Chancellor/President”, “Pro Chancellor/Vice President”, the “Vice Chancellor”, the “Pro Vice Chancellor” of the University;
- (5) “Controller of the Examinations” means the person who has been put in charge to conduct the examination(s) of the University.’
- (6) “Employee” means any person duly appointed through appointment letter etc. by the University, and includes a teacher or any other member of the staff of the University;
- (7) “University” means the “IIMT University” Meerut (U.P.).
- (8) “Constituent Units” means an Institution/School/College/Established/Operated and maintained by the University;
- (9) “CSIR” means the Council of Scientific and Industrial Research, New Delhi, a funding agency of Central Government.;
- (10) “Department” means a Department of Studies and includes a Centre of Studies and Research;
- (11) Dean/Director/Principal means the Head of an “Institute” “Centre” or “School” or the person appointed for the purpose to act as such in his absence;
- (12) “DST” means the Department of Science and Technology of the Central Government.;



- (13) “Executive Council” means the Executive Council of the University;
- (14) “Faculty” means a Faculty of the University;
- (15) “Governing Body” means a committee constituted by the sponsoring body;
- (16) “Hostel” means “Scholars/Students” Hostel of the University;
- (17) “ICAR” means the Indian Council of Agricultural Research.
- (18) “Institute/School/College” means an Institute or School established by the University in accordance with this Act and the Statutes;
- (19) “MCI” means Medical Council of India constituted under the Medical Council Act, 1956;
- (20) “Minority Private University” means a Private University established by a religious or linguistic minority of the State of Uttar Pradesh.;
- (21) “NAAC” means the National Assessment and Accreditation Council;
- (22) “NCC” means National Cadet Corps;
- (23) “NCTE” means the National Council for Teacher Education under the National Council for Teacher Education Act, 1993;
- (24) “NSS” means National Service Scheme;
- (25) “PCI” means Pharmacy Council of India constituted under Section 4 of the Pharmacy Act, 1948;
- (26) “Prescribed” means prescribed by the Act & Statutes;
- (27) “Regulatory Body” means the statutory bodies established by the Central Government from time to time such as University Grants Commission and includes the All India Council for Teacher Education, the Bar Council of India, the Distance Education Bureau the Dental Council of India, the Indian Nursing Council, the Medical Council of India, the National Council for Teacher Education, Central Council for Indian Medicine, the Pharmacy Council of India;
- (28) “Statutes”, “Ordinances”, and “Regulations” means respectively, the Statutes, the Ordinances, and the Regulations of the University for the time being in force;
- (29) “Student” means a student enrolled with the University;
- (30) “Teacher of the University” means Professors, Associate Professors, Assistant Professors, and such other persons as may be appointed for imparting educational instructions, or

conducting research in the University and are designated as Teachers by the Ordinances;

- (31) “Treasurer”, “Registrar”, “Finance Officer”, “Controller of Examinations”, “Librarian” or, “Chief Proctor”, “Proctor” means respectively the Treasurer, the Registrar, the Finance Officer, the Controller of Examinations, the Librarian or the “Chief Proctor”, “Proctor” of the University;
- (32) “UGC” means University Grants Commission established under Section 4 of the University Grant Commission Act 1956.

**3. Seal, Flag, Anthem, etc. of the University:**

- (1) The University shall have a Common seal to be used for the to be used for the purposes of the University and the design of the Seal shall be as approved by the Executive Council.
- (2) The University may decide to make and use such Flag, Anthem, and other symbolic or graphic expression, abbreviations or likewise, for such purposes as deemed necessary from time to time, and which are not of such nature that are restricted by the State or the Central Government.

**4. Academic Calendar of the University:**

- (1) Academic Calendar of the University shall be approved by the Executive Council and shall be in conformity with the guidelines issued by the State Government and other Regulatory Bodies from time to time.
- (2) The University shall publish its Academic Calendar on its Website.
- (3) In case of International students, the University may follow a different admission process and Academic Calendar as may be prescribed in the Ordinances.



## **CHAPTER – 2**

### **OFFICERS OF THE UNIVERSITY**

#### **5. Appointment, Powers, and Functions of Chancellor/President:**

- (1) A person of eminence shall be appointed as the Chancellor/President by the Governing Body for a period of five years.
- (2) The Chancellor/President shall be selected and appointed in the manner to be decided by the Sponsoring Body. Provided that, Sponsoring Body shall have the power to reappoint the Chancellor for the Second or successive terms.
- (3) Subject to the provisions of the Act, the Sponsoring Body shall determine the salary of the Chancellor/President and Pro Chancellor/Vice – President.
- (4) The Chancellor/President shall have power to call for any information or summon any document from the University for the purposes of exercising his powers and functions under the Act.
- (5) The Chancellor/President shall have power to himself issue Cheques and authorize payments or he may delegate this power to any other Officer/Officers or member of the Finance Committee.
- (6) The Chancellor/President may delegate, subject to such terms and conditions as may be specified in writing, all or any of his powers to any Authority/Officer(s) at his discretion and have right to modify or recall his order of delegation of such power.
- (7) Notwithstanding anything contained in the Statutes, the Chancellor/President may discharge all or any of the functions of the University for the purposes of carrying out the provisions of the Act and Statutes, when such Officer or Authority of the University is not available.
- (8) The Chancellor/President may be addressing in writing to the Pro Chancellor/Vice –President, resign from office. The Pro –Chancellor/Vice-President shall within a period of ten days from the date of receipt of such resignation place the same before the Government Body for its decision.
- (9) Decisions taken by the Chancellor/President shall be placed before the Governing Body for information.
- (10) The Chancellor/President shall be authorized to issue directions to any Officer/Authority of the University from time to time as necessary in the interest of the University.

- (11) If any vacancy arises in the office of the Vice Chancellor and it is not being possible to appoint a regular Vice Chancellor by following the procedure prescribed for appointing of such Vice Chancellor, the Chancellor shall have the power to appoint a person as officiating Vice Chancellor for a period of not beyond six months.

**6. Appointment, Powers, and Functions of Pro Chancellor/ Vice President**

- (1) The Pro-Chancellor/Vice President shall be appointed in accordance with section 16 of the Act for period of five years and upon the expiry of the term he shall be eligible for re-appointment.
- (2) Pro-Chancellor/Vice President shall exercise such powers as may be delegated to him in writing by the Chancellor/President.

