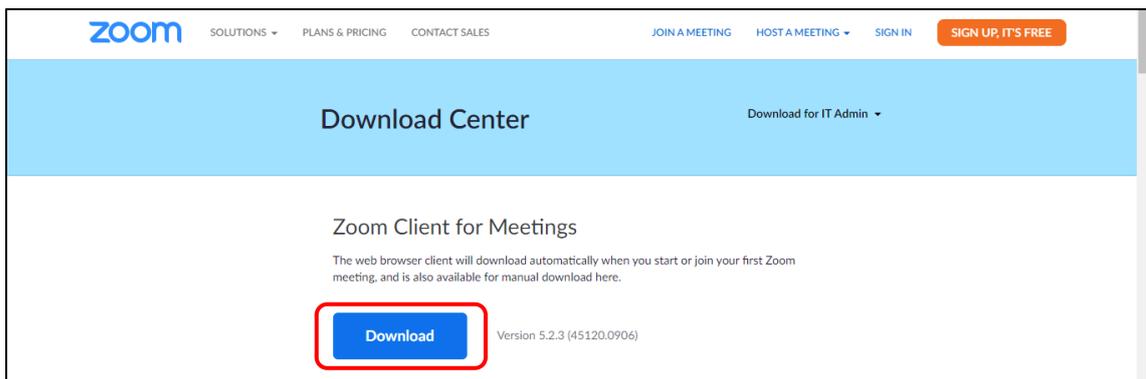


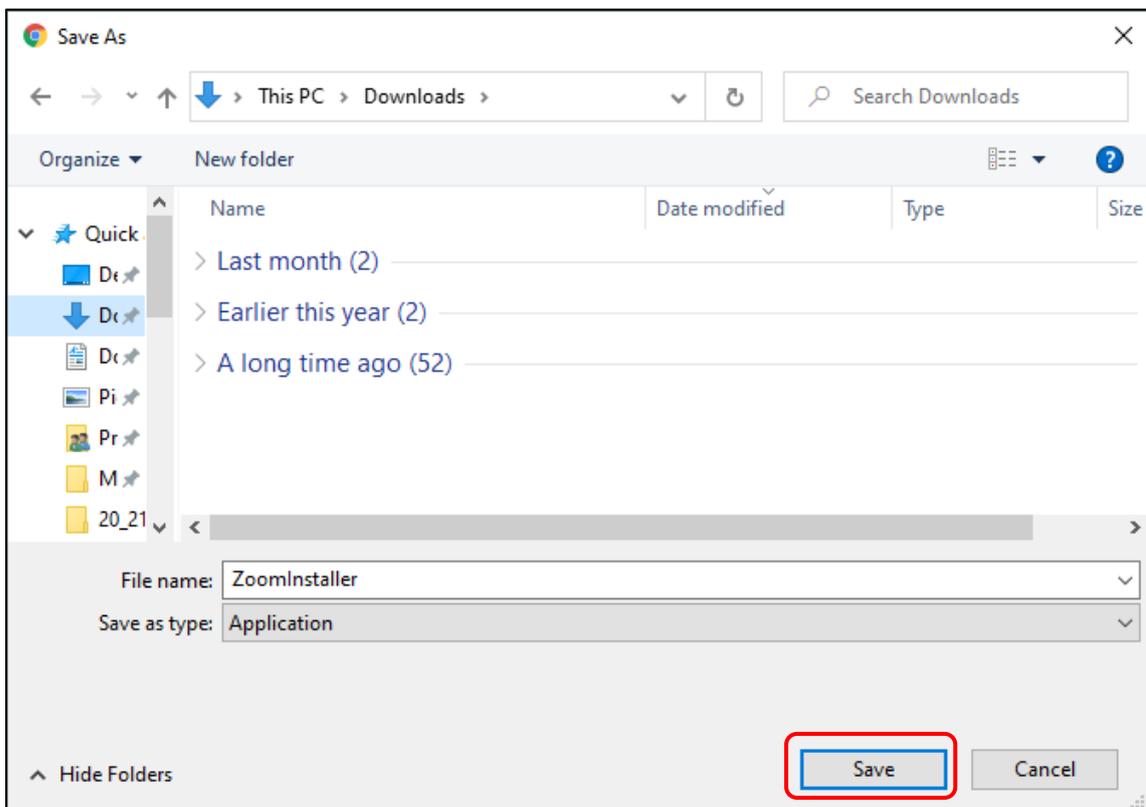
## Panduan Penggunaan ZOOM untuk Perkuliahan Daring Universitas Teknologi Yogyakarta

Demi memastikan setiap mahasiswa di Universitas Teknologi Yogyakarta dapat mengikuti perkuliahan daring menggunakan ZOOM secara baik, seluruh mahasiswa dihimbau untuk mengikuti langkah-langkah di bawah ini.

