

Birth Announcement Form

Birth announcements and pictures will be published in black and white, free of charge, or in color for a fee of \$20. We will accept birth announcements up to three months after the birth. Please complete the following information.

Both parents **MUST** sign this form and include their telephone numbers for verification if both of their names are to be published in the announcement.

Scanned pictures or those that have been printed on a home computer cannot be used. Those wishing to submit a digital photo via email should take the picture with the camera set at the highest resolution. To check the resolution size on your camera, click "menus" then "image size." It should be set to the "L" setting or largest width-to-height ratio setting, i.e. 2000 x 3000. Send digital photos to tnlifestyles@tnonline.com for the Times News and jjackson@tnonline.com for Lehigh Valley Press. The photo should not be resized for transmission. Our technical staff will determine the suitability of submitted photographs. Submissions not meeting the aforementioned guidelines may be denied publication.

Mail form to the address of requested publication, attention Lifestyle Editor. Make checks payable to the Times News Media Group. **If you have a question about submitting a birth announcement or photo, please call the Times News at 1-800-443-0377 or Lehigh Valley Press at 610-740-0944 ext. 3703.**

Baby's full name: _____

Picture enclosed, to be emailed, or no picture? _____

Mother's name and address: _____

Mother's telephone number: _____

Father's name and address: _____

Father's telephone number: _____

Date and time of birth: _____ Weight: _____ Length: _____

Location of birth: _____

Siblings' names and ages, if any: _____

Maternal grandparents' names and location: _____

Paternal grandparents' names and location: _____

Mother's Signature: _____

Father's Signature: _____