**7. Appointment, Powers, Functions of Vice Chancellor**

- (1) Vice Chancellor shall be selected by a Search Committee to be constituted by the Chancellor/President.
- (2) The Search Committee shall comprise of following members:
- (a) One member nominated by the Sponsoring Body.
  - (b) One serving or retired Professor from outside of the University nominated by the Governing Body.
  - (c) One member nominated by the Chancellor/President.
- (3) The Search Committee shall recommend a Panel of three names to the Governing Body within the period stipulated by the Chancellor/President in his order constituting the Search Committee.
- (4) The Governing Body shall after receipt of the recommendations of the Search Committee, approve one name from among the panel and submit to the Chancellor for appointment of the Vice Chancellor.
- (5) In case, none of the recommended names are found suitable, the Chancellor shall advise the Search Committee to suggest a fresh panel.
- (6) The Vice Chancellor shall have the following additional powers and functions:
- (a) The Vice Chancellor shall be entitled to be present at and to address any meeting of any authority or any Body of the University;
  - (b) It shall be the duty of the Vice Chancellor to see that the provisions of the Act, Rules Statutes, Ordinances and Regulations of the University are duly observed.
  - (c) The Vice Chancellor shall have power to grant leave to any Officer, teacher, employee or student of the University, other than the Chancellor/president and Pro-Chancellor/Vice President and make necessary arrangements for the discharge of the functions of

such person during the period of his absence.

Provided that the Vice Chancellor may delegate such powers to any other Officer or Officers of the University;

- (d) The Vice Chancellor shall have the power to convene or cause to be convened meetings of the various bodies/committees of the University other than the Sponsoring Body, Finance Committee, Planning Board and the Governing Body.
- (e) The Vice – Chancellor may by writing addressed to the Chancellor, resign his office, and his resignation shall be effective from the date of acceptance by the Governing Body.

**8. Appointment, Powers and Functions of Pro Vice Chancellor :**

- (1) The Executive Council shall appoint the Pro Vice Chancellor from among the Professors of the University on the advice of the Vice – Chancellor.
- (2) Pro Vice Chancellor can be more than one as per the requirement and in the interest of the University.
- (3) In the absence of the Vice Chancellor, the Pro Vice-Chancellor shall discharge the day to day duties of the office of the Vice-Chancellor unless otherwise directed by the Vice Chancellor or the Chancellor/President.

**9. Appointment, Powers and Functions of Registrar :**

- (1) The Registrar shall be appointed by the Executive Council of the University.
- (2) The qualification, term of office, conditions of service and procedure of appointment of the Registrar shall be determined by the Governing Body.
- (3) The Power and Functions of the Registrar shall be as may be determined by the Governing Body.

**10. Appointment, Powers and Functions of Dean of Faculties:**

- (1) Dean of every Faculty shall be appointed by the Executive Council from amongst the Professors of the concerned Faculty.
- (2) The Executive Council shall have power to remove the Dean if he is found guilty of any misconduct or if he fails to perform the duties of his office.
- (3) The Dean shall preside over the meeting of the Faculty Board.
- (4) The Dean shall exercise such other powers and discharge such other functions as may be laid down by the Ordinances or Regulations.

**11. Appointment, Powers and Functions of Dean of Student Welfare:**

Dean of Students' Welfare shall be appointed by the Executive Council.

- 12. Appointment, Powers and Functions of Directors :**
- (1) The Director shall be appointed by the Executive Council from amongst the Professors of the concerned School/Centre.
  - (2) The qualification, term of office, conditions of service and procedure of appointment of the Director shall be determined by the Executive Council.
- 13. Appointment, Powers and Functions of Controller of Examinations:**
- (1) The Controller of Examination shall be appointed by the Executive Council.
  - (2) The qualification , terms of the office, conditions of service and procedure of appointment of the Controller of Examination shall be determined by the Executive Council.
- 14. Appointment, Powers and Functions of Chief Proctor:**
- (1) The Chief Proctor shall be appointed by the Executive Council.
  - (2) The Chief Proctor shall assist the Vice Chancellor in maintaining discipline among the students of the University.
  - (3) The Vice Chancellor may nominate as many Deputy Proctors and Assistant Proctors as he deems proper to assist the Chief Proctor.
- 15. Appointment, Powers and Functions of Finance Officer:**
- (1) The Finance Officer shall be appointed by the Executive Council of the University on the advice of the Governing body.
  - (2) The qualification, term of office, conditions of service and procedure of appointment of the Finance Officer shall be determined by the Governing Body.
  - (3) The power and functions of the Finance Officer shall be as may be determined by the Government Body.
- 16. Appointment, Powers and Functions of Head of Department :**
- (1) Head of Department shall be appointed by the Executive Council from amongst the Professors of the concerned Department.
  - (2) The Executive Council shall have power to remove the Head, if he is found guilty of any misconduct or if he fails to perform the duties of his office.
  - (3) The Head of Department shall preside over the meetings of the Board of Studies.
  - (4) The Head of Department shall exercise such other powers discharge such other functions as may be laid down by the Ordinances and Regulations.

## **CHAPTER – 3**

### **BODIES (AUTHORITIES) OF THE UNIVERSITY**

- 17. The Sponsoring Body:**
- (1) The Sponsoring Body shall have power to mortgage the land or other assets of the University to any bank or other financial institutions for purposes of availing loan as per the provisions of the Act.
  - (2) The Sponsoring Body of the University shall have power to determine the limits of the financial powers of any officer, authority, teacher or employee of the University from time to time.
  - (3) The Sponsoring Body shall have powers to take decision in all such matters which have not been specifically conferred on any Officer or Authority of the University.
- 18. The Governing Body:**
- (1) The Governing Body shall consist of following members;
    - (a) The Chancellor/President- Chairman
    - (b) The Pro-Chancellor/Vice-President.
    - (c) The Vice Chancellor
    - (d) One member to be nominated by the Sponsoring Body.
    - (e) One eminent educationist to be nominated by the Sponsoring Body.
    - (f) One member from industry/corporate to be nominated by the Sponsoring Body.
    - (g) One legal expert to be nominated by the Sponsoring Body
    - (h) One Financial Expert to be nominated by the Sponsoring Body.
    - (i) Registrar as ex-officio Secretary who shall have right to speak at the meeting but not the right to vote.
    - (j) The Sponsoring Body shall have the power to nominate up to six additional persons as members to the Governing Body.

Provided that the number of members of the Governing Body shall not be less than nine and more than fifteen.
  - (2) The term of nominated members shall be three years or till they hold their Office.
  - (3) The term of office of ex-officio members shall continue so long as they hold the office by virtue of which they are members.

