



West Daly Regional Council

Election Report





NTEC version control

2021 Local Government Elections - West Daly Regional Council Report

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Election timetable

2021 Local Government Elections

28 August 2021

Date	Time	
Friday 16 July		Nominations open
Tuesday 27 July	5:00 pm	Electoral roll closes
Thursday 5 August	12:00 noon	Nominations close
Friday 6 August	12:00 noon	Declaration of nominations, draw for position on ballot papers
Monday 9 August		Postal vote mail-out commences
Monday 16 August	8:00 am	Early voting commences
		Mobile voting commences
Tuesday 24 August	6:00 pm	Overseas postal voting despatches cease
Thursday 26 August	6:00 pm	All postal voting despatches cease
Friday 27 August	6:00 pm	Early voting ceases
Saturday 28 August	6:00 pm	Primary counts of postal, mobile and early votes commence
		Election day
	8:00 am	Election day voting commences
	6:00 pm	Election day voting ceases
		Mobile voting ceases
		Primary counts of ordinary, postal and early votes commence
Monday 30 August	9:00 am	Declaration vote verification checks, commence recheck of all counts
Thursday 2 September	9:00 am	Primary counts of accepted declaration votes, further postal counts
Friday 10 September	12:00 noon	Deadline for receipt of postal votes
500 SEE		Final counts of postal votes commence
	6:00 pm	Distribution of preferences
Monday 13 September	10:00 am	Declaration of the election result

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BACKGROUND (NTEC 16/6/21) WEST DALY 15/4/21

Elections

Election day for the 2021 Local Government Elections was Saturday 28 August. Local government general elections in the Northern Territory cover 17 local government areas and include 60 separate elections for 159 positions. For West Daly Regional Council, there were 3 elections to be contested for its 3 wards:

- Nganmarriyanga Ward 1 councillor
- Thamarrurr/Pindi Pindi Ward 4 councillors
- Tyemirri Ward 1 councillor.

Legislation

This was the first general election under the new *Local Government Act 2019* (which commenced 1 July 2021), with further electoral legislative and regulations changes included in amendments passed in July 2021.

The key changes relating to local government elections resulting from these amendments are:

- Changes to declaration voting that allows electors who turn up at a voting centre, but are not enrolled (or are enrolled for an interstate address) to still cast a vote that can be admitted to the count. The declaration envelope acts as an enrolment form which is forwarded to the Australian Electoral Commission (AEC) for processing. If the person is able to be enrolled, their vote is added to the count. Previously, declaration votes would result in updated enrolments, but their ballot papers would not be included in the count.
- Financial disclosure requirements were simplified so that only candidates who receive reportable donations and loans are required to complete a return, and disclosure timeframes were generally aligned to those in the *Electoral Act 2004*. (The financial disclosure requirements do not come into effect until 1 July 2022, so were not relevant to the 2021 Local Government Elections.)
- Other amendments included changes to the election timetable and nomination requirements.

Service Charter

The service charter (one document for all councils) provided an overview of service commitments and associated standards that councils could expect from the Northern Territory Electoral Commission (NTEC). The charter also described how councils could assist in the delivery of the elections and thereby offset some of their costs. These are detailed in individual service level agreements that the NTEC had with each council.

Service Level Agreement

For the first time at a local government election in the Northern Territory, NTEC and councils negotiated to trial a new voting option called council delivery centres (CDCs). These were essentially early voting centres that provided ordinary and declaration voting services and were located in council premises in remote communities. The CDC's were managed and staffed by councils, under the supervision of the NTEC. All regional councils were offered the option of council delivery centres and/or mobile voting services to provide voting services to electors in their remote areas.

As part of its service level agreement, West Daly Regional Council opted to provide or facilitate the following for its elections:

- voting services in agreed council delivery centres from 23 to 26 August 2021
- council staff and premises for the council delivery centres
- council staff training by NTEC

- delivery and return to communities of election materials and ballot papers in a secure and safe manner
- security of used and unused ballot papers, ballot boxes, and netbook machines
- mobile voting to minor communities if required in conjunction with NTEC
- council owned accommodation (if required) and voting premises at no cost
- promotion of the election through social media and council sites throughout the council area
- receipt and forwarding of nominations to the NTEC for official processing.

All other electoral services were provided by the NT Electoral Commission.

