



## Supplier Quality Requirements

The quality requirements listed below are applicable to the Purchase Order to the extent specified.

Q-01: Supplier shall ensure requirements of this purchase order are reviewed and understood. Waivers and change requests shall be brought to the attention of the buyer on a timely manner. An amendment to the purchase order with the changes shall be issued.

Q-02: The supplier shall maintain an inspection system. Supplier shall maintain controls and perform all necessary inspections and tests required to substantiate product conformance requirements.

Q-03: Certificate of Analysis shall be provided for each chemical supplied. If the COA is not available, the supplier must notify the buyer in writing.

Q-04: Notification of Nonconforming materials. Suppliers must notify Miller-Stephenson prior to shipment and obtain approval whenever there is a change in materials, process or design. These changes include but not limited to:

- Material changes or substitutions
- Process control changes
- Changes to manufacturing
- If a product is released to Miller-Stephenson and subsequently found to be non-conforming, the supplier shall immediately notify Miller-Stephenson of the non-conforming product.

Q-05: Corrective Action: When required, supplier shall provide corrective action response within 30 days upon issuance or as noted on the Miller-Stephenson corrective action request.

Q-06: Safety Data Sheets shall be provided with each shipment.

Q-07: Supplier shall provide lot traceability for materials supplied.

Q-08: Supplier shall maintain records, certifications, inspection records, test reports and traceability documents that indicate conformity to shipped product for minimum 5 years unless otherwise noted on the purchase order.

Q-09 Supplier is required to flow down to sub-tier suppliers the applicable requirements in the purchasing documents, including key characteristics where required.

Q-10: Preservation and Packaging. Supplier shall use good commercial practices for preservation and packaging of materials supplied to Miller-Stephenson.

Q-11: Limited-life materials shall be identified by either the date at which the useful life was begun, or until which date the useful life will be expected, and which environmental conditions are applicable. Temperature sensitive materials shall be packaged and protected during shipment.

Q-12: Supplier shall have an adequate quality system. Measuring and test equipment used for inspection and acceptance of products shall be calibrated IAW ANSI NSCL Z-540-1 or equivalent industry calibration system. Standard must be traceable to NIST.

Q-13: Supplier shall ensure their personnel are aware of their contribution to product or service conformity, to product safety and the importance of ethical behavior.

Q-14: Supplier shall establish and maintain a Counterfeit Parts Prevention program.

Q-15: Supplier shall be in conformance with DFARS 252.204-7012-Safeguarding Covered Defense Information and Cyber Incident Reporting.