

Social Security Authorization: On-Campus Employment for F-1 and J-1 Students

Updated 8/27/2024

Part A: Student Information *(Completed by Student)*

Name: _____ / _____ / _____
(Family/Last) (Given/First) (Middle I.)

Student ID: _____

Date of Birth: *Month:* _____ *Day:* _____ *Year:* _____ Immigration Status F-1 J-1

Part B: Employment Information *(Completed by Hiring Department)*

UCSC On-Campus Employment Unit and Location: _____

Position Title: _____

Anticipated Dates of Employment Appointment (employment may not go beyond program end date):

From: *Month:* _____ *Day:* _____ *Year:* _____ **To:** *Month:* _____ *Day:* _____ *Year:* _____

Approximate Number of Hours per Week: _____

Please note that students in F-1/J-1 status may work no more than 20 hours per week while classes are in session. They may work full time during eligible breaks and vacation term.

Nature of Employment/Service

(e.g., cashier, research assistant, research fellow appointment, library aide, teaching, etc.):

Part C: Names and *Original* Signatures *(Completed by Hiring Supervisor)*

Hiring Department/Supervisor Name: _____

Signature: _____ Date: _____