

Western Springs College - Ngā Puna O Waiōrea Board Meeting Agenda

27 September 2022 @ 6:00 pm

CONFIRMATION OF MINUTES FROM THIS MEETING

Ivan Davis moved to confirm the minutes from this Board Meeting on 27 September 2022 meeting are a true and accurate record.

Seconded - Emma Mapihi Campbell

(Passed by consensus)

Date: 7 November 2022

This meeting will be held in person in the meeting space above the new gym.	Quick links Board Drive Co-governance constitution Charter 2022 Annual Plan 2022 Board work plan for 2022 Presentation for HoDs about the board work plan NZSTA Resource Centre
There will be kai.	
Meeting also via Google Link for public [https://meet.google.com/dpj-rytx-udg]	

Time	Item
6:04pm	Karakia timatanga - carried out by Whaea Emma Mapihi Campbell
6.05pm	<p style="color: green;">Election of presiding member</p> <p style="color: green;">The Principal will preside over the election of a new chair. This takes place at the first meeting following an election cycle.</p> <ol style="list-style-type: none"> 1. Call for nominations. <p style="color: green;">At the conclusion of the election, the new presiding member will take the chair. If only one nomination is received, that person is the new presiding member.</p> <ol style="list-style-type: none"> 2. If more than one nomination is received, each nominee speaks. 3. If more than one nominee, a ballot will be conducted. <p style="color: blue;">NZSTA guidance</p> <ul style="list-style-type: none"> ● Ivan Davis called upon the Board for nominations of the new presiding member (Board Chair). ● Robert Pollock nominated Louise Gardiner to continue in the Board Chair role (Seconded by Jackie Floyd). ● No further nominations were received. ● As such, Ivan declared Louise Gardiner as the new Board Chair and welcomed her back to the position.

	<ul style="list-style-type: none"> ● The Board congratulated Louise with a round of applause. ● Louise thanked the Board for their vote of confidence to continue in the role. ● Louise asked for the Board to introduce themselves around the table, given that we have many new members starting tonight. ● Carol Gunn welcomed the new Board Members and noted that the new members represent diversity and that they are not necessarily always the voice for the groups whom they were voted in by (e.g. student/staff representatives have equal standing, voice, accountabilities and vote as other Board Members).
6:10pm	<p>Present: Louise Gardiner (Board Chair) Ivan Davis (Principal) Julie Debreceny (Associate Principal) Robert Pollock (WSC Staff-Elected Member) Carol Gunn (WSC Parent-Elected Member) Evelyn Marsters (Co-opted Pasifika Member) Sarah Tizard (new WSC Parent-Elected Member) Joseph McCready (new WSC Parent-Elected Member) Jackie Floyd (new WSC Parent-Elected Member) Radha Patel (WSC Student-Elected Member) Tracey Bell (new NPoW whānau-selected Member) Keri Gardner (new NPoW whānau-selected Member) Kimiora Rhind-Wilson (NPoW Student-selected Member) Emma Mapihi Campbell (NPoW kaiako/kaimahi tautoko-selected Member) Pā Chris Selwyn (NPoW Tumuaki) - noted that he needed to come and go at tonight's meeting. Asha Vaidya (Board Secretary) Louise Ryan (HoD Media Studies) Tetoki Tepaki (Media Studies teacher) Tupe Tai (English Department & Pacific Island Liaison Kāhui Ako o Waitematā)</p> <p>Helen Rattray - member of the public. Has moko in NPoW.</p> <p>Apologies: Mary-Jane (MJ) Thompson (NPoW whānau-selected Member)</p> <p>Declarations of Interest:</p> <ul style="list-style-type: none"> ● Louise explained that declarations of interest need to be made at each board meeting. ● For example, this could be a family member/Board Member who might have a company/service that they might provide the school.
REGULAR REVIEW	
6:18pm	<p>Curriculum Media</p> <p><i>(Louise Ryan joined the meeting at 6:18pm with Tetoki Tepaki)</i> Media Department Board Presentation - Sep 2022</p> <ul style="list-style-type: none"> ● Louise (Chair) introduced Louise Ryan (HoD of Media Studies). ● Louise Ryan thanked the Board for the opportunity to speak about her department.

