

**Western Springs College - Ngā Puna O Waiōrea**  
**Board Meeting Minutes**  
**21 February 2022 @ 6:00pm**  
**Meeting via Google Link**

Meeting Facilitator	Chair - Carol Gunn
Present:	Carol Gunn, Julie Debreceeny, Ivan Davis, Louise Gardiner, Mary-Jane Thompson, Craig Moller, Christine Goodes, Belinda Drake, Chris Selwyn, Rangimarie Hunia, Evelyn Marsters, Radha Patel, Linda Pirrit, Kimiora Rhind-Wilson, Freddie Simpson, Sailesh Vaidya, Chad Britton, Rebecca Cook, Rachael Laurenson, Sana Lavai-Motlagh, Roshyn Singh, Alan Wilcox, Kawhena Woodman.
Apologies:	Tracey Watkinson, Eruera Lee-Morgan, Sarah Tizard.
	Karakia: Ivan
	Interests Noted: Nil
	<p><b>Reminder: to sign Code of Conduct declarations sent prior to the meeting.</b></p> <p><b>Student Rep:</b> Kimiora spoke briefly to the meeting introducing herself and Radha to the Board.</p> <p><b>Welcome:</b></p> <ul style="list-style-type: none"> <li>• Carol welcomed to the Board new student reps Kimiora Rhind-Wilson and Radha Patel</li> <li>• Carol also welcomed Evelyn Marsters who is being co-opted on to represent Pasifika.</li> <li>• Also present at this meeting are Chad Britton, Rebecca Cook, Racheal Laurenson, Sana Lavai-Motlagh, Roshyn Singh, Alan Wilcox and Kawhena Woodman. They are here to present what they believe are the next steps on our journey to co-governance. Proposal for the development of a Mana Orite framework for Western Springs College and Ngā Puna o Waiōrea.</li> <li>• This is a presentation which is at the consultative stage. They do not work in isolation but have control of it. They want feedback on a regular basis.</li> <li>• Alan Wilcox talked about his power point presentation. Link <a href="#">here</a>:</li> <li>• Slide 1: The framework. Slide 2: The issue was to ensure long term sustainability. Slide3: To work with us and answer our questions. Is there a need for separate governance? Slide 4: Establish context. What does the point look like from our point of view? A realistic brief. Slide 5: Context and brief. Talk to us individually. Where are we at now? What do we want our students to look like? Slide 6: development and pathway. Slide 7: We will be putting all of this into templates. Slide 8: This is a 20 week process. \$53K is our budget.</li> <li>• Louise - excited about this piece of work. Consider the student relationships. Perhaps draw this out more.</li> <li>• Alan - this is in the broader brief.</li> <li>• Rangimarie - supports the brief. In the past we have focussed on co-governance not on co-management. We should be considering this. She would like this work done by the middle of the year. Lots of learning from all of this.</li> <li>• Chris - tautoko. Rangimarie.</li> <li>• Ivan - tautoko Rangimarie.</li> <li>• Freddie &amp; Belinda - tautoko.</li> <li>• MJ - says this is also about the exercise being mana enhancing.</li> <li>• Evelyn - tautoko. Also consider equity.</li> <li>• Linda - pleased this work is going ahead. She will contribute what she can.</li> <li>• Craig - brief looks really good and looks forward to it being implemented.</li> <li>• Julie supports this and the work will dovetail with what Jasmax is doing.</li> <li>• Sailesh - excited.</li> <li>• Kimiora - supports Rangimarie and Evelyn's korero.</li> <li>• Carol thanked the guests.</li> <li>• Chris asked if they would like us to provide historical documents. Yes.</li> <li>• Rachael - we will be leveraging off historical documents.</li> </ul>

**Action: The board has accepted this presentation and supports this with its approval.**

6.58pm Alan and Sana left the meeting.