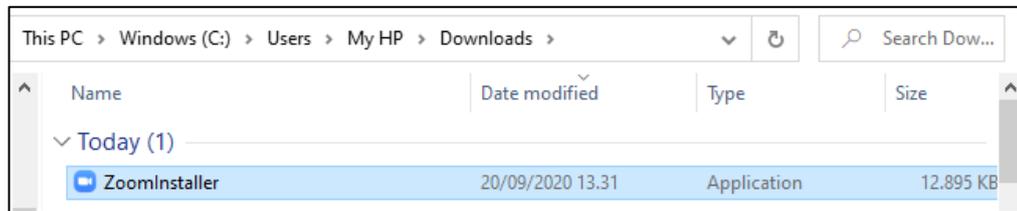
1. *Download* aplikasi ZOOM dengan cara buka laman <https://zoom.us/download> melalui *browser* lalu klik tombol “Download”.



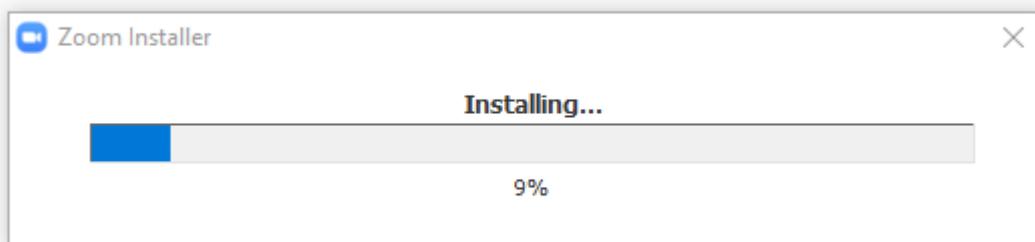
Pilih tempat penyimpanan kemudian klik “Save”.



Buka tempat penyimpanan file “ZoomInstaller” yang baru saja di-download kemudian double-klik.



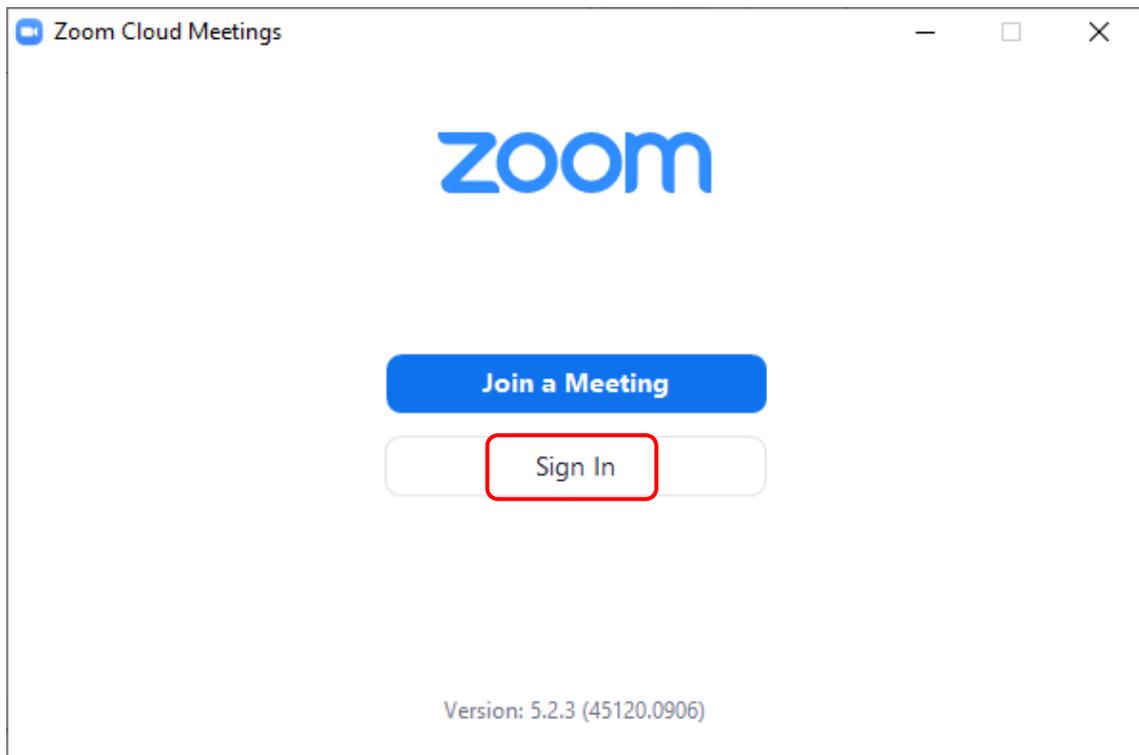
Tunggu hingga proses instalasi selesai 100%.



