

Event:

Date(s):

The Toronto Congress Centre is a practicing HACCP facility adhering to the highest food safety standards. In order to uphold our HACCP accreditation, it is imperative that we monitor and control all food products being served on-site. All exhibitors who wish to dispense food samples at The Toronto Congress Centre must submit this form.

Contact Name:		Booth Number(s):	
Company Name:			
Address:		City/Prov:	
Postal/Zip Code:	Phone #:	Fax #:	

Please describe the food sample you wish to dispense:

Please check one of the following:	
<input type="checkbox"/> Open and Packaged Samples Only	<input type="checkbox"/> Food Product for Consumption on Site
Brief description of food product :	
Describe individual food packaging and size: Not to exceed 3oz :	
Describe the exact quantity/portion of product, ie 1oz :	
How will the food product be prepared in your booth?:	
<input type="checkbox"/> Microwave	<input type="checkbox"/> Pan Frying
<input type="checkbox"/> Warming Plate	<input type="checkbox"/> Electric BBQ
<input type="checkbox"/> Other	
If other please describe:	

The undersigned agrees to prepare and serve all samples in accordance with the guidelines outlined in the City of Toronto “Special Event Temporary Food Establishment Vendor Package” which can be viewed at: http://www.toronto.ca/special_events/pdf/healthguidelinesorganizer08.pdf including, but not limited to, the providing of portable hand washing facilities where appropriate.

Signature: _____

Return Order Form To:
 Attention: Event Logistics Manager
 Fax: (416) 245-3046
 Email: eventlogistics@torontocongresscentre.com