BOUNDARY CHANGES

There were no boundary or representative structure changes as a result of the representation review of Wes Daly Regional Council conducted prior to the election.

ENROLMENT

At the close of the electoral roll on Tuesday 27 July at 5:00pm there was a total of 1,868 electors enrolled in West Daly Regional Council. This was a 4.0% increase in enrolment from the previous local government general elections in 2017. The enrolment numbers per ward were as follows:

- Nganmarriyanga Ward 208 (up from 198 in 2017)
- Thamarrurr/Pindi Pindi Ward 1,571 (up from 1,504 in 2017)
- Tyemirri Ward 89 (down from 94 in 2017).

PUBLIC AWARENESS

Campaign overview

The public awareness campaign for the 2021 Local Government Elections was implemented in two broad phases. The first phase focused on awareness and enrolment. The second was a call to action for all eligible Territorians to vote.

The roll out of the public awareness campaign for the 2021 Local Government Elections commenced on 21 June and continued through until the declaration of the results on 13 September 2021. Social media was the primary channel used to promote the election Territory wide. Television, radio, digital and print media were also integral parts of the media mix.

In-language radio, TV and social media content was also created to promote the election throughout remote areas and communities in the Territory. Based on recommendations from the Aboriginal Interpreter Service and Aboriginal Broadcasting Australia, content was developed in 9 Aboriginal languages which were geo-targeted to the regions where the languages are spoken.

Broadly understood Aboriginal languages such as Kriol and Arrernte were used right across the northern and southern parts to the Territory respectively to ensure that content developed in at least one relevant language other than English was available Territory wide.

Website

The website for the 2021 Local Government Elections was launched early June and provided comprehensive information for candidates and electors. The site was designed to be the primary source of information for voters about enrolment and voting options, times and locations and results.

For candidates, the site provided information about nominating, campaigning, voting and scrutineering processes.

The following table shows website engagement for the election period (21 June through to 13 September) as well as specific West Daly Regional Council results and information page engagement, prior to and post election day.

Total website page views	865,814
West Daly councillor results page views (all wards)	1,995
West Daly list of councillor candidates	791
Other West Daly content related page views	644
Total West Daly content related page views	3,430

Newsletters



A total of 10 election specific newsletters were emailed to stakeholders including councils and candidates, from 28 May through to 9 September. The newsletters kept stakeholders up to date with topics ranging from nomination information through to details of vote counting. The newsletters were also available on the NTEC website and links were shared on the NTEC's Facebook page.

2021 Local Government Elections: Newsletter 2
Issue date: Friday 18 June

Advertising – radio, television, social media

NTEC branded advertisements of 15 seconds were developed for radio, television and social media. The advertisements carried simple, concise messages such as: 'check your enrolment', 'are you correctly enrolled?', 'early voting has started', and 'vote now'.

All advertisements promoted the NTEC website as the prime source of information for electors to 'find out more'.

These advertisements were also translated into 9 Aboriginal languages and broadcast on the CAAMA, Aboriginal Broadcasting Australia, Yolngu Radio and TEABBA radio networks throughout the Territory.

In-language versions were also broadcast on Aboriginal Broadcasting Australia TV and ICTV channels and were geo-targeted to their respective language areas on social media.

The stock advertisements were run on social media in conjunction with a series of video logs (vlogs) featuring well-known Territorians such as Charlie King, who promoted key election messages on behalf of the NTEC.

A number of social media advertisements were developed in collaboration with Bellette Media featuring Territorians raising awareness about the elections.

Facebook engagement statistics show that the vlog format advertisements proved highly successful. In total, 8 of the 42 social media advertisements were produced in either a vlog or light-hearted format. Those 8 advertisements accounted for 152,988 video views from the campaign total of 377,810 views.

English language radio advertisements were broadcast on Hot 100 and Mix-FM stations in the Top End and Sun FM and 8HA in Central Australia.

English language television ads were broadcast on Channel 7, Channel 9 and Imparja networks. Placement of the ads was focused on 'event' TV, or high-rating programs and popular sports such as AFL and NRL matches.

In the West Daly Regional Council area in-language advertisements were run in Kriol and Murrinh Patha.

Direct digital and print advertising

With a large decline in print media options since the 2017 general elections, newspaper advertising for the 2021 Local Government Elections was largely restricted to statutory advertising requirements as prescribed under the Local Government (Electoral) Regulations 2021. These advertisements ran in the NT News as the Territory's primary, widely-circulated newspaper.

