



## Street Corner Collection Application and Guidelines

Non-Profit/Charitable Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Date Requested for Collection: \_\_\_\_\_

### The City of Linden will allow street corner collections with the following conditions to apply:

1. Only non-profit/charitable organizations will be allowed to conduct street corner collections in the right-of-way within the City of Linden. ALL REQUESTS SHALL BE APPROVED BY THE LINDEN CITY COUNCIL.
2. Each non-profit/charitable organization will be allowed to collect one day per calendar year.
3. Only one event will be scheduled per week on a first come-first serve basis.
4. Any request to collect must be submitted to the City Offices at least 20 days prior to the event.
5. Requests will be considered on an annual basis starting January 1<sup>st</sup> of each year.
6. The organization/group can only collect donations. NO DISTRIBUTION OF POLITICAL LITERATURE OR CAMPAIGN ITEMS WILL BE ALLOWED.
7. Collections will take place only during daylight hours. COLLECTIONS TAKING PLACE ON A WEEKDAY (SCHOOL DAYS ONLY) MUST STOP OPERATION FROM 8:00 A.M. TO 9:00 AM AND FROM 2:30 P.M. UNTIL 4:00 P.M.
8. Only one person may collect per street (maximum of four per intersection). Collections must be made from the centerline. No curbside collections shall be permitted. No chairs or stools are permitted in the roadway during the collection. COLLECTION IS PROHIBITED ON NORTH BRIDGE ST.
9. Street Collections are subject to the Manual on Uniform Traffic Control Devices. Each person participating in the collection must be wearing a reflective fluorescent vest (orange-red, yellow-green, or a combination of the two as defined in the ANSI standard) that shall be visible from at least 1,000 feet. Additionally, one orange cone per person must be placed near the individual in the roadway where they will be standing. **Vests and Cones must be provided by the applicant organization.** (Full details of the requirements can be found in Part 6: Temporary Traffic Control of the Manual on Uniform Traffic Control Devices available here: [http://mdotcf.state.mi.us/public/tands/Details\\_Web/mmutcdcompleteinteractive.pdf](http://mdotcf.state.mi.us/public/tands/Details_Web/mmutcdcompleteinteractive.pdf))
10. Please attach a description of your organization and the purpose of your collection.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_