

Meeting of the OSAC Referral Subcommittee
Tuesday August 29, 2023
Microsoft Teams
Virtual meeting
2:00pm

ATTENDANCE

Members present: Rudy Marconi, John Lally, Dawn Niles, Tracey Hanson

Members absent:

Visitors/Presenters: Katie Ramos

Recorder: Katie Ramos

Topic	Discussion	Action
Welcome & Introductions	Katie welcomed all in attendance	Noted
Review Minutes and Approve	John made motion to approve minutes, Tracey seconded, minutes approved by all	Approved
Discussion	<p>Katie provided update on public participation subcommittee utilizing a link for public input. Reviewed the recommendation form with the recommendations from last meeting. Discussed recommendation form being embedded into the survey link. Discussed questions on the form that would be required for entities to successfully submit. Rudy discussed incorporating whether those applying are profit or nonprofit. Tracey and Dawn also agreed with suggestion and committee reviewed placement. Committee in agreement to have all questions be required fields for submission. John inquired about having a set of guidelines in addition to the survey questions, instructions will be posted on the website to provide direction to those completing the form.</p> <p>Committee discussed having some process to vet the organization that is submitting recommendation, John and Dawn suggested possibly having the organization present to the referral subcommittee if further information was needed to pass the referral along. Katie reminded committee that the research and data subcommittee along with the ADPC would be able to assist with determining if the recommendation is an EBP or promising practice. Referral subcommittee wants to keep the possibility open if needed. Rudy discussed having knowledge of an organizations financials to ensure that the program is financially sound. Committee discussed municipality spending, Exhibit E and discussed the finance and compliance subcommittee, ensuring recommendations are sustainable, John also voiced concern that those entities applying for funding not only are financially sound but that they have the expertise to provide the services they are applying for, and committee discusses developing an internal process to assist with reviewing the recommendations received.</p>	Noted
Next steps	<p>Next meeting scheduled for Tuesday 9/26/23 2:00pm – 3:30pm via Teams.</p> <p>Discuss internal questions for reviewing recommendations</p>	Noted

NEXT MEETING –Tuesday, September 26, 2023, 2:00pm – 3:30pm via Microsoft Teams

ADJOURNMENT – Tuesday August 29, 2023, 2:58pm