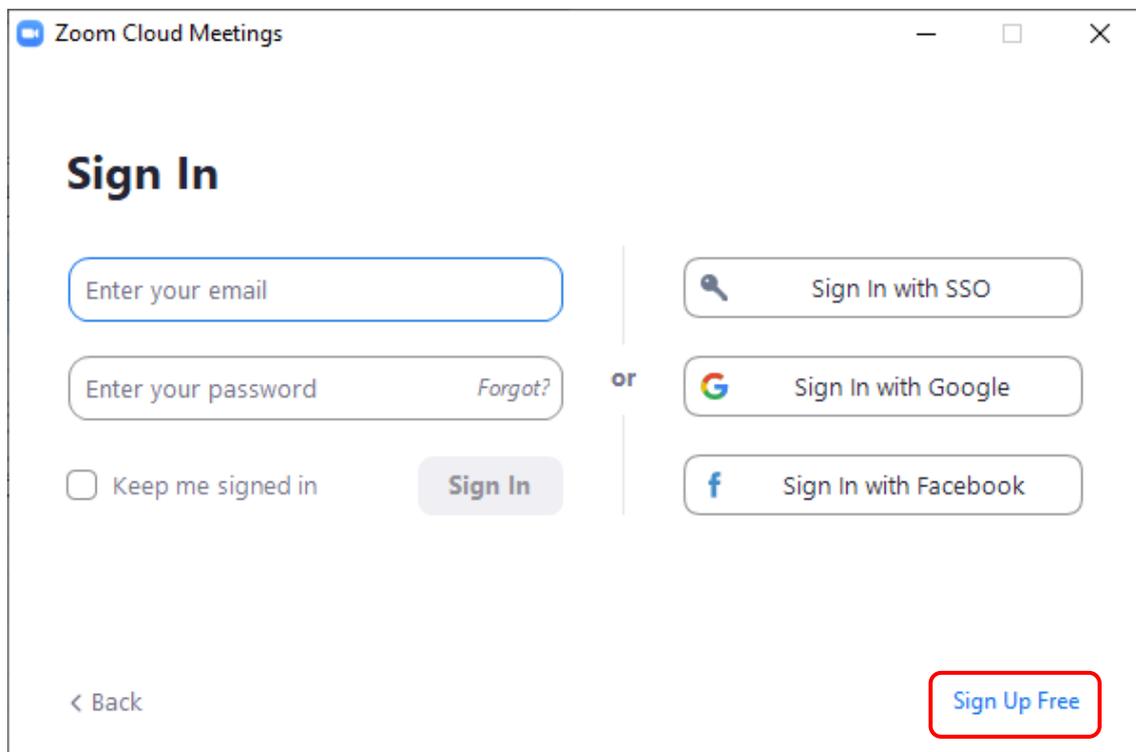
Jika proses instalasi sudah selesai, maka akan muncul tampilan seperti gambar di bawah.



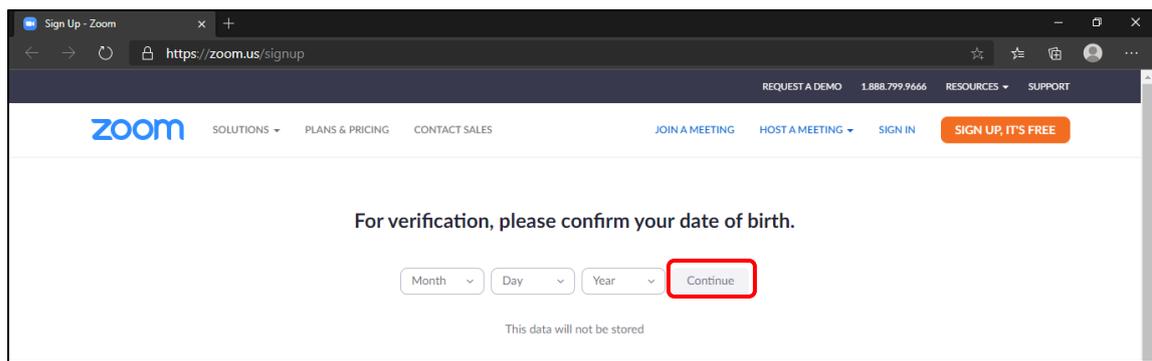
2. Untuk dapat memulai perkuliahan daring menggunakan aplikasi ZOOM, Anda harus memiliki akun ZOOM. Bagi mahasiswa yang belum memiliki akun ZOOM klik “Sign In” pada tampilan sebelumnya.



Klik tulisan “Sign Up Free” pada sudut kanan bawah.

