

**Western Springs College Board of Trustees Meeting
held in the Admin Meeting Room at 6pm on Monday 31st October, 2011**

Present: Gordon Ikin, Margo Young, Trevor Crosby, Clare Goddard, Tracey Watkinson, Rick Leaf, Alice Heather, Bryony West, Ken Havill, Kent Dadson, David Peirse, Ka'u Tepaki, Hannah Clarke.

Staff Present: Ivan Davis, Peter McIntyre

Minutes: Christine Goodes

Apologies: John Davy.

Facilitator: Clare Goddard.

Declaration of Interests: Nil

Monitoring:

Co-Curricular Presentation – Sports, Peter McIntyre

- Clare welcomed Peter to the meeting.
- Peter talked to his tabled document and what his position entailed. Part of that position was to build up sports at WSC and having done this he now felt another full time person was needed. Presently there was 1.7 staffing for Sports.
- He did a comparison of sports offered in 2008 with sports offered in 2011. With the sports programme growing along came some of the problems related to growth. Discussion was entered into about quality vs quantity.
- He touched on the reality of many sports teams but not enough good managers for the teams and trying to get a balance of inside and outside help.
- He felt facilities needed to be redeveloped and thought a new sports centre was needed. Ken mentioned the imminent rebuild of the school with buildings going up and not encroaching on bare land.
- After more discussion it was decided to set up a working committee of Clare, Tracey, Rick, Ka'u, Peter and Ken to look at structure, staffing, resourcing, property and the sports programme. This meeting to be called asap. **(Task 1 – Christine)**
- Clare thanked Peter for attending the meeting.

Strategic Discussion:

Property – Ken

Replacement Building Programme and Roll Growth Project

- Ken informed the board that a meeting had taken place on the afternoon of 28th October with the Ministry with regard to the proposed rebuilding programme.

- He talked to the tabled document 'Replacement Building Programme and Roll Growth Project' (document prepared by school, as no written information was provided by the Ministry at the meeting).
- The tabled document, when confirmed as accurate by the property committee, will be sent into the Ministry with a request to confirm that they see the document as accurate.
- He reported that the Minister had given the green light to the project.
- Gordon Ikin said that the process was just beginning. This week the Ministry will decide on a procurement option.
- Kent talked about the schools that had been visited for ideas.
- There will be a need for support for the extra work load someone will have to do. The board needs to get this underway now and develop a process for managing the rebuilding programme.
- Ken would like to take a wait and see approach before he says how he see his role but suggested that we need to be advertising for a skilled person.
- Project control will be set up and Paul Styles has offered to be the extra person employed to oversee the project on our behalf (Clerk of Works).
- The school needs to function at the same top level throughout this replacement building programme.
- Clarification with the Ministry is needed on Board's role on a decision of an Architect.
- Board would like to be involved in the decision making process.
- Rumaki has a role in this too.
- Tracey wants the Ministry to be aware of the Rumaki within a mainstream school.
- Property Committee to set up the structure of a briefing document. **(Task 2 Property Committee)**

As this meeting was Margot Young's last one, she would like noted that she has enjoyed her time on the board and thanked the school for all the work that they had put into her son, who was doing well.

7.41: Break

Te Reo Maori

- Ken talked to his Principal's Report (Curriculum Development).
- Alice Heather said that Gordon had a great vision i.e. compulsory te reo Maori at WSC. She favoured a staged approach.
- Discussion continued around the four tabled options in the Principal's Report.
- The Board was committed to the idea suggesting te reo Maori could be gradually introduced and fully implemented by 2013.
- Tracey suggested PD from outside the school.
- Te Reo Maori to be referred back to curriculum committee for more discussion. **(Task 3 Curriculum Committee)**

Nga Puna O Waiorea's Status

- Te Kawehau Hoskins has been assigned the task of preparing a submission for the Ministry of Education in relation to future developments for the Rumaki.
- Two strategy groups are to be form. One group to consider proposals for strengthening the position of the rumaki at a governance and senior management level, the other group a whanau and management group to review kaupapa, policy and leadership.
- Tracey would like a representative from the board to attend a hui about what Nga Puna O Waiorea is. Gordon was interested and would like Tracey to let him know the date and time of the hui. This to be sent to all board members. **(Task 4 Tracey)**
- Ken, Alice, Rick and Tracey are on the strategic group for strengthening the position of the Rumaki at a governance and senior management level and will present points at the next board meeting. **(Task 5 Strategy Group 1)**. Ken asked for another trustee to be on the strategic group and said they could have time to think about it.

Monitoring:

Discipline – Ken

- Ken reported that there had been three suspensions since the last meeting.
- One year 10 boy who has been reinstated with conditions.
- One year 11 boy who has been excluded and referred to Alternative Education.
- One year 9 girl who has been excluded and hopefully will be enrolled at Massey High School.

Identifying Agenda Items for Next Meeting:

- Property update
- Report on Rumaki developments
- Chairperson election
- Discussion on late start on Tuesdays for 2012. Student opinion welcomed.

Mid-term Election update

- Nominations for 3 parent representative positions close on 4th November
- Meet and Greet in the Library 14th November at 7.30 if an election is going ahead
- Voting closes at noon on 18th November
- Election declared 24th November, with new members taking office 25th November
- Induction of new members: Clare said she would arrange. **(Task 6 Clare)**

Trevor asked for an interim chairperson be appointed from 25th November until the next board meeting as his term finishes on 24th November.

Trevor Crosby proposed that Gordon Ikin act as an interim chairperson until the new board meets in December.

Trevor Crosby / Tracey Watkinson

passed unanimously

Task List

No.	Task	Responsibility	Time Frame
1.	Sports meeting to be called to look at structure, staffing, resourcing, property and the sports programme	Christine	asap
2.	Structure of a briefing documents to be set up with regard to rebuilding programme	Property Committee	asap
3.	Te Reo Maori discussion to be referred back to Curriculum Committee.	Curriculum Committee	In progress
4.	Date and time of hui about what Waiorea is to be notified to BOT	Tracey	In progress
5.	Report to next BOT on points raised in Strategy Group 1 on position of Rumaki at governance and senior management level.	Ken	In progress
6.	Induction of new board members	Clare	In progress