



CHANGES AHEAD

for Individual Providers (IPs) of Personal Care and Respite

January 2020 Update

What's Happening

In 2018, the Washington State Legislature passed a law that creates a new entity to manage the administrative functions of the Individual Provider (IP) workforce. It's called the Consumer Directed Employer (CDE).

All IPs will work with a single entity for payroll, tax reporting, credentialing and other concerns. This includes IPs who live with the person receiving services (consumer).

Consumers will continue to direct their services. And case managers will continue to conduct the CARE assessment, service authorization, crisis management, referrals, and other case management functions.

TIMELINE

In November 2019, DSHS signed a contract with Consumer Direct of Washington (CDWA) as CDE.

Our state is at least a year away from completing the transition. The requirement is to initiate the transition of individual providers to the Consumer Directed Employer no later than July 1, 2021.

Current IPs will not automatically be transferred. All IPs, must be hired by the CDE. Be sure to look for notifications from the CDE when it's time to go through the hiring process.

ELECTRONIC VISIT VERIFICATION (EVV)

EVV is a federal requirement for tracking hours worked, (instead of using a time sheet). IPs will use EVV when the CDE is in place.

NOTE for live-in caregivers: Due to a CMS guidance regarding an EVV exemption for live-in caregivers, DSHS is in the process of defining how live-in caregivers will record hours worked. Visit the CDE project website for updates on EVV and other news: dshs.wa.gov/altsa/cde.



Things IPs Can Do to Prepare Right Now

- ❑ Sign up for electronic funds transfer (EFT) to bank account or ALINE Pay debit card if you are not already receiving electronic payments.
- ❑ Keep your phone number, address and email address current in IPOne.
- ❑ Stay current with training and background checks.
- ❑ Respond promptly when you receive information about your transition to the CDE! Don't wait until the last minute.

Stay Informed

- ❑ Visit dshs.wa.gov/altsa/cde for the latest news, webinars and talking points.
- ❑ Sign up for DDA GovDelivery email notifications at dshs.wa.gov/dda (click on the envelope in the upper right and select Consumer Directed Employer from the list of options)