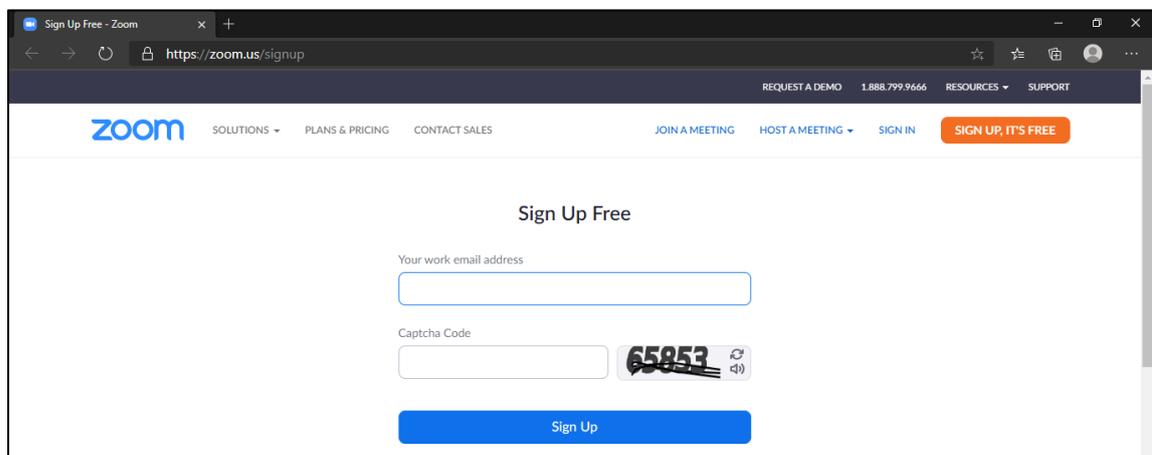


Masukkan bulan, tanggal, dan tahun lahir Anda kemudian klik “Continue”.



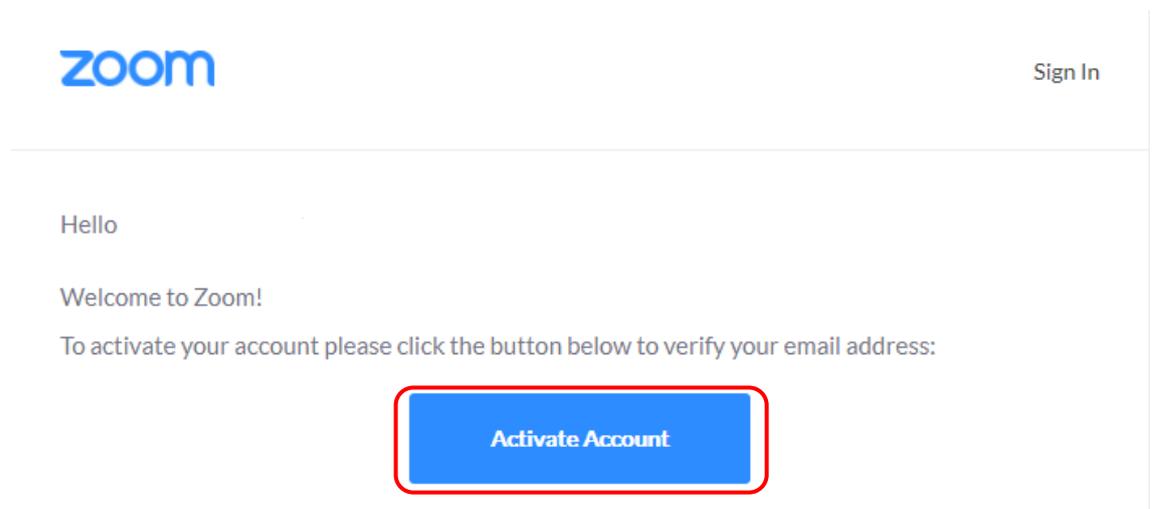
The screenshot shows the Zoom sign-up page at <https://zoom.us/signup>. The page features the Zoom logo and navigation links: SOLUTIONS, PLANS & PRICING, CONTACT SALES, JOIN A MEETING, HOST A MEETING, SIGN IN, and SIGN UP, IT'S FREE. The main heading reads "For verification, please confirm your date of birth." Below this, there are three dropdown menus for "Month", "Day", and "Year", followed by a "Continue" button which is highlighted with a red rectangle. A note below the form states "This data will not be stored".

Masukkan alamat email dan Captcha Code yang muncul pada halaman ini kemudian klik “Sign Up”. Pastikan alamat email yang Anda masukkan adalah alamat email aktif.



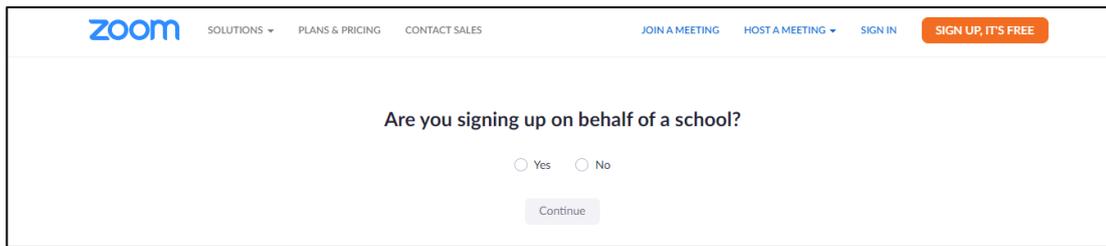
The screenshot shows the Zoom sign-up page at <https://zoom.us/signup>. The page features the Zoom logo and navigation links: SOLUTIONS, PLANS & PRICING, CONTACT SALES, JOIN A MEETING, HOST A MEETING, SIGN IN, and SIGN UP, IT'S FREE. The main heading reads "Sign Up Free". Below this, there is a form with two input fields: "Your work email address" and "Captcha Code". The Captcha Code field contains the code "65853" and is highlighted with a red rectangle. A "Sign Up" button is located below the form.