- (4) The Sponsoring Body shall have power to remove any member of the Governing Body for reasons to be recorded in writing.
- (5) The other terms and conditions of nomination of the members to the Governing Body including their remuneration, if any, shall be determined by the sponsoring Body from time to time and its decision thereon shall be final. The governing body shall have the right to review and modify nominations made by it.
- (6) Meetings of the Governing Body shall be convened by the Chairman either on his own initiative or on a requisition signed by not less than four members of the Governing Body.
- (7) Decisions on all issues considered in the meetings of the Governing Body shall be taken by majority votes of the members present and voting including the Chairman. If the votes be equally divided, the Chairman shall have a second or casting vote.
- (8) The Chancellor/President, if present, shall preside at the meetings of the Governing Body. In his absence, the Chancellor/President may nominate Pro Chancellor/Vice President or a member of the Governing Body or the members present shall elect one from amongst themselves to preside over the meeting.
- (9) A written notice of every meeting shall be sent by the Registrar to every member at least two weeks before the date of the meetings.
- (10) Provided that the Chairman may call a special meeting of the Governing Body at short notice to consider any urgent matter.
- (11) The notice may be delivered either by hand or e-mail or sent by registered post at the address of each member as recorded in the office and if so sent, the same shall be deemed to have been duly delivered within the time when the same ought to have been delivered in the ordinary course.
- (12) Agenda shall be circulated by the Registrar to the members at least 10 days before the meeting except in case of emergent meeting.
- (13) Notice of motions for inclusion of any item on the agenda must reach the Registrar at least fifteen days before the meeting. The Chairman may, however, permit inclusion of any item for which due notice has not been received.
- (14) The ruling of the Chairman in regard to all the questions of procedure shall be final.
- (15) The minutes of the proceedings of the Governing Body shall be drawn up by the Registrar with the approval of the Chairman and circulated to all members of the Governing Body. The minutes along with amendments, if any, shall be

placed for confirmation at the next meeting of the Governing Body. After the minutes are confirmed and signed by the Chairman, the same shall be recorded in a book of minutes which shall be kept open for inspection during office hours by the members of the Governing Body.

- (16) If a member of the Governing Body fails to attend three consecutive meetings without due notice, he shall cease to be a member of the Governing Body unless the Chairman desires otherwise.
- (17) The Governing Body may, in accordance with the provisions of clause (d) to sub-section (3) of section 24 of the Act, create such other posts of officers, teachers and employees of the University to perform such functions as it deems necessary.

#### **19. The Executive Council:**

- (1) The Executive Council shall meet as often as may be necessary but not less than twice during an academic year.
- (2) Meetings of the Executive Council shall be convened by the Vice Chancellor suo-moto or on a requisition signed by not less than four members of the Executive Council.
- (3) A written notice of every meeting shall be sent by the Registrar to every member of the Executive Council at least two weeks before the date of the meeting. The notice shall state the place, date and time of the meeting. Provided that the Chairman may call a special meeting of the Executive Council at short notice to consider urgent/special matters.
- (4) The notice may be delivered either by email or by hand or sent by registered post at the address of each member as recorded in the office and if so sent, the same shall be deemed to have been duly delivered within the time when it ought to have been delivered in the ordinary course.
- (5) Agenda shall be circulated by the Registrar to the members at least one week before the meeting. Requests for inclusion of any item on the agenda must reach the Registrar at least 10 days before the meeting. The Chairman may, however, permit inclusion of any item for which due notice has not been received.
- (6) The ruling of the Chairman in regard to all questions of procedure shall be final.
- (7) The minutes of the proceedings of the meetings of the Executive Council shall be drawn up by the Registrar with the approval of the Chairman and circulated to all members of the Executive Council. The minutes along with amendments, if any, shall be placed for confirmation at the next meeting of the Executive Council. After the minutes are confirmed and signed by the Chairman, the same shall be recorded in a book of minutes which shall be kept open for

inspection during the office hours by the members of the Executive Council.

- (8) The minutes of Executive Council shall be placed before the Governing Body.
- (9) If a member of the Executive Council fails to attend three consecutive meetings without due notice, he shall cease to be member of the Executive Council, unless the Chairman desires otherwise.
- (10) The Executive Council may delegate such of its powers to the Chancellor/President, Pro Chancellor/Vice President and Vice Chancellor or Pro Vice Chancellor, as it may deem appropriate.  
However, the decisions taken under delegated powers shall be reported to the Executive Council in its next meeting.
- (11) The Vice Chancellor shall be the Chairperson of the Executive Council, which shall consist of the following other members, namely:-
  - (a) Three members to be nominated by the Governing Body.
  - (b) Two eminent educationists nominated by the Chancellor/ President.
  - (c) One Officer of the State Government not below the rank of joint Secretary to the Government of Uttar Pradesh.
  - (d) One Professor & one Associate Professor of the University in order of seniority on rotation basis for a period of one year.
  - (e) One educationist not below the rank of Associate Professor from a panel of three names to be approved by the State Government, for which the University shall submit a list of three names of eminent educationist.
  - (f) The Registrar who shall be ex-officio Member Secretary.
  - (g) The Finance Officer shall have the right to speak in and otherwise to take part in the proceedings of the Executive Council but shall not be entitled to vote.
- (12) Quorum of the meeting of the Executive Council shall not be less than six members.
- (13) Decisions at any meeting of the Executive Council shall be taken by majority of the members present at such meeting. Provided that, in case of tie in any proposal, the proposal having support of the Vice Chancellor shall prevail.

**20. The Academic Council:**

- (1) The Academic Council shall consist of the following members, namely-
  - (a) The Vice Chancellor-Ex-Officio Chairman.
  - (b) The Pro Vice Chancellor (Academics)-Ex-Officio



- (c) All Deans – Ex-Officio
  - (d) All Directors-Ex-Officio
  - (e) All Heads of Departments-Ex-Officio
  - (f) All Professors.
  - (g) Two Associate Professors and two Assistant Professors – Members by rotation in order of seniority.
  - (h) Two distinguished academicians from outside the University to be nominated as members by the Chancellor.
  - (i) The Registrar – Secretary (Ex-Officio)
- (2) The term of office of the ex-officio members shall continue so long as they hold the office by virtue of which they are members. All members of the Academic Council, other than the ex-officio members, shall hold office for a term of two years.
- (3) The procedure for the meetings of the Academic Council shall be as follows:
- (a) The Academic Council shall meet as often as may be necessary but not less than two times during an academic year. Meetings of the Academic Council shall be convened by the Chairman either suumoto or on a requisition signed by not less than 20% members of the Academic Council.
  - (b) A written notice of every meeting shall be sent by the Registrar to every member at least two weeks before the date of the meeting. Provided that the Chairman may call a special meeting of Academic Council at short notice to consider urgent matters.
  - (c) Agenda shall be circulated by the Registrar to the members at least one week before the meeting.
  - (d) All questions considered at the meetings of the Academic Council shall be decided by a majority of the votes of the members present and voting including the Chairman. If the votes be equally divided, the Chairman shall have a second or casting vote.
- (4) In emergent cases, the Chairman of the Academic Council may exercise the powers of the Academic Council. In case, the Chairman exercises any of the powers of the Academic Council, the members shall be informed through email, ex-post facto, and such decision of the Chairman shall be placed at the next meeting of the Academic Council for its ratification .
- (5) The minutes of the proceedings of the meetings of the Academic Council shall be drawn up by the Registrar with the approval of the Chairman and circulated to all members of the Academic Council. The minutes along with amendments, if any, shall be placed for confirmation at the

next meeting of the Academic Council. After the minutes are confirmed and signed by the Chairman, they shall be recorded in a book of minutes which shall be kept open for inspection during the office hours by the members of the Academic Council.

