

**Meeting of the OSAC Time Limited process Subcommittee**  
**Tuesday, August 22, 2023**  
**Microsoft Teams**  
**Virtual meeting**  
**2:30pm**

**ATTENDANCE**

Members present: Russell Melmed, Rudy Marconi, Erica Texeira, Jeanne Milstein, John Lally, Attorney Timothy Birch, Kyle Zimmer

Members absent: Maureen Nicholson

Visitors/Presenters: Chris McClure, Katie Ramos

Recorder: Katie Ramos

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
<b>Welcome &amp; Introductions</b>	Jeanne Milstein welcomed all in attendance	Noted
<b>Review agenda</b>	Agenda reviewed	Noted
<b>Review and Approve minutes</b>	Jeanne asked for motion to approve minutes, Tim Burch made motion, Kyle Zimmer seconded	Approved
<b>Committee Discussion</b>	<p>Katie reviewed municipal reporting, and committee reviewed/ discussed draft reporting form. Discussed the ability to have electronic link for municipalities to enter information directly on the website and the ability to have the link provide a report after submissions to post on website.</p> <p>Discussed letter that is being drafted to municipalities to inform of the process, target date to get letter sent is Sept 1<sup>st</sup>.</p> <p>Katie also shared about the NASPH conference and take aways, discussed how committee was complimented for establishing Referral Subcommittee, other states provided feedback that it would be helpful to have a committee review recommendations.</p> <p>Jeanne: discussed for future reporting having municipalities report on their planning process and who was involved, and did it include people with lived experiences.</p> <p>Tim Birch: these funds are supposed to augment what municipalities are doing currently, is there a way that we understand what they are doing currently so we understand that these funds are not replacing funds they're already spending.</p> <p>Chris: There's not a line item for opioid response, so it would be a little bit of a high demand, but it may not be impossible, we could consider incorporating on this form.</p> <p>Jeanne: Maybe this can be recommended to the Council that they set up a separate fund, I don't imagine this would be difficult for any municipalities because they are going to get audited.</p> <p>Erica: requested question to be repeated.</p> <p>Chris: the settlement agreement prohibits settling parties from using funds to supplant or replace existing spending, but you can use funds to expand programs, services etc. The question that was posed was can we ask towns to report what they spend?</p> <p>Erica: we have set up a separate fund so its easier to run reports for abatement money coming through.</p> <p>John: reported Ellington having separate fund, suggested having a check off on the reporting form, that they testify that these funds are not replacing or supplanting.</p> <p>Russell: sought clarification regarding it being state funds or municipalities and counties, and Tim Birch, states, - municipalities and counties, so this is not just supplanting state funds, it makes it difficult, suggested having a simple attestation.</p> <p>Tim Birch mentioned incorporating Exhibit E into form.</p> <p>Jeanne discussed including a contact if anyone has any questions.</p>	Informational/discussion

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	<p>Committee discuss capturing co-occurring disorders Jeanne discussed having a timeline for municipalities to report, sending out a reminder email etc.</p> <p>Katie updated committee on the website, survey link for both reporting and public participation framework for receiving public input/ recommendations. Discussed advertising once the survey link is open.</p> <p>Followed up with committee regarding the discussion from last meeting and having a trail run with a recommendation to see if the process will work.</p> <p>Discussed the treatment subcommittee recommending harm reduction supplies. Committee had discussion regarding the recommendation. However, wanted to make sure the process was fair, and if the link is anticipated to open soon felt waiting would be most appropriate and if the process needs to be adjusted after receiving recommendations the committee could re-evaluate.</p> <p>Katie provided a brief update regarding the other subcommittees.</p> <p>Russell inquired about the process to deny the TEVA settlement of generic Narcan vs money and wondering if it required a formal process from OSAC to make the decision, Chris provided feedback that the AG's office had intended to decline the offer, Tim Birch provided information re: the AG's perspective, no settlement that had that as constitute conditional piece of it and it never gets to OSAC because it's never actually a settlement, its a process issue with the lawyers.</p> <p>Russell: I appreciate the response and that its not part of OSAC purview, I wanted to check.</p> <p>Committee discussed scheduling another meeting in September to check in on the municipal reporting.</p>	
<b>Next steps</b>	<p>Finalize Municipality reporting form and send to municipalities by 9/1</p> <p>Next subcommittee meeting 9/19/23, 2:30-4pm via Teams</p>	Noted

**NEXT MEETING** –Tuesday, September 19, 2023, 2:30-4pm via Microsoft Teams

**ADJOURNMENT** –Tuesday August 22, 2023, adjourned at 3:28pm