Buka email yang tadi Anda gunakan untuk mendaftar ZOOM, kemudian cari pesan dari ZOOM dan klik “Activate Account” yang berada di dalam pesan tersebut untuk melakukan aktivasi akun ZOOM.



The screenshot shows the Zoom email activation page. The Zoom logo is in the top left corner, and a "Sign In" link is in the top right corner. The main heading reads "Hello". Below this, the text says "Welcome to Zoom!" and "To activate your account please click the button below to verify your email address:". A blue button with the text "Activate Account" is highlighted with a red rectangle.

Setelah itu, Anda akan diarahkan pada tampilan berikut.



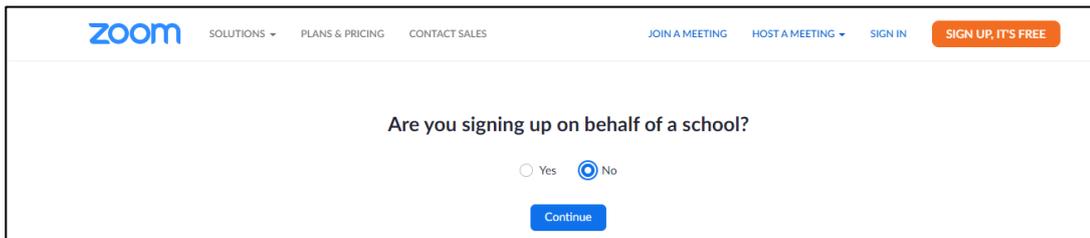
zoom SOLUTIONS ▾ PLANS & PRICING CONTACT SALES JOIN A MEETING HOST A MEETING ▾ SIGN IN SIGN UP, IT'S FREE

Are you signing up on behalf of a school?

Yes  No

Continue

Pilih “No” dan klik “Continue”.



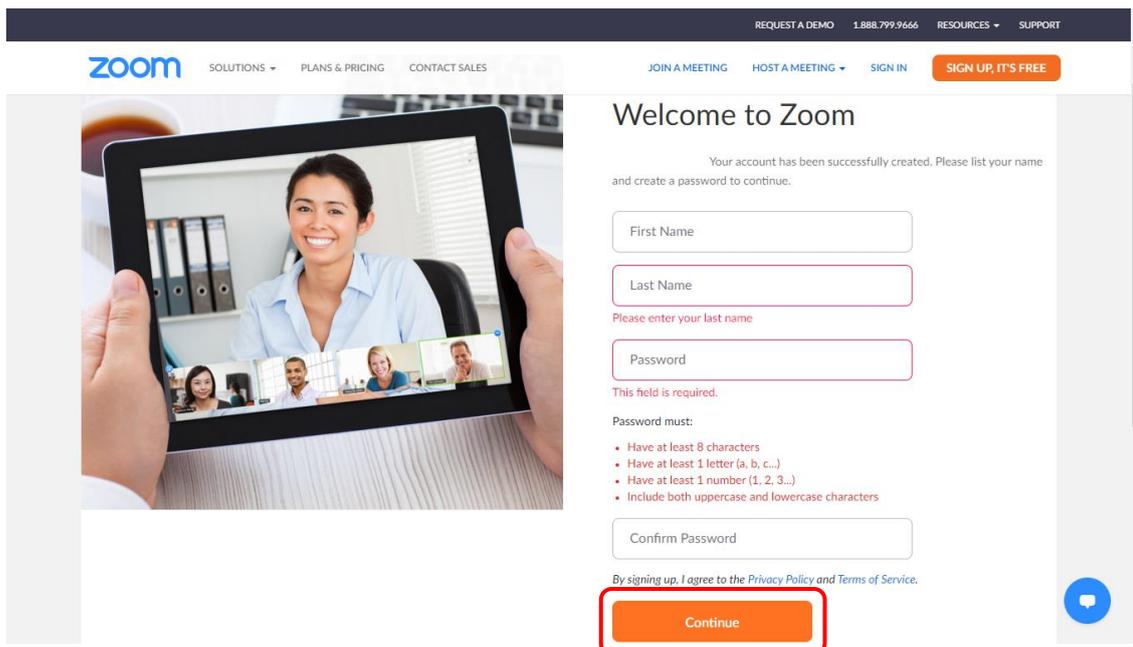
zoom SOLUTIONS ▾ PLANS & PRICING CONTACT SALES JOIN A MEETING HOST A MEETING ▾ SIGN IN SIGN UP, IT'S FREE

Are you signing up on behalf of a school?

Yes  No

Continue

Lengkapi seluruh isian yang diminta kemudian klik “Continue”.



REQUEST A DEMO 1.888.799.9666 RESOURCES ▾ SUPPORT

zoom SOLUTIONS ▾ PLANS & PRICING CONTACT SALES JOIN A MEETING HOST A MEETING ▾ SIGN IN SIGN UP, IT'S FREE

## Welcome to Zoom

Your account has been successfully created. Please list your name and create a password to continue.