- (6) The recommendations of the Academic Council shall be placed before the Executive Council for its decision.
- (7) Subject to the provisions of the Act, the Academic Council shall, in addition to all other powers vested in it, have the following powers and functions-
  - (a) To consider the proposals submitted by the Board of Faculties of the University.
  - (b) To recommend to the Executive Council the recognition of degrees and diplomas of other Universities and institutions and to determine their equivalent degree and diplomas of the University.

## **21. The Finance Committee:**

- (1) The Finance Committee shall consist of the following:
  - (a) The Chairman shall be nominated by the Sponsoring Body.
  - (b) The Vice Chancellor – Ex-Officio Member
  - (c) One member nominate by the Government Body.
  - (d) One member nominated by the Executive Council.
  - (e) The Pro Vice Chancellor (Academics) ex-officio
  - (f) One Financial Expert nominated by the Sponsoring Body.
  - (g) The Finance Officer-Ex-Officio Secretary.
  - (h) Any Special invitees whom the Finance Committee deems fit.
- (2)
  - (a) The term of office of ex-officio members shall continue so long they hold the office by virtue of which they are members.
  - (b) The terms of office of a nominated member shall be three years.
- (3) Four members of the Finance Committee including the Chairman shall form a quorum for a meeting of the Finance Committee.
- (4) In the event of absence of the Chairman, a member chosen from among the present members shall preside over the meeting.
- (5) The procedure for the meetings of the Finance Committee shall be as follows:-
  - (a) The Finance Committee shall meet as often as may be necessary but not less than two times during an academic year. Meetings of the Finance Committee shall be convened by the Chairman either on his own initiative or on a requisition signed by not less than three members of the Finance Committee.

(b) A written notice of every meeting shall be sent by the Finance Officer to every member at least two weeks before the date of meeting. Provided that the Chairman may call a special meeting of the Finance Committee at short notice to consider urgent matters.

(c) Agenda shall be circulated by the Finance Officer to members at least one week before the meeting.

(d) All questions considered at the meetings of the Finance Committee shall be decided by a majority of the votes of the members present and voting including the Chairman. If the votes be equally divided, the Chairman shall have a second or casting vote.

- (6) In emergent cases, the Chairman of the Finance Committee may exercise the powers of the Finance Committee. In case, the Chairman exercises any of the powers of the Finance Committee, the members shall be informed through email, ex-post facto, and such decision shall be placed at the next meeting of the Finance Committee for its ratification.
- (7) The Finance Committee shall have the following powers and functions:
- (a) To examine and recommend the annual budget of the University.
  - (b) To examine and recommend the budget for any purchase or construction exceeding rupees five lakh.
  - (c) To give its views on any financial matter solicited from it by any officer or authority of the University.
- (8) Provided that every recommendation of the Finance Committee shall be placed before the Executive Council for its decision.

## **22. The Planning Board:**

- (1) The Planning Board shall consist of the following:
- (a) The Chairman shall be a nominee of the Sponsoring Body.
  - (b) Vice Chancellor –ex-officio
  - (c) Pro Vice Chancellor (Academics) -ex-officio
  - (d) One Architect/Engineer to be nominated by the Chancellor.
  - (e) Such other persons from whom planning board needs any assistance from.
  - (f) The Finance Officer – Ex-Officio
  - (g) The Registrar-Ex-Officio- Secretary.
- (2)
- (a) The term of office of an ex-officio member shall continue so long as he holds the office by virtue of which he is a member.
  - (b) The term of office of nominated members shall be three years.
- (3) The Planning Board shall advise the Executive Council to ensure that the necessary infrastructure and academic

support systems are available to the University as per the norms of the Regulatory Bodies, Provided that the Planning Board shall provide the estimate of the expenditure likely to be incurred for such infrastructure or the Academic Support systems together with its advice tendered to the Executive Council.

- (4) The Planning Board shall meet as and when needed and be free to adopt its own procedure for such meetings.

**23. Board of Faculties, Board of Studies Admission Committee, Examinations Committee and other Authorities of the University:**

The constitution, powers and functions of the Board of faculties, the Board of Studies, the Admissions Committee, the Examinations Committee and of such other authorities of the University which may be declared by the Statutes to be the authorities of the University, shall be as may be laid down in the Ordinances of the University.

## **CHAPTER - 4**

### **TEACHERS AND EMPLOYEES OF THE UNIVERSITY**

#### **24. Minimum Qualifications of Teachers:**

- (1) The minimum eligibility for appointment and career advancement of teachers in the University shall be such as may be prescribed by the Executive Council in conformity with the guidelines of the relevant Regulatory Bodies.
- (2) NET/SLET/SET shall be the minimum eligibility condition for recruitment and appointment of Assistant Professors and Assistant Librarian/Librarian. Provided that, NET/SLET/SET shall not be required for such disciplines for which the NET/SLET/SET is not conducted.

#### **25. The appointment of Teachers of University and other Academic & Administrative Staff and their emoluments:**

- (1) All regular/contractual appointments of teachers and other academic and Administrative staff shall be made on the recommendation of the duly constituted selection committee. The Selection Committee for Professors, Associate Professors and Assistant Professors will comprise of the following:
  1. The Vice Chancellor – Chairman
  2. One Nominee of the Chancellor.
  3. Three subject experts to be nominated by the Chancellor.
  4. Dean/Director of the concerned Faculty/School/Centre.
  5. Head of the concerned Department.
  6. The Registrar – ex-officio non-member Secretary.
- (2) Recommendations of Selection Committees will be placed before the Executive Council for its decision. Provided that in case the Executive Council disagrees with the recommendations of the selection committee the matter shall be referred to the Chancellor/President for decision.
- (3) Teaching positions shall be advertised in at least two leading National Dailies and the University Website as per the norms prescribed by the UGC or any other Regulatory Body for wide circulation at least one month before the last date for application.
- (4) The salary and allowances shall be paid to the teachers and employees online into their bank accounts.
- (5) For non – teaching staff, the constitution of the Selection Committees shall be decided by the Executive Council.