- Media Studies is a department that has done WSC-NPoW proud for many years, and she is privileged to lead the department.
 - We have a lot of respect in the Media Studies community nationally.
 - The department is looking at ways to continue their strong results - covers all year levels (Y9-13).
 - Louise thanked SLT for the resourcing it provides the Media Studies Department.
 - The department is focussed on production, particularly skills related to this.
 - Louise is proud of the way the department has gotten through Covid times.
 - They have quite a significant amount of work ahead of us, particularly with NCEA changes.
 - They don't officially know what the Media Studies landscape will look like with the upcoming changes.
 - Some of the challenges that the department faces include managing space as the department grows; computers (working with IT); and competing with students at senior level. Another example given was how does the department manage student production work during a lockdown?
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- Louise Gardiner asked what does production look like?
 - Louise Ryan replied that this might include producing, editing, sound, making a music video or a short narrative film (3-6 min films), or a documentary at Y13.
 - Students love the production side of things, therefore they try to focus on this area. These are mammoth projects, and they come up with outstanding work. The department is immensely proud of the courage the students show in their work.
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- Carol asked if the department will still have a showcase? She also noted that in the past, the department had held showcases at the Bridgeway.
 - Louise replied that the department is doing a showcase jointly with the Art & Technology Departments. They also hope to have the showcases at the Bridgeway again some day.
 - They are also looking at how the departments can use social media to highlight their work.
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- Evelyn was interested in diving a bit deeper into some of the trends shown in Louise's report.
 - Louise noted that she had read Evelyn's comments in her report. Of a class of 28 students, all of the class was males - this was the first time that Louise had noticed this.

(Tupe joined the meeting at 6:30pm)

- Louise noted that the department had questioned if they are keeping female students in the subject? If so, then why not? They want female-identifying students in their department. Highlighting female producers, etc can be helpful. How do female students see themselves in our programmes?
- Their course Includes Pasifika and Māori students, and the department has had NPoW students who have succeeded in their course.
- The department tries to give students the choice in what they make.
- Evelyn noted that Media Studies complements other subjects in the school (e.g. English, History, Drama, etc).
- Louise noted that following a request from Cecile, their Media Studies students produced a video for the school's Sustainability promotion.
- Y9s are making videos on how to survive camp!

- They are also trying to develop the students' critical-thinking skills.
- Carol queried if there is a workload issue with other subjects?
- Louise replied that the department staggers their productions. They also prioritise Y13 near the beginning of the year.
- The department might consider the showreel approach - these are smaller, but could be more frequent. They are mindful of the pressure on Y13s, and the number of credits they offer. There is a lot of out-of-school time that is required to complete the work.
- Robert asked if Louise had any ideas for the phase 2 stage of building?
- Louise replied with more space would be great- especially when they have 3 classes at one time. Limited space puts a strain on resources and it would be good to have a space that is a bit bigger. Some students don't have their own devices. They also want to be able to edit in any of the spaces.
- Ivan thanked Louise for the work she put into the report. He is amazed at the sophistication that our students show in this subject.
- He highly recommended that people should take a look at the documentary work of some former WSC students ("Intensive Care"), which won an award.
- We have two superheroes of Media in our school, with Louise being Wonder Woman and Tetoki being Superman!
- Pā Chris queried that in terms of hardware needs, was their goal to have more?
- Louise replied yes, so that the department could have more laptops to lend students when required. She noted that equity issues shouldn't be a barrier to students taking the subject. Is a challenge at the moment.
- Joseph asked career paths students can follow if they take Media Studies?
- Louise replied that there are many paths students can follow. Strong communication skills are important for all areas of life, which they can develop in their course.
- Pā Chris noted that there have been a lot of NPoW students (past & present) who have been in front and/or behind the cameras outside of school.
- Jackie asked if there were ways to better communicate Media Studies as a vocation?
- Louise replied that the department has looked at this in the past. Media Studies will be more of a focus on critical literacy coming through.
- Pā Chris asked if the Media Studies Department would work more closely with the English Department?
- Louise replied yes, but also noted that the departments approach things from different angles.
- Pā Chris noted that some taura prefer to watch something than read, and watching critically is different again.
- Louise noted that it will be a balancing act. Juniors are production-focussed.
- Louise commented that the ability to tell a story or share a message is important in many aspects of life. Media Studies could be a gateway into this.
- Joseph asked if University Entrance (UE) subjects focussed more on English & Maths?
- Louise noted that Media Studies often gets dropped for other subjects (e.g. Science) that open up in older year levels.
- She highlighted that we need to show students and model for them that Media Studies is a place where they can belong.