First Name

Last Name

Please enter your last name

Password

This field is required.

Password must:

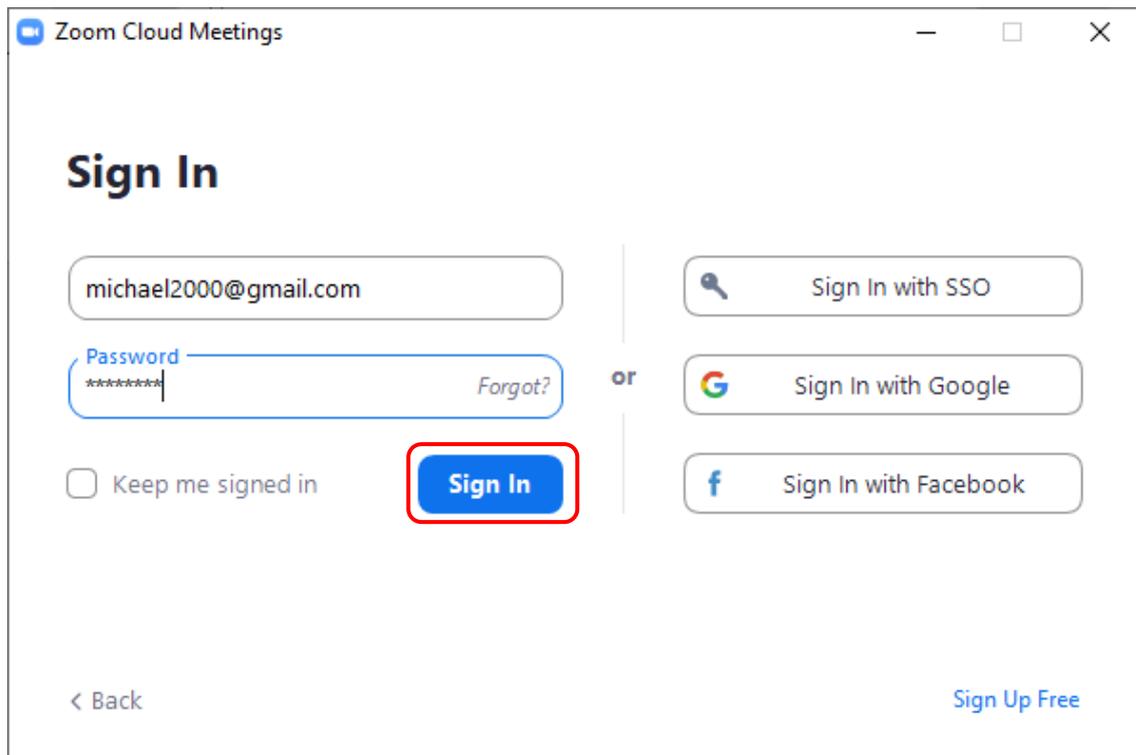
- Have at least 8 characters
- Have at least 1 letter (a, b, c...)
- Have at least 1 number (1, 2, 3...)
- Include both uppercase and lowercase characters

Confirm Password

By signing up, I agree to the [Privacy Policy](#) and [Terms of Service](#).

Continue

3. Jika Anda sudah memiliki akun ZOOM, masukkan alamat email dan password yang digunakan saat pendaftaran akun zoom sebelumnya kemudian klik “Sign In”.



Zoom Cloud Meetings

## Sign In

michael2000@gmail.com

Password \*\*\*\*\* [Forgot?](#)