- Rachael - the ministry needs to know how to finance a model like this. We need to understand how a school works which is all linked into the bigger picture.
- Chad - part of this process is looking at how the school is funded and staffed - how it works in a co-governance model. How do we have suitable policies that go with it? We have come to the point where we will engage with Deloitte. A fresh pair of eyes.
- Chris - Can support from SAF still operate in this model.
- Roshyn - Yes. It will sit under Alan's umbrella project.
- Ivan - If Waiōrea broke away the students would lose the benefits. Kura's needs have become more. I am worried about Deloitte - they do not understand the model.
- Chad - they have knowledge of the education system. They do a number of school audits.
- Louise - supports what Ivan is saying about Deloitte. They have a particular way of looking at the world. They must understand the kaupapa of the school and its objectives.
- Chad - they will come and work with us. We have to get the right person and the right fit. There will be an element of us being involved.
- Carol - hopes that there will be some linkage.
- Chris - what would happen if kura had its own school number.
- Chad - this will be looked at as well.
- Sailesh - agrees with Ivan. Who is paying the bill for Deloitte. We need a senior auditor. No first or second year auditors.
- The Ministry will foot the bill.
- Ivan - we don't have the time to look at this. There are a vast number of documents on this and he is worried that Deloitte will not be aware of the background.
- Rebecca - there are different requirements in both schools. Work done in the past has not covered this. She will send through the Terms of Reference again. We are trying to develop funding that will cover us but will grow as well.
- Rangimarie - wonders whether or not there is a commitment to still provide the money. We are struggling to operate the model. Will the Ministry support Kura because there is a difference in the operating model.
- Chad - Special Reasons Funding - he would expect this fund to continue until the model work is done. As far as he knows it will continue.
- Kawhena - we are still working on things. He wants to enable us, not hinder us.
- Ivan - there is no ability to slide away from this. Special Reasons Funding has supported staff for a few years. These are key Waiōrea staff members. You must guarantee this funding.
- Chad - I do not hold the delegation. It is his expectation that it will.
- Rachael - does not hold the delegation either.

**Note: The point has been made that we rely on this money.**

- Carol - what is the timing?
- Chad - looking to have a result at around stage 4. Looking for it to be underway asap. He will catch up with his manager to find out when the resource will be available to do this work.

**Note: There is general support for the idea that we will get some financial certainty out of Alan's work.**

- Rangimarie to share the name of the person who was at Deloitte that she worked with. He will be able to give them a head start.
- Carol - note that we accept and generally support the presentation.
- Chad - please send through any questions.
- Ivan - we need to charge the Ministry with a written proposal from the people here tonight.
- Chad - will work with Rebecca tomorrow on this. Hopefully I will have it within a couple of weeks.

7.38pm Carol thanked our visitors and they left the meeting.

**Approve 2022 budget:**

- In 2019 assets were not in the accounts. Sailesh believes it is an issue and that the auditors have missed this. He thinks the 2019 accounts need to be restated. The assets are school owned.
- 2022 has a deficit of 1.7m.
- We need to look at new countries as far as international students are concerned.

- Sailesh still needs to work with Waiōrea on their budget.
- Carol - last year we had a letter of support and Sailesh has requested it for this year.
- Freddie - she would like a review of Spotless when our contract expires. Suggests we go with a company we are more aligned with.
- Ivan - for the last couple of years our predicted loss has not materialised so it's not all doom and gloom.
- Freddie - overstaffing makes us the school that we are. She commends Ivan on this.
- Chris - Tiger Turf has quoted and the documents have been sent to the Ministry for signing. This comes out of SIP funding.
- We need to approve the budget for the 1.7m budget deficit. At the moment depending on what the Waiōrea budget will be.
- Ivan - we have monthly meetings and Sailesh is tracking this closely.
- We acknowledge we have a deficit budget at this point but are watching this closely.
- We accept this as a provisional budget. Rangimarie will send through the Waiōrea budget. The draft budget from the Business Manager is noted and final approval will take place at the Finance Committee meeting in March.
- Rangimarie is happy to be at the Finance Committee meeting as a Te Ohonga Ake representative.

