
Unhappy Resignation Letter Format

Dear [Manager's Name],

I hope this letter finds you well. I am writing to formally resign from my position at [Company Name], effective [last working day, typically two weeks from the date of the letter]. After much contemplation, I've come to the decision that it's time for me to explore new opportunities and challenges.

I'd like to express my gratitude for the experiences and learnings I have gained here. However, there were aspects of my role and the company environment that did not align with my professional aspirations. I believe this step is best for both my personal growth and the company's future.

I am committed to ensuring a smooth transition. Please let me know how I can assist during this time.

Thank you once again for everything.

Sincerely,

[Your Name]