Keep me signed in

**Sign In**

or

Sign In with SSO

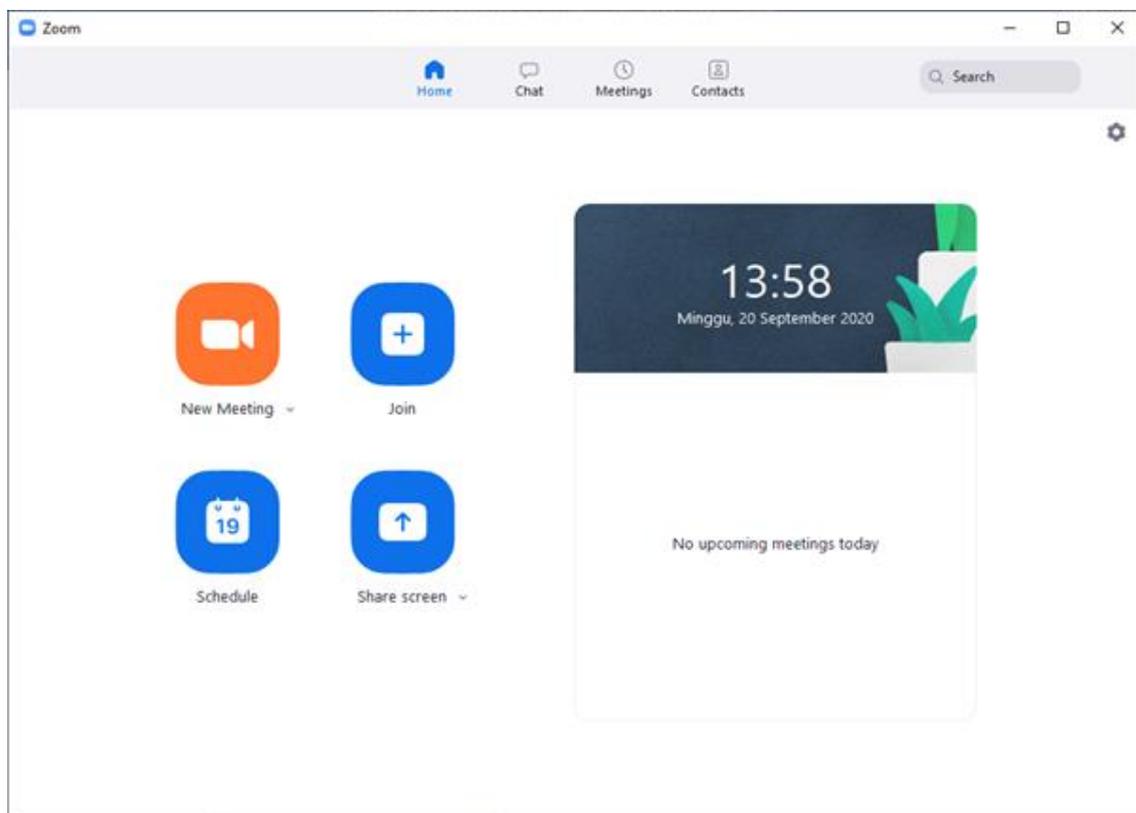
Sign In with Google

Sign In with Facebook

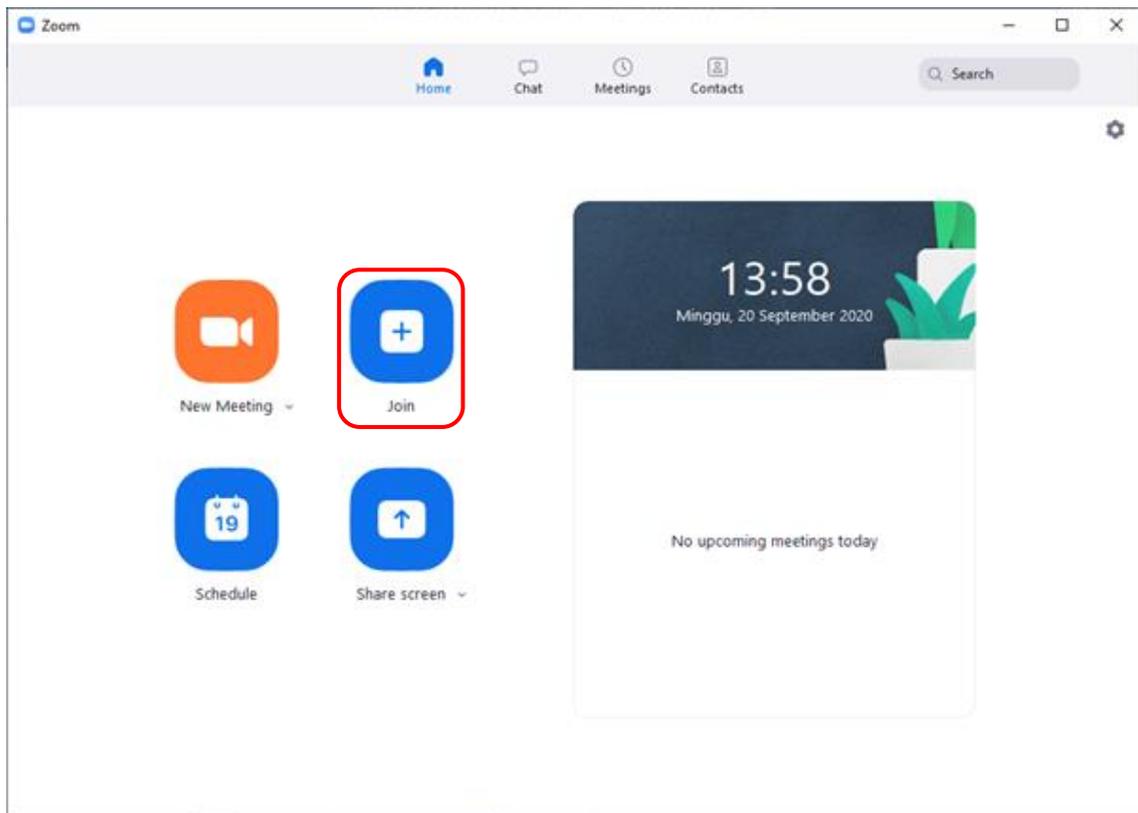
< Back

[Sign Up Free](#)

