

Meeting of the OSAC Referral Subcommittee
Tuesday July 25, 2023
Microsoft Teams
Virtual meeting
2:00pm

ATTENDANCE

Members present: Rudy Marconi, John Lally, Dawn Niles, Tracey Hanson

Members absent:

Visitors/Presenters: Katie Ramos

Recorder: Katie Ramos

Topic	Discussion	Action
Welcome & Introductions	Katie welcomed all in attendance	Noted
Review Minutes and Approve	Minutes approved by all	Approved
Discussion	Katie provided update on other subcommittees, discussed utilizing a portal vs email, reviewed suggestion form and suggestions were made to include EBP/Promising Practice and Region, committee discussed having portal open for 30 days, reviewed other states process and that was ample time for submissions. Committee receiving individual emails with recommendations, discussed ADPC and Portal as means for submission of recommendations to avoid losing recommendations. ADPC will review all recommendations with embedded member. Katie provided clarification that ADPC is not approving the recommendation but are utilized as subject matter experts, Committee aware all recommendations will be tracked and reviewed draft tracking tool. Reviewed ADPC subcommittee assignments,	Noted
Next steps	Next meeting scheduled for Tuesday 8/29/23 2:00pm – 3:30pm via Teams Incorporate feedback into recommendation form	Noted

NEXT MEETING –Tuesday, August 29, 2023, 2:00pm – 3:30pm via Microsoft Teams

ADJOURNMENT – Tuesday July 25, 2023, 3:00pm