However, further publications with a digital presence such as Alice Springs News Online, Tennant Creek and District Times and Katherine Times were also engaged for location targeted aspects of the campaign.

Direct digital advertising placements on millennial, tech-savvy platforms such as EA Games and NewsXtend, proved highly successful in terms of campaign awareness.

From 92,893 video impressions served on EA Games, a view through rate of 89.9 per cent was achieved, or put another way, there were 83,486 complete through plays of the two, 15 second advertisements run across the campaign.

The NewsXtend platform also served 298,501 impressions Territory-wide and achieved 30,805 fully played video views of awareness advertisements.

The following tables outline relevant statistics for different advertising channels and platforms.

Television

Network	Dates aired	Number of advertisements
Channel 7 Darwin		202
Channel 7 Central		228
Channel 9	04/07/2021 20/00/2021	78
Imparja	04/07/2021 – 28/08/2021	127
*ICTV		120
*ABA		124
Bold: Channels aired throughout West Daly Regional Council area *VAST network Total		879

Radio

Network	Dates aired	Number of advertisements
Hot 100		158
Mix FM		157
CAAMA		168
TEABBA	04/07/2021 — 28/08/2021 - -	109
ABA		141
Yolngu Radio		104
Sun FM		104
8HA		104
Bold: Channels aired throughout West Daly Regional Council area Total		1,045

Social media

Campaign	Reach	Impressions	Click through rate
2021 Local Government Elections – overall	168,472	2,825,293	1.07%*
West Daly geo- targeted ads#	5,823	19,318	3.1%

^{*}Industry standard 0.89%

Call centre

A call centre was established on Monday 2 August and ran until 6pm on 28 August, election day. Staff assisted electors with a variety of enquiries related to the election during this period.

Enquiry type	Enquiry numbers
Total phone calls	1,522
Emails to ntec@nt.gov.au	261
Front counter	88
Formal complaints	43

Email and SMS

Electors who have provided either their mobile phone number or email address or both are able to be contacted directly by the NTEC. Those electors in the West Daly Regional Council area received 4 messages before election day, 28 August. Details of those messages were:

Message	Email	Date sent	SMS	Date sent
Enrolment	103	19-07-2021	140	22-07-2021
Voting suspended (COVID-19)	12*	16-08-2021	136	16-08-2021
Vote now, early voting (post lockdown)	102	19-08-2021		
Community specific message sent 2 days before remote team visit			244	16-23-08-2021
Totals	217		520	

^{*}Sent only if no SMS contact

Other promotional activities

The NTEC hosted stalls on the show circuit promoting the upcoming 2021 Local Government Elections in Katherine and Darwin only. Stalls were ready to be run in Alice Springs and Tennant Creek but these shows were cancelled due to a COVID-19 lockdown.

The NTEC also attended the annual Welcome to the Top End Expo for Defence families and held a stall at the NAIDOC week celebrations in Darwin.

[#]Includes only in-language ads targeted to run in the West Daly council area. Does not include NT wide run ads in English.

VOTING SERVICES

Nominations

Nominations opened Friday 16 July and closed on Thursday 5 August at 12:00 noon. There were a total of 8 accepted nominations for 6 council vacancies. One nomination was rejected due to being received too late.

The declaration of nominations was held in on Level 1 of the NTEC office building at 80 Mitchell Street, Darwin. The event was attended by candidates, the general public, council representatives and media. A random number generator selected the ballot paper position for each candidate and results were uploaded onto the NTEC website and Facebook page as soon as the draw was completed.

West Daly Regional Council – summary of accepted nominations/candidates

Ward	Nominations
Nganmarriyanga Ward	None
(1 vacancy)	

	Mark TUNMUCK-SMITH
	Wally MINJIN
Thamarrurr/Pindi Pindi Ward	Jake Andrew CLARK
(4 vacancies)	Wilfred HARRIS
	Emmanuel TAMVAKLIS
	Ralph NARBURUP

Tyemirri Ward	John WILSON
(1 vacancy)	Joe PARRY

Electronic mark-off

An electronic voter mark-off system is now used in all voting centres across the Northern Territory. The system records when someone has voted anywhere in the NT in real time. Where there is no internet coverage, each netbook stores the voter mark off information until such time as there is internet coverage which allows the netbooks to synchronise and send the information to NTEC offices.

