ORDINANCE NO. 48

AN ORDINANCE OF THE BOARD OF PORT COMMISSIONERS
OF VENTURA PORT DISTRICT
TO PROVIDE INFORMAL BIDDING PROCEDURES UNDER THE
UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT
(California Public Contract Code Section 22000 et seq.)

The Board of Port Commissioners of the Ventura Port District ordains as follows:

Section 1   Informal Bid Procedures. Public projects, as defined by the Uniform Public Construction Cost Accounting Act (the "Act") pursuant to California Public Contract Code Section 22000 et seq., and in accordance with the limits listed in Public Contract Code Section 22032, may be let to contract by informal procedures as set forth in Public Contract Code Section 22032 et seq.

Section 2   Contractors List. A list of contractors shall be developed and maintained in accordance with the provisions of Public Contract Code Section 22034 and criteria promulgated from time to time by the California Uniform Construction Cost Accounting Commission ("Commission").

Section 3   Notice Inviting Informal Bids. Where a public project is to be performed which is subject to the provisions of this Ordinance, a notice inviting informal bids shall be mailed to all contractors for the category of work to be bid, as shown on the list developed in accordance with Section 2, above, or to all construction trade journals as specified by the Commission in accordance with Public Contract Code Section 22036. Additional contractors and/or construction trade journals may be notified at the discretion of the District, provided, however:

(a)   If there is no list of qualified contractors maintained by the District for the particular category of work to be performed, the notice inviting bids shall be sent only to the construction trade journals specified by the Commission.

(b)   If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.
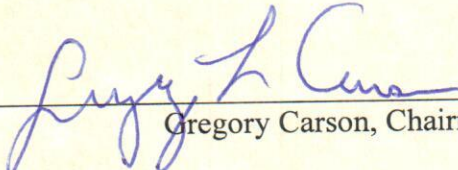
The notice inviting informal bids shall describe the project in general terms and how to obtain more detailed information about the project, and state the time and place for the submission of bids.

Section 4   Mailing of Notices. All mailing of notices to contractors and construction trade journals pursuant to Section 3, above, shall be completed not less than 10 calendar days before bids are due.
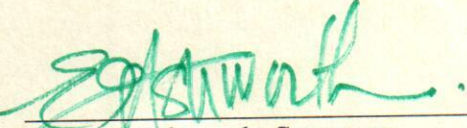
Section 5   Award of Contracts. The Board may delegate the authority to award informal contracts to the general manager or other appropriate persons pursuant to Public Contract Code section 22034(e). If all bids received by the District are in excess of $175,000.00, the Board of Port Commissioners may, by adoption of a resolution by a four-fifths vote, award the contract, at $187,500 or less, to the lowest responsible bidder, if it determines the cost estimate of the District was reasonable.

This Ordinance shall be published in the Ventura County Star, a newspaper of general circulation published in the County of Ventura, at least once before final passage, and shall take effect and be in force thirty (30) days from and after the date after final passage.
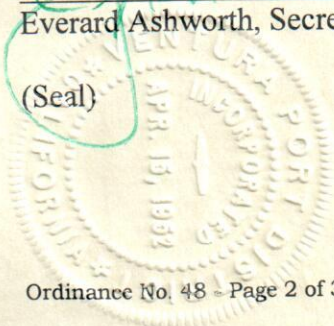
PASSED, APPROVED AND ADOPTED at a Regular Meeting of the Board of Port Commissioners of Ventura Port District held on March 27, 2013.

Gregory Carson, Chairman

Attest:

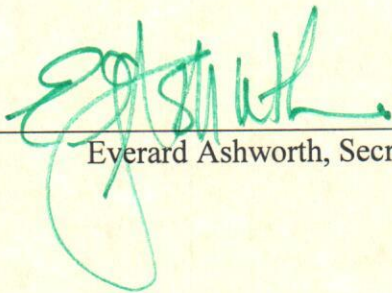Everard Ashworth, Secretary

(Seal)

STATE OF CALIFORNIA   )
COUNTY OF VENTURA   ) ss.
CITY OF SAN BUENAVENTURA)

I, Everard Ashworth, Secretary of the Ventura Port District, a public corporation, do hereby certify that the above and foregoing Ordinance No. 48 was duly passed and adopted by the Board of Port Commissioners of said District at a regular meeting thereof held on the 27th day of March 2013, by the following vote:

AYES: Commissioners Ashworth, Bravo, Friedman and Chairman Carson
NOES: None
ABSENT: Commissioner Deitch
ABSTAIN: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said District this 27th day of March 2013.

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Everard Ashworth, Secretary

(Seal)