Jika proses sign in berhasil maka Anda akan dihadapkan pada tampilan berikut

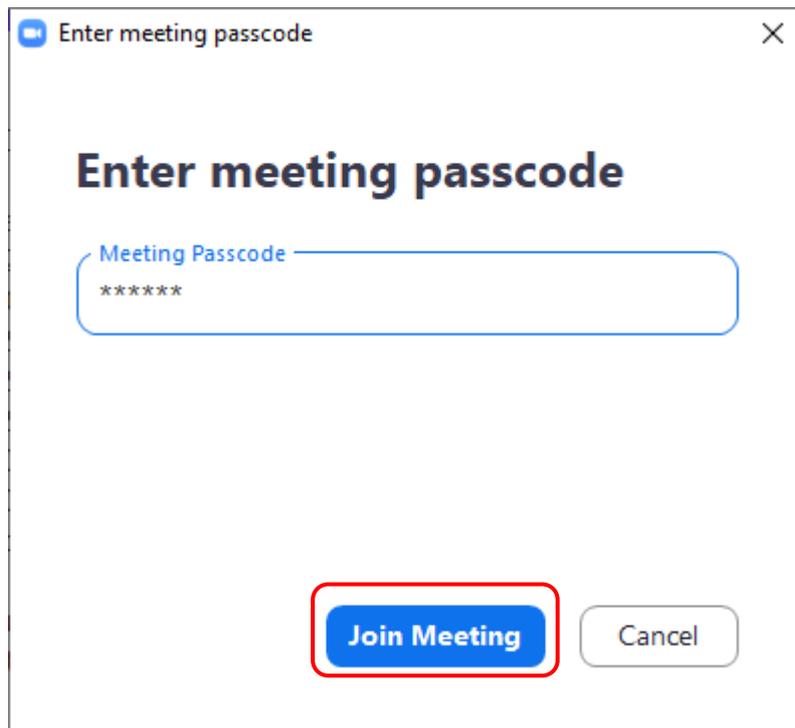


4. Untuk memulai perkuliahan secara daring menggunakan ZOOM, pilih “Join” pada tampilan sebelumnya.



Masukkan Meeting ID yang Anda dapatkan melalui email undangan perkuliahan daring sesuai kelas yang ingin diikuti. Masukkan pula identitas dengan lengkap dengan format “NomorPokokMahasiswa – NamaLengkap” kemudian klik “Join”.

Masukkan password (jika diminta), kemudian klik “Join Meeting”. Password dapat Anda lihat pada email undangan perkuliahan daring sesuai kelas yang ingin diikuti.



Enter meeting passcode

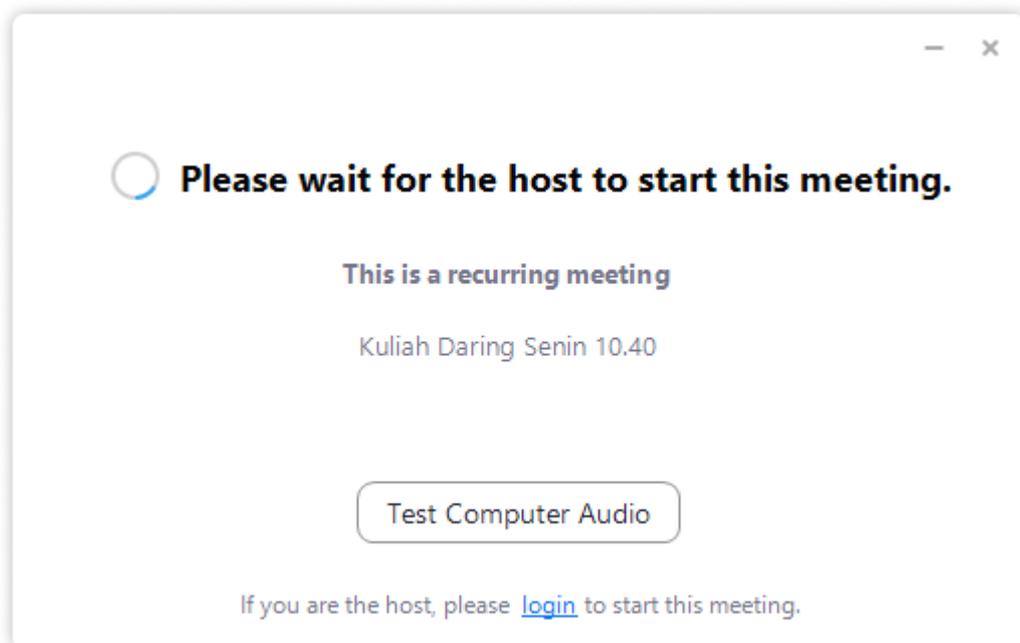
## Enter meeting passcode

Meeting Passcode

\*\*\*\*\*

Join Meeting Cancel

Tunggu hingga host memulai perkuliahannya.



Please wait for the host to start this meeting.

This is a recurring meeting

Kuliah Daring Senin 10.40

Test Computer Audio

If you are the host, please [login](#) to start this meeting.