Voting centres are issued paper copies of the certified lists as an emergency backup option in case of complete failure of the electronic mark off system.

The system also prevents multiple voting, as a voter who is marked off electronically in one voting centre or who has completed a postal vote will appear in all voting centres as already voted.

ELECTION

At the close of nominations there were no candidates for the one vacancy in Nganmarriyanga Ward, therefore an election was not held for this ward, and a supplementary election will be held early in the new year

Council delivery centres

In their election SLA, West Daly Regional Council agreed to run a council delivery centre in Wadeye from Monday 23 August to Thursday 26 August (the second week of voting). This council delivered voting service was also to include council staff visiting outstations near Wadeye to provide a remote mobile voting service during the week before. When a COVID-19 lockdown came into place during the first week of voting, these plans changed. Council staff were still able to deliver a remote mobile voting service to Wadeye's outstations, however this had to happen in the second week of voting, and the NTEC sent a remote mobile team to Wadeye to deliver voting services across 3 days, also in the second week of voting, in place of the council delivery centre. All votes taken in Wadeye (by the NTEC's team and the council staff) are combined and shown as the number of votes issued in Wadeye in the table showing remote mobile voting statistics below.

Early voting

Early voting services were offered for two weeks (from Monday 16 August to Friday 27 August) at 8 early voting centres across the Territory. However, from 12 noon, Monday 16 August to 12 noon, Thursday 19 August, early voting was suspended Territory wide due to a COVID lockdown. To offset the loss of service to electors, early voting times were extended. The table below shows early voting centres (EVCs) that issued votes to West Daly Regional Council electors.

Early voting statistics - West Daly Regional Council

Location	Votes issued
Casuarina EVC	1
Coolalinga EVC	5
Darwin EVC	1
Palmerston EVC	2
Yarrawonga EVC	5
Total	14

Remote mobile voting

A remote mobile voting team visited 6 communities in the West Daly Regional Council area from Tuesday 24 August to Thursday 26 August. This team issued 109 votes to West Daly Regional Council electors (including declaration votes).

Remote mobile voting statistics - West Daly Regional Council

Location	Votes issued
Merrepen	10
Nama	5
Nemarluk	6
Peppimenarti	62
Wadeye	336
Woodycupaldiya	20
Wudapuli	6
Total	445

Mobile voting - urban institutions

Mobile voting teams visited Darwin public and private hospitals, and the Darwin Correctional Centre to provide patients and inmates with an opportunity to vote. These teams issued 5 votes to West Daly Regional Council electors.

Postal voting

All electors have the option to postal vote. Due to the COVID-19 pandemic, postal voting services were provided to all residents of urban aged care facilities (rather than in-house mobile voting as provided previously) throughout the Territory. As Australia Post could not guarantee the delivery and return of postal votes to overseas addresses within the legislated timeframes, due to the impact of COVID-19 on international flights, no postal votes were sent overseas. The table below provides further details about postal votes for Central Desert Regional Council electors.

Postal voting statistics – West Daly Regional Council

Description	Number
Number of postal vote applications received	17
Number of postal votes issued	14
Number of postal vote applications rejected	3
Number of postal votes returned	10
Number of postal votes added to the count	5
Number of postal votes rejected	5

The reasons for rejecting postal vote applications were:

- multiple applications received from the same elector (2)
- ward did not go to election (1)

The reasons for rejecting returned postal votes were:

- return to sender (4)
- postal vote not signed (1)

Declaration voting

A person who cannot be found on the electoral roll, but is entitled to vote, can be issued with a declaration vote after completing and signing a declaration envelope. Their ballot paper is placed in the envelope and a scrutiny of all declaration envelopes commences the day after election day.

Legislative amendments passed in May 2021 created a savings provision that allows eligible electors who are unenrolled at the close of roll date, a chance for their vote to be admitted to the count. During the declaration scrutiny process, all declaration envelopes are forwarded to the AEC and eligible electors are added to the roll using the envelope as an enrolment form. Where voters are unable to be enrolled, their declaration vote is rejected.

For West Daly Regional Council the table below shows the declaration votes admitted to the count and those rejected.