- 26. The conditions of Service:**
- (1) Every teacher and salaried officer and such other employees as are mentioned in the Statutes shall be appointed under a written contract on such terms and conditions as may be agreed to between the parties which shall be lodged with the University, and a copy thereof shall be furnished to the Officer or teacher or employee concerned.
  - (2) Subject to the conditions laid down in the Ordinances, the terms and conditions of service shall be made in the form of service rules and approved by the Executive Council. It would cover all the conditions as would be applicable to an employee and would generally include, but not be restricted to following:
    - (a) Recruitment norms
    - (b) Personnel Policies
    - (c) Pay & Allowances
    - (d) Travel Rules
    - (e) Leave Rules
    - (f) Policy covering health and wellbeing/medical/insurance.
    - (g) Policy on Loans and Advances.
    - (h) Dependent's Policy
    - (i) Appraisal and Career Progression.
    - (j) Ethics Policy and Code of Conduct.
    - (k) Policy on Sponsored Projects and Consultancy.
    - (l) Policy on dealing with sexual harassment at work places
    - (m) Discipline Policy
    - (n) Gratuity, Provident Fund.
    - (o) Honorarium Rates and Rules.

- 27. Disciplinary Action against Teachers of the University :**
- (1) A teacher of the University shall at all times maintain absolute integrity and devotion to duty and shall observe the Code of Professional Ethics, which shall form part of the agreement to be signed by the teacher at the time of appointment.
  - (2) A breach of any of the provisions of the Code of Professional Ethics prescribed by the Regulatory Bodies shall be deemed to be misconduct.
  - (3) A teacher of the University may be removed or his services terminated on one or more of the following grounds:
    - (a) Willful neglect of duty.
    - (b) Misconduct
    - (c) Breach of any of the terms of contract of service
    - (d) Dishonestly connected with University Examination.
    - (e) Scandalous conduct or conviction for an Offence involving moral turpitude.

- (f) Physical or mental unfitness.
  - (g) Incompetence
  - (h) Abolition of the Post.
- (4) No order of dismissal, removal or termination of the services of a teacher of the University on any ground mentioned in clause (1) (except in the case of a conviction for an offence involving moral turpitude or of abolition of post), shall be passed unless a charge has been framed against the teacher and communicated to him with a statement of the grounds on which it is proposed to take action and he has been given adequate opportunity of hearing.
- (a) Of submitting a written statement of his defence.
  - (b) Of being heard in person, if he so chooses and
  - (c) Of calling and examining such witnesses in his defence as he may wish. Provided that the Executive Council or an Officer authorized by it to conduct the enquiry may, for sufficient reasons to be recorded in writing, refuse to call any witness.
- (5) The Executive Council may, at any time ordinarily within two months from the date of the Inquiry Officer's report, pass a resolution dismissing or removing the teacher concerned from service or terminating his services mentioning the ground of such dismissal, removal or termination.
- (6) The resolution shall forthwith be communicated to the teacher concerned.
- (7) The Executive Council may instead of dismissing, removing or terminating the services of the teacher, pass a resolution inflicting a lesser punishment by reducing the pay of the teacher for a specified period not exceeding three years and or by stopping increments of his salary for a specified period or may deprive the teacher of his pay during the period of his suspension, if any.
- (8) A teacher of the University shall be deemed to have been placed under suspension:
- (a) With effect from the date of his conviction, if in the event of a conviction for an offence, he is sentenced to a term of imprisonment exceeding forty-eight hours and is not forthwith dismissed or removed consequent to such conviction.
  - (b) In any other case, for the duration of his detention if he is detained in custody, whether the detention is for any criminal charge or otherwise.

**28. Disciplinary Action against Non – Teaching Employees:**

- (1) Where there is an allegation of misconduct against an employee, the Vice Chancellor shall institute an inquiry committee for the purpose. The Vice Chancellor may, if he thinks fit, by order in writing, place the employee under suspension.

- (2) Based on the report of inquiry committee, the Vice Chancellor may decide course of action including suspension depending on the severity of the misconduct, for taking action to the extent of termination of services of the employee concerned.
- (3) No employee shall be removed until he has been given a reasonable opportunity to show cause against the action proposed to be taken in regard to him/her.
- (4) The removal of an employee shall take effect from the date on which the order of removal is made.
- (5) Notwithstanding anything contained in the terms of his contract of service or of his appointment, an employee of the University, other than a teacher, may be removed by the authority which is competent to appoint the employee if:-
  - (i) He/She is of unsound mind.
  - (ii) He/She is an undercharged insolvent.
  - (iii) He/She has been convicted by a court of law of any criminal offence or an offence involving moral turpitude and
  - (iv) He/She is otherwise guilty of misconduct.Provided that no employee of the University shall be removed unless resolution to that effect is passed by the Executive Council.



## **CHAPTER – 5**

### **MISCELLANEOUS PROVISIONS**

**29. Withdrawal of Degree,  
Diploma Certificate and other  
Academic Distinctions:**

- (1) The Executive Council, may on the recommendation of the Academic Council by a special resolution passed by a majority of not less than two third of the members present and voting recommend withdrawal of any Degree or academic distinction conferred on, or any Certificate or Diploma granted to, any person by the University for good and sufficient cause.  
Provided that no such resolution shall be passed until, a notice in writing has been given, calling upon him to show cause within such time as may be specified in the notice as to why such resolution should not be passed and until his objections, if any, and any evidence he produces in support of them, have been considered by the Academic Council.
- (2) The decision stating the reasons there for shall be communicated to the person concerned.
- (3) Any person aggrieved by the decision taken by the Executive Council may appeal to the Chancellor within thirty days from the date of such decision.

**30. Institution of Fellowships  
Scholarships, Studentships  
Medals and Prizes**

The Rules as provided for in the Ordinances of the University shall be applicable.

**31 . Maintenance of Discipline  
among the Students:**

- (1) All powers relating to discipline and disciplinary action in relation to the students shall vest in the Vice Chancellor
- (2) Without prejudice to the generality of his powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him appropriate, the Vice Chancellor may in the exercise of his powers aforesaid, order that any student be expelled from the University, or be fined a sum that may be specified in the Ordinances, or be debarred from taking an examination or examinations for one or more years or that the results of the examination or examinations in which he has appeared be cancelled.
- (3) The Vice Chancellor may delegate all or such of his powers, as he deems proper to the Chief Proctor, and to such other persons as he may specify in this behalf.

**32. The Establishment and Academic Abolition of Faculties, Departments, Schools, Centers etc.:**

- (1) The Executive Council based on the advice of the Academic Council may establish Faculties, Departments, Schools, Centers in the Campus of the University.
- (2) The University shall offer such programmes in the Faculties, Departments, Schools, Centers as the Executive Council may approve on the recommendation of the Academic Council, through Ordinances.
- (3) The Executive Council may reconstitute a Faculty, Department, Centre or School on recommendation of the Academic Council.
- (4) The Executive Council based on the advice of the Academic Council may phase out any Faculty, Department, School or Centre based on the following:
  - (a) When the courses offered by the Department become obsolete.
  - (b) When the subscription to such courses becomes untenable to continue.
  - (c) When alternate and better programmes become available.
  - (d) Before approving such discontinuation, the Executive Council shall ensure that the existing students in the programmes are allowed to complete their courses in which they are registered.

