

**Western Springs College Board of Trustees Meeting
held in the Library at 6pm on Monday 12th May, 2014**

Present: Rob Coltman, Trevor Crosby, John Davy, Ken Havill, John Loof, Simon Penlington, James Watkinson, Mel Webber, Jan McCartney, Te Kawehau Hoskins, Ka’u Tepaki, Stephen May

Others: Ivan Davis (Deputy Principal), Christine Goodes (Secretary), Paula Marx, Jill Brinsdon,

Apologies: Isabella Lenihan-Ikin, Marlon Drake, Gilbert Wong, Chris Selwyn, Gordon Ikin, Marlon Drake

Facilitator: John Loof

Declaration of Interests: Nil

ITEM	ACTION
<p>Strategic Discussion & Decision Capital Campaign Committee Report (Paula Marx)</p> <p>John welcomed Paula to the meeting.</p> <ul style="list-style-type: none"> • Paula talked to her power point presentation. • The mandate was to explore how a Capital Campaign could work for our school rebuild but the Capital Campaign Sub-committee developed a plan to look at all streams of fundraising and how they could potentially fit together. • Paula met with capital campaign consultants to better understand the benefits of using a consultant, the costs and to get a deeper understanding of the process and the role division. What they would do versus us. • Potential business partners were identified. • Crucial to a capital campaign is the case for support. • Paula then talked about the Brand Project and that Radiation had been employed to tell our story. • The next step is to define our case for support and fundraising packages for the August 50th Reunion. <p>Resolution: That the Board authorises the Fundraising Committee to define WSC’s case for support and to identify the new school fundraising projects in time for the August 50th reunion.</p> <p style="text-align: right;">John Loof / Rob Coltman</p>	<p style="text-align: right;">carried</p>

Discussion took place with regard to second part of the resolution.

- The Fundraising Committee will prepare a proposal for a capital campaign and submit it to the Board Finance Committee for its recommendation; and that the final decision is made by the Board of Trustees.
- There were questions about the fee of the consultant.
- Rob said we were not ready for a capital campaign.
- The reunion should be a time to add to the database of Friends of the school.

Jill Brinson was welcomed to the meeting.

- Ken brought the Board up to speed on where the Branding Project was at.
- Jill has presented to the Senior Management Team and they endorse the project to date.
- Jill will present to the staff on Teacher Only Day which is on 30th May.
- She went through her power point presentation stating that it was her job to capture the story and below is the essence of that story.
- The Springs Story – What makes us unique?
 1. WSC inspires confidence
 2. We are respectful, inclusive, one of a kind, collaborative and optimistic.
 3. We prepare students for life, not just school.
- Stage one and two of the project is now completed. Jill now needed approval to move on to stage three and four.

Jill was thanked for attending the meeting.

8pm: It was decided to take a break and discussion would take place after dinner.

Ka'u Tepaki left the meeting.

Strategic Discussion & Decision

- Discussion about the presentation took place.
- Ken has put into this year's budget an allowance to proceed to the next steps. He would like to take the next steps and the

<p>board needed to approve this.</p> <ul style="list-style-type: none"> • Jan would like to see more focus on Co-governance, Rumaki and its successes. • The board thought that Jill needed to be re-directed to be bolder in regard to the Maori perspective i.e. Co-governance, Rumaki and inclusiveness. • It was decided that an electronic version of Jill’s presentation be emailed to the board members asking for feedback to Ken on the three statements: <ol style="list-style-type: none"> 1. WSC inspires confidence. 2. We are respectful, inclusive, one of a kind, collaborate and optimistic. 3. We prepare students for life, not just school. <p>In addition, comments on being bolder in regard to the Maori perspective, Co-governance and Rumaki inclusiveness should also be fed back.</p>	<p>Board to email Ken with feedback</p>
<p>Strategic Discussion & Decision: Enrolment Scheme Review</p> <ul style="list-style-type: none"> • Ken talked to a letter from the Ministry in regard to our Enrolment Scheme. They gave three options and it was decided that we would take Option 1 – retain our Enrolment Scheme without amendment. <p>Resolution:</p> <p>That the Board agrees that the home zone in the present scheme should be retained without amendment.</p> <p>That Western Springs College enrolls no out-of-zone students into the English-medium mainstream school for 2015.</p> <p style="text-align: center;">Ken Havill / Rob Coltman carried</p>	
<p>Strategic Decision: Policy Development</p> <ul style="list-style-type: none"> • Ken talked to the tabled draft Change Management Policy and sought approval from the Board. • Discussion ensued. • Changes agreed to were: <p>No. 6 should read: “Such consultation will include meeting with the teaching staff, providing information about the proposed change and an opportunity for teaching staff to comment and</p> 	

<p>contribute to the design.”</p> <p>Resolution: That the draft Change Management Policy be adopted with the changes.</p> <p style="text-align: center;">Ivan Davis /John Davy carried</p>	
<p>Monitoring: Co Governance</p> <ul style="list-style-type: none"> • Several meetings have been held with Eric Pedersen. • James thought the information he produced was a bit thin and needed fleshing out. • Looking forward to the outcome. • Rob to write a letter to the Ministry about non response regarding alternative constitution. <p>Health & Safety</p> <ul style="list-style-type: none"> • Nothing to report. • Next meeting in two weeks. 	<p>Christine to look out previous correspondence for Rob</p>
<p>Identifying Agenda Items for next meeting:</p> <ul style="list-style-type: none"> • Health and Safety (standing item) • Co-governance (standing item) • Scholarships • Property update on new build • Reunion Update • Branding Update • New University requirements in regard to NCEA 	
<p>Administration:</p> <p>Resolution: “That the board accepts the minutes of the meeting held on 24th March, 2014.”</p> <p style="text-align: center;">John Loof / Jan McCartney carried</p> <p>Resolution: “That the board accepts the correspondence of the 12 May 2014 meeting.</p> <p style="text-align: center;">John Loof / Rob Coltman carried</p>	

