
Resignation Letter Example for Career Progression

Dear [Supervisor's Name],

Please accept this letter as my formal resignation from [Company Name], effective [last working day]. A significant opportunity for career progression has come my way, aligning with my future aspirations.

My time here has been transformative, enriched by collaborative projects, meaningful tasks, and memorable interactions. I can't thank you enough for the knowledge and experiences.

I'm dedicated to aiding in the transition process to ensure continuity.

Kind regards,
[Your Name]