**33. The Delegation of Powers vested in the Authorities or Officer of the University:**

- (1) Subject to the provisions of the Act, any Officer or Authority of the University may delegate his or its powers to any other officer or authority or person under his or its respective control and subject to the conditions that overall responsibility for the exercise of the power so delegated shall continue to vest in the officer or authority delegating such powers.

**34. Conferment of honorary Degrees and other Distinctions.  
(Ref. Section 11(e) of the Act)**

Subject to the provisions of sub-section (e) of section 11 of the Act, the Executive Council shall recommendation to the State Government for approval for granting of honorary degrees and other distinctions.

# IIMT UNIVERSITY, MEERUT

1<sup>st</sup> Meeting of the Executive Council held on 15.03.2017 at 11.00 A.M.

Venue: Conference Room at University Campus at Ganga Nagar, Meerut

1. The first Meeting of the Executive Council of the University was held on 15.03.2017 at 11.00 A.M. in the Conference Room of the University at Meerut.
2. The following Members were present:

1	Sh. Abhinav Mohan	(Pro Chancellor)	Chairman
2	Prof. M. Kidwai		Member
3	Prof. S.K. Kak		"
4	Dr. Deepa Sharma		"
5	Mr. Mayank Agarwal		"
6	Sh. Neeraj Mittal		"
7	Prof. R.K. Khandal		"
8	Mr. Suresh Chand Gupta		"
9	Dr. Suraksha Pal		"
10	Dr. T.S. Eshwari		"
11	Smt. Nikita Agarwal		"
12	Dr. N.P. Saxena		"
13	Mr. Gaurav Maheshwari		"
14	Mr. Pankaj Jain		"
15	Mr. Rahul Jain		"
16	Mr. P.D. Mittal		"
17	Sh. Ashok Kumar		Secretary

3. The following Members could not attend the meeting due to their preoccupation and were granted leave of absence.

1.	Dr. P.K. Chakraborty	"
2.	Smt. Piyanshu Agarwal	"
3.	Mr. (Adv.) G.S. Dhama	"
4.	Mr. Ashok Bansal	"
5.	Mr. Anuj Garg	"



4. The Registrar paid thanks to all the Members for their sparing valuable time to attend the meeting. Then Sh. Abhinav Mohanji, Hon'ble Pro Chancellor and the Chairman of the Council welcomed the members and apprised them about the initiative taken and progress made towards the establishment of the University. Highlighting the priorities of the University the Pro Chancellor extended gratitude and appreciation to all the educationists and experts who participated in the meeting. The Vice-Chancellor, being the first meeting, has requested the members to introduce themselves to be acquainted with each other.

**After this, the Agenda was taken up for discussion;**

**Items for consideration and approval**

Agenda Item	Minutes	Attention
<b>Items for consideration and approval</b>		
EC-1.1 To consider and approve the Minutes of 1st Meeting of Academic Council held on 22.02.2017	The Minutes of First Academic council held on 22.02.2017 was discussed and approved. <b>Annexure-1</b>	Registrar
EC-1.2 To consider and approve the Minutes of Special Meeting of Academic Council to be held on 08.03.2017	The Minutes of Special Meeting of Academic Council held on 08.03.2017 covering the items viz. admission process for B.Tech 2nd Year, under Lateral Entry programme, syllabus for B.Tech. 2nd Year, Date of Entrance Test for Ph.D., Admission criteria, for B.Tech. & M.Tech. Exemption from Course work for Ph.D., Fee Structure of M.Com., B.P.Ed. 1st and 11nd Year, B.Sc. (Hotel Management), formation and constitution of Internal Quality Assurance Cell, Renaming of "College of Legal Studies" to "College of Law" was considered and approved. <b>Annexure-2</b>	Registrar
EC-1.3 To consider and approve the First Statutes of the University (Statute will be placed on the table)	In order to give effect to various provisions of the <b>IIMT University, Meerut, Uttar Pradesh Act, 2016</b> , the University has drafted the 1st Statutes which was considered and approved by the Council. The Council directed the Registrar to place the Statute before the Hon'ble Chancellor for	Registrar



	his approval. <b>Annexure-3</b>	
EC-1.4 To consider and approve the Constitution of Board of Studies for various disciplines. (Constitution shall be placed on table)	The forming and constitution of different Board of Studies was considered and approved. <b>Annexure-4</b>	All Directors
EC-1.5 To consider an approve Fee slab for different courses of students	The Council considered and approved the Fee Structure for various courses meant for Indian Students and Foreign Students. <b>Annexure-5</b>	Finance Controller & Admission Controller
EC-1.6 To consider and approve the Academic Calendar for the Session 2017-18	The Academic Calendar was considered and approved with inclusion of second weekend of April 2017 i.e. 15th April as Annual Day celebration. <b>Annexure-6</b>	Registrar
EC-1.7 To consider and approve the Entrance Test for Ph.D. on 20 <sup>th</sup> May, 2017	The council approved 20th May, 2017 as the date for conducting the Entrance Test for Admission to Ph.D. programme.	Pro Vice-Chancellor & Admission Controller
Items for Reporting & Ratification		
EC-1.8 Establishment of the University.	The Registrar apprised, the member, of the setting up of IIMT University, Meerut by Act No. 32 of 2016 and explained the background of its establishment. The Members congratulated the Management of the University for bringing such a big venture poised for imparting the quality education. The Pro Chancellor has reciprocated by congratulating the members of Executive Council.	
EC-1.9 Appointment and joining of First Pro Chancellor, Vice-Chancellor, Pro Vice-Chancellor and Registrar	The council noted and ratified the appointment of First Pro-Chancellor, Sh. Abhinav Mohanji, First Vice-Chancellor, Prof. M. Kidwai, Pro-Chancellor, Dr. Deepa Sharma and Registrar, Sh. Ashok Kumar.	HR Dept.
EC-1.10 Constitution of the first Academic Council	The Council noted and ratified the formation and constitution of First Academic Council. Annexure - 7	Registrar