Declaration voting statistics – West Daly Regional Council

Accepted	Rejected	Total
27	13	40

The reason for rejecting these 13 declaration votes was because the electors were all enrolled for a different local government area to the one they completed the ballot paper for. Electors must vote for the area they are enrolled in at the close of electoral roll, even if they have since moved to another NT address.

Election day voting centres - absent voting

Election day was Saturday 28 August 2021. While some election day voting centres were only able to issues votes to electors in the local government area they were located in, any electors could vote at Casuarina, Darwin City, Palmerston, Yarrawonga, Coolalinga Katherine, Tennant Creek and Alice Springs voting centres on election day. Ballot papers issued outside an elector's local government area on election day at one of these voting centres was considered an absent vote.

Absent voting statistics – West Daly Regional Council

Location	Votes issued
Palmerston	1
Yarrawonga	1
Total	2

Participation

Turnout for the West Daly Regional Council election was 30.7% with Thamarrurr/Pindi Pindi Ward on 29.0% (455 electors out of 1,571 and Tyemirri Ward on 61.8% (55 electors out of 89).

The turnout rate was down from the previous elections in 2017 where the council had a turnout rate of 35.8% (when again only two wards had elections go ahead, but different wards to 2021). At these elections Nganmarriyanga Ward had a turnout rate of 54.0% (107 electors out of 198 enrolled) and Thamarrurr/Pindi Pindi Ward had 33.4% (503 electors out of 1,504 enrolled).

Number of votes counted by voting centre type – West Daly Regional Council

Voting centre	Number of votes counted	% of total votes
Remote and urban mobile teams	456	89.4%
Early (other regions)	14	2.7%
Postal	5	1.0%
Absent	8	1.6%
Declaration	27	5.3%
Total	510	100%

Non-voters

There were 1,181 identified non-voters across the council area. The table below shows the age and gender demographics of these non-voters.

Non-voter statistics – West Daly Regional Council

Gender	18-29 years	30-49 years	50-69 years	70+ years	Total
Female	157	305	93	27	582
Male	157	327	98	16	598
Gender undisclosed	1	-	-	-	1
Total	315	632	191	43	1,181

Informality

Of the 510 ballot papers counted, 67 were considered informal and so not counted. This is an informality rate of 13.1%.

Informal vote statistics – West Daly Regional Council

Ballot paper	Intentional	Unintentional	Total
Thamarrurr/Pindi Pindi Ward	33	34	67
Tyemirri Ward	0	0	0
Total	33	34	67

Voting system

The voting system for local government elections is proportional representation (PR):

- Electors must number all the boxes on their ballot paper sequentially starting with the number one for their first choice.
- First preference votes for each candidate on formal ballot papers are counted, then a quota is calculated.
- The quota is calculated using the following formula: (total number of formal votes / (number of vacancies + 1)) +1.
- The candidates with votes equal to or greater than the quota are elected. If all vacancies are filled, the election is complete.
- If not, preferences are distributed to the other candidates until all vacancies have been filled.

To learn more about the PR system, go to the vote counting page on the NTEC website.

Vote counting - election night

Vote counting began immediately after the close of voting at 6:00 pm on election day. A count of first preference votes for councillors was undertaken at each election day voting centre. First preference votes cast at early and mobile voting centres were counted at the Darwin scrutiny centre.

Post-election night scrutinies

- A count of postal votes returned by election day were counted was conducted on the Monday following election day. Counts of declaration votes, and postal votes returned during the counting period were undertaken over the 13 days following election day.
- Votes received for the councillor vacancies were entered into an electronic count system that the NTEC uses to count votes using proportional representation (Easy Count). All votes are then re-entered for verification purposes.
- Using this system alleviates the need to undertake a fresh re-check of ballot papers as each paper is entered and verified by two different data operators.
- Following the deadline for the receipt of postal votes at 12 noon on Friday 10 September, a
 distribution of preferences for the councillor positions was conducted electronically using the
 Easy Count software.

ELECTION OUTCOMES

There were 8 candidates contesting 6 councillor vacancies. The successful candidates and first preference votes received are detailed in the tables below:

Election of 1 councillor - Nganmarriyanga Ward

At the close of nominations there were no candidates and therefore an election was not held. A supplementary election is now required to fill this vacancy, which will be held early 2022.

