

**Western Springs College Board of Trustees Meeting
held at 6pm, 21st September, 2009, in the Staffroom**

1. Present / Apologies

Present: Paul Edmond, Ken Havill, Robin Arthur, Trevor Crosby, Rose Philpott, Heather Dikstaal, Marianne Wilson, Kaukura Tepaki, David Peirse, Taima Campbell, Alice Heather, Sophie Blazey (new Student Rep).

Apologies: Tracey Watkinson

Staff Present: Peter Coxon

Minutes: Christine Goodes.

Facilitator: Marianne Wilson.

Declaration of Interests: Nil

Marianne welcomed Sophie Blazey to the board meeting as the new Student Representative.

Marianne welcomed Peter Coxon to the board meeting.

2. Monitoring

Curriculum Area Presentation: Art (Peter Coxon)

- Peter spoke to his tabled report.
- Over the last 2 years he has reorganised all teaching resources with the necessary expenditure on new contemporary Painting, Photography and Design reference books for senior classes.
- NCEA results for 2008 were satisfactory for level 1, very pleasing for level 2 and sound for level 3, with 2 Scholarships including an Outstanding Scholarship in Design.
- Good progress has been made towards understanding the key concepts and focus of the new curriculum documents.
- The major current focus for years 9 and 10 is to refocus on teaching content looking at developing a more coordinated approach that is aligned to the new curriculum.
- Sculpture will be offered for the first time at WSC in 2010 and Nici Green will be teaching Level 3 Art History.

Marianne thanked Peter Coxon for attending the meeting.

3. Strategic Decisions

Trustee Vacancy – arrangements for replacement

- Trevor stated that we needed to make a decision tonight on how we replace the parent representative vacancy on the board. Do we replace by selection or election? Discussion ensued.

- A vote was taken.

Four voted for election, seven voted for selection. Selection was carried.

Paul Edmond asked for those who would like selection / first right of refusal of the next highest polling candidate at the last (2007) election to fill the vacancy for the next 5 months (until the next election) to say aye.

passed unanimously

- An advertisement to this effect to be put into the local newspaper. **(Task1) Christine**
- Taima would like whanau members to be emailed this advertisement. **(Task 2) Christine**

Board Succession – whether to propose staggered (mid-term) elections to the school community.

- Discussion took place with regard to staggered elections as of way of assisting board succession. Trevor, Robin and David had carried out some investigation into this process and explained it to the board.
- Notice is required to be given to the parent body that they have a right to come to a board meeting at which a decision on staggered elections is to be made.
- There would continue to be 7 parent representative positions available. To implement a staggered election cycle, it would mean that at the 2010 election 4 trustee positions would be available for a 3 year term and 3 trustee positions for an 18 month term; and at the 2012 mid-term elections the 3 parent representative positions would be for a full 3 year term.

Robin Arthur proposed that at the next board meeting trustees decide on whether there is to be a staggered election cycle and that a notice to parents be circulated prior to the meeting advising of the intention and reasons for it and the opportunity to have an input at that meeting either by attending, letter or email.

(Task 3) Trevor/Ken

carried unanimously

Discipline – Robin Arthur

- Robin apologised that he had not yet completed the draft discipline protocols. He also thought it prudent that we wait for a judicial decision we were expecting shortly which could have some bearing on these protocols. These protocols will be completed by the next board meeting. **(Task 4) Robin Arthur.**

Policy – Treaty of Waitangi / Partnership statement

- Robin talked to these tabled draft documents
- There were no changes to the Partnership Statement.
- Changes to the Treaty of Waitangi Policy were:

Under 5. at the end of the sentence add ‘and the principles of the Treaty of Waitangi’.

Under 6 at the end of the sentence add ‘and Maori educational strategies such as Ka Hikitia’.

Add a number 10 to read ‘In the event of a conflicting interest the school is committed to reach

resolution with Maori in the spirit of the partnership.’

- Ken asked Heather Dikstaal her thoughts on the amendments. Heather could not see any problems.

Robin Arthur asked for the Partnership Statement and the Treaty of Waitangi to be adopted.

Robin Arthur / Heather Dikstaal carried

4. Strategic Discussions – Nil

7.35: Break

7.55: Taima left

5. Monitoring

Finances – Trevor

- Trevor talked to the tabled suggested Budgeted Statement of Financial Position (Balance Sheet) and the suggested breakdown of depreciation for capital assets as provided by Edtech.

Trevor asked that the Board accepts the Balance sheet of the 2009 Budgeted Statement of Financial Position and the suggested breakdown of depreciation for capital assets, as provided by Edtech.

Trevor Crosby / Paul Edmond carried

Trevor then went over the June and July monthly statements and the July minutes of the Finance meeting and asked for the board to accept these.

Trevor Crosby / Paul Edmond carried

Enrolment and Promotion – Ken

- Ken said enrolment figures to date were pleasing and on target.
- Alice said she would like time put aside for the promotion of the concept of a School within a School. There was not enough time allocated to this.

Promotional Leaflet - Ken

- Numerous enquiries have been made to Critical Mass about some of the distribution areas of our latest promotional leaflet but we seem to be at the end of the road with this. There are plenty of other companies out there and in future we will look at these.

Request for net work information

- We need more time to find out where year 8 in zone students attend school, if they do not go to WSC. **(Task 5) Ken**

Discipline – Ken

Judicial Review Update

- No judgment yet. We are expecting it very soon.

Suspension Reinstatement

- 1 extended suspension appearing back before the board on Wednesday 23rd September.
- 1 reinstated male going back to the board on Thursday 24th September.
- Since the last board meeting 1 reinstated male has withdrawn from the school. 1 reinstated male has been expelled and 1 male has been excluded.
- Robin talked about students who the Ministry has directed us to enroll.
- Robin suggested a meeting with MOE officials to clear up an issue around a reciprocal agreement (taking each others' excluded students) with another school. **Task 6 – Ken**

8.45pm: Kaukura Tepaki left

Property

3rd Five Year Programme: update on submissions; timeline for decision-making

- Ken report that the Senior Management Team has put aside a half day next week to make decisions.
- The cooption of Rau Hoskins has been made on to the property committee.

6. Identify Agenda Items for Next Meeting

- Staggered (mid-term) election
- Discipline protocols
- Judicial review
- 'Kick It' programme
- Response from advertisement for trustee elections.

7. Administration

Confirmation of Minutes

Marianne asked for the minutes of the previous meeting to be accepted.

Marianne Wilson / Rose Philpott carried

Correspondence

Robin asked for the correspondence to be accepted.

Robin Arthur / Heather Dikstaal carried

Approval of written reports

Marianne asked for approval of all written reports.

Marianne / David Peirse carried

Marianne acknowledged that this was Rose Philpott's last meeting as a Student Representative and thanked her for her input into the board meetings.

Next PAG meeting: 13th October (Paul Edmond)

Next Facilitator: David Peirse

Next Board meeting: 2nd November (hopefully in the new board room)

Meeting closed:

9.00pm

Task List

Task No.	Task	Responsibility	Time Frame
1.	Advertisement to be put in local paper re vacancy on Board of Trustees	Christine	asap
2.	Whanau members to be emailed the advertisement to go into the local papers re vacancy on Board of Trustees	Christine	asap
3.	Notice to parents advising of the intention and reasons for staggered elections.	Trevor/Ken	Before next board meeting.
4.	Discipline protocols to be completed.	Robin	Next Board meeting
5.	Information on where Year 8 in zone students attend school if they do not go to WSC.	Ken	asap
6.	Meeting to be arranged with MOE officials to clear up an issue around reciprocal agreement with another school.	Ken	Before next board meeting.