**Resolution: The 2022 draft budget with a 1.7m deficit be accepted, which at this stage is subject to confirmation of the Waiōrea budget from Te Ohonga Ake, will be confirmed at the March Finance meeting. (passed by consensus)**

**8.20pm Sailesh left the meeting.**

- Coming out of the last board meeting, Carol was tasked with going back to the Pasifika community for them to recommend someone to represent them on this Board. They recommend Evelyn Marsters. She would like to accept the recommendation.
- Evelyn became really interested in educational governance since she met Louise on the Pt Chevalier Primary School Board.
- She reached out to Tupe to share her CV with her and registered her interest in her availability to do this as part of her community service portfolio. She would now like to introduce herself to the rest of the board to ensure that she has the full support of the board.
- Ideally she would like to be an elected representative. Her understanding of being co-opted is to provide a certain expertise.
- Rangimarie pointed out at the beginning of last year there was a gap and we had no Pasifika voice on our board.
- Chris would like to clarify that there has always been a Pasifika representative on the board, whether that be by co-option or not. Right back to the time of Yvonne Maea-Brown. He thinks this is really important in terms of history.
- What has happened is our Staff Rep and PI Rep left and this left a gap.
- Sarah Tizard stepped up to fill this gap.
- Evelyn - maybe her contribution up until the elections is to help with Pasifika whanau engagement so that they can decide who they want to be on the board. I would be comfortable with that. This to be minuted, because there may be someone better placed than her and she would be happy to support that as well
- Happy to keep the seat warm and really help us engage with the Pacific whanau because I think that's what is probably missing.

**We accept the recommendation from the Pasifika group that Evelyn Marsters be co-opted on to our Board to provide a Pasifika voice until the first board meeting of 2023**

- Carol acknowledged Sarah Tizard's contribution to this board. She stepped up to fill a gap that was evident.
- Belinda acknowledged that Sarah was amazing in suspension hearings and really helped with the learning around that.

**Action: Christine to send a note to Sarah.**

- Belinda agreed

**8.46pm Recess**

**Action: Christine to ask Richard Taylor to set Evelyn Marsters up with a school email address.**

## **Minutes of the previous meeting**

### **Resolution:**

That the December board meeting minutes and all verbal and written reports and correspondence be accepted. (passed by consensus).

### **Board work plan:**

- Louise talks to this.
- She is tasked by the Board to get something ready for this year but would be something that would be a rolling three year work plan. It is based on the guidance that comes from the School Trustees Association.
- She is now working with Ivan and Chris to look at the focus plan.
- Ivan - HODs were very receptive to come back to the Board to present. Just a two page presentation. We have not done this for a long time.
- Chris and Rangimarie acknowledge Louise for the work she has done.

**Note: We accept the work plan and Carol and Louise will work with the Agenda to reflect this.**

- Linda thinks Student Achievement and Wellbeing should be a whole Board discussion.

### **Board Succession:**

- There is an election in September.
- Belinda, Craig and Linda's terms expire and will not be seeking re-election. So three spaces are available.
- Waiorea needs to be thinking about this.
- Staff reps on both sides.
- The Chair role expires 2023 and gets elected every year except in an election year.
- Carol and Louise have discussed this. Louise is happy to take on the chair role. There is a lot of work at the school at the moment. She would like to work alongside Carol and work on the work plan and governance. Carol could concentrate on the property side of things.
- Ivan acknowledged Carol's commitment.
- Chris - historically it is not unusual to have a struction like this.
- Freddie has had absolute faith in Carol's work and thanks her for her support of the school.

**9.23 Chris left the meeting.**

### **Principal's Report**

- Ivan acknowledges the Omicron challenges. Most things are covered off in his Principal's Report.
- We are now operating our roster system.
- Our biggest problem is staff away isolating waiting for test results.
- Asha Vaidya has been appointed as the PA/EA to the Principal and Board Secretary.

**9.51pm: In accordance with Section 48 of the Local Government Official Information and Meetings Act 1987, the public were excluded from this part of the meeting to discuss confidential matters. (passed by consensus)**

**10pm The matter being dealt with successfully, the meeting moved out of PEB.**

- Ivan closes with a Karakia

**Meeting finished 10.02pm**

**Next BOT meeting will be Monday 28 March 2022.**

**CONFIRMATION OF MINUTES FROM THIS MEETING (21 February 2022)**

**Ivan Davis moved to confirm the minutes from the last BOT meeting (21 February 2022) are a true and accurate record (passed with 9 members)**

**Date: 28 March 2022**