



WALK-IN-INTERVIEW

FOR ENGAGEMENT OF DRIVERS ON SHORT-TERM CONTRACT BASIS at MANUU HEADQUARTERS, GACHIBOWLI, HYDERABAD

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The University intends to engage the services of suitable persons as **Drivers** on short-term contractual basis to serve at Transport section, MANUU, Gachibowli, Hyderabad. The desirous eligible candidates may directly appear in the Walk-in-Interview.

Date & Time of the Walk-in-Interview : On Thursday, **5th December 2024** at 10.30 a.m.
Venue : Committee Room, University Guest House,
MANUU Campus, Gachibowli, Hyderabad (TG).

The minimum eligibility conditions, experience, salary structure etc are as under:-

Name of Position & No of post	Driver – 02
Essential Qualification & Experience required	i. 10th Pass from any recognized Board. ii. Possession of a Valid Commercial Driving License for Light/Medium/Heavy Vehicles issued by the competent authority having no adverse endorsement. iii. Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicles). iv. Experience of driving motor vehicles for at least 03 (three) years. v. Knowledge of Urdu (preferably).
Age	Preferably below 35 years
Place of posting	Transport Section, MANUU, Gachibowli, Hyderabad
Period of engagement	On short-term contract basis, initially for a period of three months, further extendable on the basis of performance evaluation and requirement.
Monthly remuneration	₹23,700/- per month (consolidated)
Documents required for walk-in-interview	Original and one set of self attested photo copies of certificates of proof of education, experience, age etc along with one passport size photograph.



General:

1. The candidates have to register themselves by 10.00 AM;
2. No late arrival will be entertained;
3. The above position is purely on short-term contractual basis, initially for a period of three months;
4. Candidate with knowledge of Urdu will be preferred;
5. The University reserves its right not to fill up the advertised post or cancel the interview if the circumstances warrants;
6. No TA/DA will be provided to the candidate(s) appearing for Walk-in-Interview;
7. Candidates should satisfy themselves about the job responsibilities requirements before attending the Walk-in-Interview;
8. Canvassing in any form shall render the candidate ineligible automatically;
9. Candidates should provide one passport size photo, one set of self attested photocopy of all certificates of qualification, proof of age, experience, caste (reserved category) etc. along with his/her application;
10. Candidates should provide two References with contact number and email ID for verification of professional experience.

Date: 25.11.2024

Sd/-
ASSISTANT REGISTRAR



REGISTRATION FORM

Post applied for : _____ Reg. No. _____ (for office use)

RECENT
PASSPORT SIZE
PHOTOGRAPH

1. Name of the applicant (Capital letters) :
2. Father's Name :
3. Date of Birth / Age :
4. Category (SC/ST/OBC/EWS/PWD/UR/XSM) :
5. Educational Qualifications :
6. Technical Qualifications :
7. Experience (attach proof) :
8. Knowledge of Urdu (Yes/No) If yes, specify the proof :
9. Address for Communication :
10. Contact No. :
11. Email Id. :
12. Name and address with phone numbers of two responsible persons not related to you to whom a reference can be made about you. i). :
ii). :

Signature of the candidate

Note: Attach one set of photocopies of educational qualification and experience and produce original certificate thereof at the time of walk-in-interview.