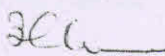


	<p>Nikita Agarwal suggested to include two more holidays in the list as under;</p> <ol style="list-style-type: none"> <li>1. Sri Krishna Janmashtami- 15th August, 2017</li> <li>2. Teachers Day- 5th September, 2017.</li> </ol> <p style="text-align: right;">Annexure – 10</p>	
<p>EC-1.18 To ratify the transfer of teaching and non teaching staff from different Colleges under the IIMT Group of Colleges to the newly set up IIMT University under the ages of same Group, who were found eligible by the duly constituted Committee.</p>	<p>The Council discussed the transfer of the faculty and administrative staff from erstwhile different colleges under IIMT Group to the IIMT University under the same Group of institution and ratified the transfer approved by the Hon'ble Vice-Chancellor.</p> <p style="text-align: right;">Annexure – 11</p>	

Prior to vote of thanks, the Executive Members and Ex- Vice-Chancellor, UP Technical University, Pro. R.K. Khandal, with permission of the Chair, addressed to the Members and told that University is not known by degrees, strength of the students only. It is known by quality of education being imparted with human values and also by the educationist associated with the University. He also stressed upon the University to be Students friendly. It was further advised by him to select Member for each Department to monitor the quality of programme and suggest the measures for improvement. The name of Sh. P.D. Mittal, the Executive Member and the Industrialist was suggested by him to be one of the Member. He went on advising th e Members of Executive Council to be connected on whatsapp for letter acquaintance and understanding.

The Members appreciated his advice and the Chairman of the Council paid thanks for such inspiring guidance and assured him to translate the same into action.

Since, there was no any other item, the meeting ended with vote of thanks to chair.

  
(Ashok Kumar)  
Registrar/  
Secretary -EC. 15.3.17

  
(Abhinav Mohan)  
Pro Chancellor/  
Chairman -EC

Act- IIMTU  
*(Page No. 22 to Page No. 25)*



Registrar's Office

# सरकारी गजट, उत्तर प्रदेश

उत्तर प्रदेशीय सरकार द्वारा प्रकाशित

## असाधारण

विधायी परिशिष्ट

भाग-1, खण्ड (क)

(उत्तर प्रदेश अधिनियम)

लखनऊ, सोमवार 3 अक्टूबर, 2016

आश्विन 11, 1938 शक सम्वत्

उत्तर प्रदेश शासन

विधायी अनुभाग-1

संख्या 1356/79-वि-1-16-1(क)-11-2016

लखनऊ, 3 अक्टूबर, 2016

### अधिसूचना

#### विविध

“भारत का संविधान” के अनुच्छेद 200 के अधीन राज्यपाल महोदय ने आई०आई०एम०टी० विश्वविद्यालय, मेरठ उत्तर प्रदेश विधेयक, 2016 पर दिनांक 14 सितम्बर, 2016 को अनुमति प्रदान की और वह उत्तर प्रदेश अधिनियम संख्या 32 सन् 2016 के रूप में सर्वसाधारण की सूचनार्थ इस अधिसूचना द्वारा प्रकाशित किया जाता है।

आई०आई०एम०टी० विश्वविद्यालय, मेरठ, उत्तर प्रदेश अधिनियम, 2016

(उत्तर प्रदेश अधिनियम संख्या 32 सन् 2016)

[जैसा विधान मण्डल द्वारा पारित, भारत का संविधान के अनुच्छेद 200 के परन्तुक के अनुसरण में विधान मण्डल द्वारा पुनः पारित हुआ]

एसोसिएशन आफ मैनेजमेन्ट स्टडीज, जो सोसाइटी रजिस्ट्रीकरण अधिनियम, 1860 के अधीन रजिस्ट्रीकृत “लाभरहित” सोसाइटी है, द्वारा प्रायोजित उत्तर प्रदेश के जिला मेरठ में एक अध्यापन विश्वविद्यालय स्थापित करने और उसको निगमित करने और उससे सम्बन्धित या आनुषंगिक विषयों की व्यवस्था करने के लिये

#### अधिनियम

भारत गणराज्य के सड़सठवें वर्ष में निम्नलिखित अधिनियम बनाया जाता है:-

1-यह अधिनियम आई०आई०एम०टी० विश्वविद्यालय, मेरठ, उत्तर प्रदेश अधिनियम, संक्षिप्त नाम 2016 कहा जायेगा।

Registrar

IIMT University, Meerut, U.P.  
U.P. Act No. 32 of 2016



- Director/Principal** 15. The Director/Principal shall be appointed, in such manner and shall exercise such powers and perform such functions as may be prescribed.
- The Registrar** 16. (1) The Registrar shall be appointed in such manner as may be prescribed.  
(2) The Registrar shall have the power to enter into agreements, sign documents and authenticate records on behalf of the University and shall exercise such other powers and perform such other functions as may be prescribed.  
(3) The Registrar shall be the *ex-officio* Secretary of the Executive Council and the Academic Council.
- Dean of Faculty** 17. Every Dean shall be appointed in such manner and shall exercise such powers and perform such functions as may be prescribed.
- The Treasurer** 18. The Treasurer shall be appointed in such manner and shall exercise such powers and perform such functions as may be prescribed.
- Finance Officer** 19. (1) The Finance Officer shall be appointed in such manner and shall exercise such powers and perform such functions as may be prescribed.  
(2) The Finance Officer shall be the *ex-officio* Secretary of Finance Committee.
- Other Officers** 20. The manner of appointment and powers and duties of the other officers of the University including the Dean of Students' Welfare, Controller of Examinations and Chief Proctor shall be such as may be prescribed.
- Authorities of the University** 21. The following shall be Authorities of the University:-  
(a) the Court,  
(b) the Executive Council,  
(c) the Academic Council,  
(d) the Finance Committee,  
(e) the Planning Board,  
(f) the Board of Faculties,  
(g) the Admissions Committee,  
(h) the Examinations Committee and,  
(i) such other authorities as may be declared by the Statutes to be the authorities of the University.
- The Court** 22. (1) The Constitution of the Court and the term of office of its members shall be such as may be prescribed.  
(2) Subject to provisions of this Act the Court shall have the following powers and functions, namely:-  
(a) to review from time to time, the broad policies and programmes of the University and suggest measures for the working, improvement and development of the University,  
(b) to consider and pass resolutions on the Annual Report and Annual accounts of the University and Audit Report of such accounts;  
(c) to advise the Chancellor in respect of any matter which may be referred to it for advice;  
(d) to perform such other functions as may be prescribed.
- The Executive Council** 23. (1) The Executive Council shall be the principal executive body of the University.  
(2) The Constitution of the Executive Council, the term of the office of its members and its powers and duties shall be such, as may be prescribed.  
(3) An officer of Higher Education Department not below the rank of Joint Secretary to the Government shall be the member of the Executive Council.

30/10/16  
RegistrarIIMT University, Meerut  
U.P. Act No. 32 of 2016



24. (1) The Academic Council shall be the principal academic body of the University and shall subject to the provisions of the Statutes and the Ordinances, co-ordinate and exercise general supervision over the academic policies of the University.