Election of 4 councillors - Thamarrurr / Pindi Pindi Ward

At the close of nominations there were 6 candidates. An election was duly held and the first preference votes were recorded as follows:

Candidate	First preferences
Mark TUNMUCK-SMITH	128
Wally MINJIN	23
Jake Andrew CLARK	76
Wilfred HARRIS	78
Emmanuel TAMVAKLIS	12
Ralph NARBURUP	71
Total	388

The quota required under the proportional representation voting system was 78. Following the distribution of preferences, and in accordance with Schedule 1 of the Local Government (*Electoral*) Regulations, the results were as follows:

- Mark TUNMUCK-SMITH received the guota at count number 1
- Wilfred HARRIS received the quota at count number 1
- Ralph NARBURUP received the quota at count number 2
- Jake Andrew CLARK received the quota at count number 2

Mark TUNMUCK-SMITH, Wilfred HARRIS, Ralph NARBURUP and Jake Andrew CLARK were duly elected.

Election of 1 councillor - Tyemirri Ward

At the close of nominations there were 2 candidates. An election was duly held and the first preference votes were recorded as follows:

Candidate	First preferences
John WILSON	24
Joe PARRY	31
Total	55

The quota required under the proportional representation voting system is 28. As there were only 2 candidates a distribution of preferences was not required, so in accordance with Schedule 1 of the Local Government (*Electoral*) Regulations the results were as follows:

• Joe PARRY received the quota at count number 1

Joe PARRY was duly elected.

Declaration of the election results

The declaration of election results took place at the NTEC office at 80 Mitchell Street Darwin at 2:00pm on Monday 13 September 2021.

Declared election results for West Daly Regional Council

Nganmarriyanga Ward	Thamarrurr / Pindi Pindi Ward	Tyemirri Ward
N/A - supplementary election required	Mark TUNMUCK-SMITH Wilfred HARRIS Ralph NARBURUP Jake Andrew CLARK	Joe PARRY

A copy of the full distribution of preferences is available on the 2021 Local Government Elections results page of the website.

ELECTION COSTS

Estimate of cost – West Daly Regional Council

Election area	Estimated cost
Public awareness	\$4,109
Staffing	\$16,584
Operational	\$11,882
Sub total	\$32,575
10% GST	\$3,258
Total estimated cost	\$35,833

Actual cost - West Daly Regional Council

Election area	Actual cost
Public awareness	\$2,614
Staffing	\$17,350
Operational	\$7,984
Sub total	\$27,948
10% GST	\$2,795
Total actual cost	\$30,743

ISSUES OF NOTE

- NTEC became aware after close of nominations that a candidate in the Tyemirri ward was not
 eligible to nominate as they were employed by Council at the time of nomination. The ward
 went to election and the candidate was elected.
- NTEC made an application to the Northern Territory Civil and Administrative Tribunal (NTCAT) disputing the election on the basis that the person elected was ineligible to nominate as a candidate due to their employment with the council. On 8 October 2021 NTCAT declared the candidate not to have been duly elected and declared the second candidate to have been duly elected. There were only two candidates, as such NTCAT noted there was no utility in ordering a distribution of preferences. The reasons for the decision were published on 13 October 2021 and are available via the NTCAT website.
- No nominations were received before the close of nominations in Nganmarriyanga ward. A nomination was received after the close of nominations and was rejected due it being too late, incomplete and not signed. The election in Nganmarriyanga ward therefore failed and a supplementary election is required.
- Agreed plans for council to deliver mobile voting services to Peppimenarti, Emu Point and
 outstations in the week beginning 16 August 2021 and deliver voting services in the council
 delivery centre in Wadeye in the week beginning 23 August 2021 were disrupted due to a
 COVID lockdown in the week beginning 16 August and the Northern Land Council suspending
 all permits to enter and remain on aboriginal land.
- Last minute changes negotiated resulted in all voting services being delivered in the week beginning 23 August 2021. The council delivered mobile voting services to Peppimenarti and outstations using council staff and the NTEC ran the CDC voting centre in Wadeye for three days using NTEC staff.

RECOMMENDATIONS

- NTEC to continue to communicate with councils the requirements for anyone considering
 nominating for a council position during elections and provisions of the legislation providing
 for the resignation and reinstatement of council staff members who wish to stand as a
 candidate for election to council.
- Council to ensure that council employees are aware of the eligibility requirements and provisions where council employees intend to contest an election.