

Letter of Consent for Research

[Your Name]

[Your Position]

[Your Institution/Organization]

[Your Address]

[City, State, Zip]

[Email Address]

[Phone Number]

[Date]

[Participant's Name]

[Address]

[City, State, Zip]

Dear [Participant's Name],

Subject: Consent for Participation in [Research Study Title]

I am [Your Name], [your position] at [Your Institution/Organization]. We are conducting a research study titled “[Research Study Title],” which aims to [briefly describe the purpose of the study]. After a thorough explanation of the study's purpose, procedures, potential benefits, and possible risks, this letter serves as a formal invitation for you to participate.

Participation: Your participation will involve [describe what the participant will be doing, duration, and location if applicable].

Voluntary Nature of the Study: Participation in this study is entirely voluntary. You have the right to withdraw at any time without any penalty or loss of benefits to which you are otherwise entitled.

Confidentiality: Your responses will remain confidential. Data will be stored securely and only the research team will have access to the information. Results will be reported in aggregate form, ensuring no individual participant can be identified.

Risks and Benefits: [Describe any risks and benefits involved in participating in the study]. While there may be no direct benefit to you, your participation is invaluable in [describing the potential benefits of the research to society or the field of study].

Consent: By signing this letter, you are agreeing to participate in the study, acknowledging that you have understood the information provided about the research. You will receive a copy of this consent form for your records.

Please sign and date this consent form and return it to the undersigned at [return information]. If you have any questions or require further information, feel free to contact me at [your contact information].

Thank you for considering participation in our research. Your contribution is greatly appreciated.

Sincerely,

[Your Signature]

[Your Name]

[Your Position]

[Your Institution/Organization]