The Academic Council

(2) The constitution of the Academic Council, the term of office of its members and its powers and functions shall be such, as may be prescribed.

25. (1) The Finance Committee shall be the principal financial body of the University to take care of the financial matters.

The Finance Committee

(2) The constitution, powers and functions of the Finance Committee shall be such as may be prescribed.

26. (1) The Planning Board shall be the principal planning body of the University. The Planning Board shall ensure that the infrastructure and academic support system meets the norms of the University Grants Commission or the respective Councils.

The Planning Board

(2) The constitution, of the Planning Board, term of office of its members and its power and functions shall be such as may be prescribed.

27. The constitution, powers and functions of the Board of Faculties, the Admissions Committee, the Examination Committee and of such other authorities of the University which may be declared by the Statutes to be authorities of the University shall be such as may be prescribed.

Board of Faculty, Admission Committee, Examination Committee and other Authorities of the University

28. (1) The Executive Council shall make the statutes for carrying out the purposes of this Act.

Power to make statutes

(2) Subject to the provisions of this Act the Statutes may provide for all or any of the following matters, namely:-

(a) the constitution, powers and functions of the authorities of the University, as may be constituted from time to time;

(b) the appointment and continuance in office of the members of the said authorities, filling of vacancies of members of the said authorities, filling of vacancies of members and all other matters relating to those authorities for which it may be necessary to provide;

(c) the appointment, powers and duties of the officers of the University and their emoluments;

(d) the appointment of teachers of the University and other academic and administrative staff and their emoluments;

(e) the appointment of teachers and other academic and administrative staff working in the University or Institution for specific period for undertaking a joint project;

(f) the conditions of service of employees including provisions for retirement benefits, insurance and provident fund, the manner of termination of service and disciplinary actions;

(g) the principles governing seniority of service of employees;

(h) the procedure for settlement of disputes between employees or students and the University;

(i) the procedure for appeal to the Executive Council by any employee or students against the action of any officer or other authority of the University;

(j) the conferment of honorary degrees;

*30/10/16*  
Registrar  
University, Meerut, U.P.  
U.P. Act No. 32



(k) the withdrawal of degree, diploma, certificate and other academic distinctions;

(l) the institution of fellowships, scholarships, studentships, medals and prizes;

(m) the maintenance of discipline among the students;

(n) the establishment and abolition of Department, Centers and other constituent institutions / colleges etc;

(o) the delegation of powers vested in the authorities or officers of the University; and

(p) all other matters, which are in this Act or may be prescribed.

(3) The Executive Council shall not make, amend or repeal any Statute affecting the powers or constitution of any authority of the University until such authority has been given an opportunity of expressing an opinion in writing on the proposed changes and any opinion so expressed shall be considered by the Executive Council.

(4) Notwithstanding anything contained in the foregoing sub-sections the Chancellor may direct the University to make provisions in the Statutes, in respect of any matter specified by him and if the Executive Council is unable to implement such a direction within sixty days of its receipt, the Chancellor may, after considering the reasons, if any, communicated by the Executive Council for its inability to comply with such direction, make or amend the Statutes accordingly as he may deem fit.

Power to make Ordinances

29. Subject to the provisions of this Act and the Statutes, the Ordinances shall be made by the Executive Council which may provide for all or any of the following matters, namely:-

(a) the admission of students to the University and their enrolment as such;

(b) the courses of study to be laid down for all degrees, diplomas and certificates of the University;

(c) the medium of instruction and examination;

(d) the award of degree, diploma, certificate and other academic distinction, the qualification for the same and the means to be taken relating to the granting and obtaining of the same;

(e) the fees to be charged for courses of study in the University and for admission to the examinations, degrees, diplomas and certificates of the University;

(f) the conditions for the award of fellowships, scholarships, studentships, medals and prizes;

(g) the conduct of examinations, including the term of office and manner of appointment and the duties of examining bodies, examiners and moderators;

(h) the conditions of residence of the students of the University;

(i) the special arrangements, if any, which may be made for the residence, discipline and teaching of women students and prescribing of special courses of studies for them within the University;

(j) the appointment and emoluments of employees other than those for whom provision has been made in the Statutes;

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(k) the establishment of Centre of Studies, Board of Studies, Interdisciplinary Studies, Special Centers, Specialized Laboratories and other Committees;

(l) the manner of co-operation and collaboration with other Universities and authorities including professional bodies or associations;

(m) the creation, composition and functions of any other body which is considered necessary for improving the academic stature of the University;

(n) the remuneration to be paid to the examiners, moderators, invigilators and tabulators; and

(o) such other terms and conditions of service of teachers and other academic staff as are not prescribed by the Statutes.

30. (1) The Annual Report to the University shall be prepared under the direction of the Executive Council and shall be submitted to the Court on or after such date as may be prescribed and the Court shall consider the report in its annual meeting.

Annual Report

(2) The Court shall submit the Annual Report to the Chancellor along with its comments, if any.

31. (1) The Annual Accounts and Balance Sheet of the University shall be prepared under the directions of the Executive Council and shall, once at least every year and at intervals of not more than fifteen months be audited by an experienced and qualified firm of Chartered Accountants of repute.

Annual Accounts

(2) A copy of the Annual Accounts, together with the audit report thereon, shall be submitted to the Court and the Chancellor along with the observations of the Executive Council.

(3) Any observations made by the Chancellor on the annual accounts shall be brought to the notice of the Court and the Executive Council and the observations, if any, shall after review by the Executive Council, be submitted to the Chancellor and shall be put in the public domain.

32. (1) Every employee of the University shall be appointed/engaged as per provisions of the Statutes.

Conditions of service of employees

(2) Any dispute arising between the University and any of the employees appointed substantively, shall be referred to the Vice-Chancellor who shall decide the dispute after affording an opportunity to the employee within three months from the date of its reference.

(3) The aggrieved employee may file an appeal against the order of the Vice-Chancellor to the Chancellor.

(4) Any dispute in respect of any employee engaged temporarily or on *ad hoc* or part-time or casual basis shall be heard and decided by the Vice-Chancellor.

(5) Any person aggrieved by the order of the Vice-Chancellor may prefer an appeal to the Chancellor. The decision of the Chancellor in such an appeal shall be final and no suit shall lie in any court in respect of the matters decided by the Chancellor.

33. (1) Any student or candidate for an examination, whose name has been removed from the rolls of the University by the orders or resolution of the Academic Council, Proctorial Board or Controller of Examinations as the case may be and who has been debarred from appearing at the examinations of the University for more than one year, may within ten days of the date of receipt of such orders or copy of such resolution appeal in writing to reverse the decision to the aforesaid authorities or the concerned Committee, as the case may be.

Right to Appeal

(2) Any decision taken by the Vice-Chancellor shall be final.

*S. Chatterjee*  
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