



AMERICAN  
KENNEL CLUB®

# HOST CLUB/CONSENT FORM

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## Purpose of the Host Club/Consent Form

When multiple events are held on the same date and site, the club with the rights to the date (the host club) must give permission for other clubs to join them. It is very important that the host club identify the type of competition for each club so that we can verify the application submitted by each specialty club. A host club has the option to grant permission on an event-by-event basis or for an extended time (including indefinite).

This form is also used when a club has the permission rights to a site and wants to grant permission to another club to use the site. The club with the permission rights to the site should be considered the host club when completing this form. Clusters should use the [Common Site Application](#) form to grant site usage privileges.

**A separate Host Club/Consent form must be submitted for each day of events.**

## Completing the Host Club/Consent Form

### Host Club Information

The “Host Club” line should identify the club that has the permission for the date or site.

The “Location of Event” line should include the name of the site as well as the city and state.

### Host Club Permissions

The “Club Being Granted Permission” is each individual club that is joining the host club. The “Type of Competition” documents the event type that the host club has agreed to let the joining club hold. This is very important for use in the verification of the joining club’s event application and for the AKC rules associated with the type of competition. The most common types of competition are Designated Specialty (DS), DS with Sweepstakes, Concurrent Specialty, Concurrent Specialty with Sweepstakes, Evening Specialty, and Sweepstakes. For an explanation of the different types of specialty events and their restrictions, please review the [Frequently Asked Conformation Questions](#) page on our website.



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## **Certification of the Host Club/Consent Form**

### Host Club/Consent for a Single Date

Certification is accepted from a club officer (delegate, president, vice-president, secretary, or treasurer) as per the AKC's records or the show chair of the host club event.

### Host Club/Consent for a Corresponding Date for More than One Day (Including Indefinite)

Certification is accepted from a club officer (delegate, president, vice-president, secretary, or treasurer) as per the AKC's records.

## **Submitting the Host Club/Consent Form**

To make it easy for clubs, clubs can submit the Host Club/Consent Form multiple ways:

- 1) A club officer ((delegate, president, vice-president, secretary, or treasurer) as per the AKC's records) can email a copy of the Host Club/Consent form to the AKC. If the Host Club/Consent is for a single date, we can also accept the form emailed from the show chair of the host club event.
- 2) The Host Club/Consent Form can be sent by fax or postal mail. If faxed or mailed, the form must be signed by a club officer ((delegate, president, vice-president, secretary, or treasurer) as per the AKC's records). If the Host Club/Consent is for a single date, we can also accept the signature of the show chair of the host club.