	<ul style="list-style-type: none"> • The Board thanked Louise for her presentation. <p><i>(Louise Ryan left the meeting at 6:51pm)</i></p>
STRATEGIC REVIEW	
6:51pm	<p>Student Progress and Achievement</p> <p>A detailed look at progress, achievement and wellbeing of Pacific learners.</p> <p>Tupe Tai & Tetoki Tepaki will attend in person to present this item. Pasifika Board Report 2022</p> <p>An introduction to Tapasā</p> <p>NZSTA Resource Centre - Student Achievement</p> <ul style="list-style-type: none"> • Louise Gardiner introduced Tupe Tai. • Tupe thanked the Board for the opportunity for her and Tetoki to speak. • Her love of learning keeps Tupe here at school. • Tupe thanked Sarah Tizard and Evelyn Marsters as our school’s Pasifika representatives. • Tupe talked about a recent report done for a Kāhui Ako across-schools team. • In the early 1990’s, our school comprised 70% Pacific students; now Pasifika students only make up about 10% of the school’s student population. • Tupe posed the question - why is it important for kaiako to focus on their Pasifika students? • It is because of the three pillars that students feel their sense of belonging. • All staff should be culturally equipped to allow their Pasifika students to flourish. • Pedagogies that work for Pasifika and Māori students actually work for all students. • Before Covid, our numbers were beginning to dwindle. • Single-sex schools are perceived to be better by many families. <ul style="list-style-type: none"> • Tetoki introduced himself to the Board. • He has taught at WSCW for 6-7 years. • He appreciates that Tupe consults all of the Pasifika team. • Part of his role is helping Juniors to settle back into school - they haven’t had a proper introduction to high school life due to Covid lockdowns. • Some of our Y9s come from big Pasifika families. These students often have no Wifi at home, but they come into school energised to study. • There are currently 42 students in the Pasifika form class (also known as TAK). • Tetoki noted that the Tapasā workshop relates to identity and relationship building - either connecting with kaiako or themselves. <ul style="list-style-type: none"> • Tupe discussed that in relation to our Y11 Pasifika students, you have to be careful with the kind of data you collect, and what you do with it. • Many students don’t respond. • Having a student voice is vital. • Students were asked questions about wellbeing, which offered us a glimpse into their Pasifika families. • They found that they liked the time and space to reflect on their learning. Google

Classroom was overwhelming for many of them.

- The students enjoyed time spent with their friends when they came back after lockdowns.
- Two students mentioned who were doing well outside of school. These students were in the form class because they felt a better sense of connection, which demonstrated the value of having the TAK form class.
- Parents make a choice for their Pasifika children to share their culture in this form class and it offers them a place where they can make connections.
- A conscious decision was made not to spread the Pasifika students across the houses.
- There are 13 Pasifika students identified as not likely not to pass...but there is always a story behind them. Two of these Y11s are in Learning Support (ORS funding). We need to play to their strengths to find a pathway.
- Four students are being kept at home by their parents.
- Tupe would like to delve into the Pasifika absences, which directly impact the academics.

- Y12 Pasifika students - Tupe noted that they focussed on them last year. Identified them early. Tupe was privy to information about these students. Jess Sinclair is new, and she still working on getting the data of where the students were at when they came in.
- Wraparound meetings were carried out last year - these involved SLT, HoHs, Guidance, & Pasifika kaiako. Almost 100% got through, but it is intensive work.
- 10 of the 12 Year 12 Pasifika students should achieve NCEA.
- We have about 15 Year 13s, but we'll end up with only about 8-9 students coming to school. We will try to keep them.
- Eight students are on track for achieving NCEA Level 3.
- The TAK form class works well. Is a place for them to relax and connect - faa'aaloalo (respect).
- Tupe noted that the Pasifika kaiako had worked with Pā Chris on major events, such as Po Fiafia. For this event, NPoW is the showcase and it works to bring the parents in - is a form of celebration.
- Many families are overwhelmed with the amount of emails.
- We miss seeing our Pasifika families at school. Family orientation BBQ was good. Want to capture that again.
- Pasifika Prize-Giving allows an option to showcase our students.
- Pā Chris noted that our school is a model of Pasifika success that other schools in Auckland have taken.
- During 2019/2020, many teachers from other Auckland schools came to see how we do things at WSCW.

- Tetoki noted he is hoping to get a group into Polyfest if we can.
- Ivan noted that he had heard about the new fale built at Unitec. Perhaps we can consider something similar that would be suitable for our Pasifika students to give them a greater sense of belonging?

(Pā Chris left the meeting at 7:20pm)

- Ivan noted that Dr Judy Bruce (Education Consultant and Researcher based in Auckland) has conducted a survey in ILEs, which noted that a performance space can provide a place to get together.

- Evelyn acknowledged Tupe & thanked her for the knowledge and wisdom she offers our

	<p>school & our Pasifika learners.</p> <ul style="list-style-type: none"> ● Tupe also acknowledged & thanked our Pasifika kaiako - Kaukura Tepaki (Mama), Margaret Ruland and our newer kaiako Shirley Tolai. ● Kimiora thanked Tupe for speaking of our students' truth (e.g. absences); it is important and she could relate to everything Tupe said. ● The Board acknowledged Kimiora's comments - well-said/tautoko. ● Tupe again highlighted that what's good for Māori and Pasifika students is good for all. ● Louise thanked Tupe for her time and efforts in creating this report for the Board. <p><i>(Tupe and Tetoki left the meeting at 7:26pm)</i></p> <ul style="list-style-type: none"> ● Louise thanked Kimiora for her korero. ● Ivan, Evelyn & Sarah all acknowledged that Tupe is amazing and we are lucky to have her.
<p>Break for dinner started at 7:27pm Karakia mō te kai - carried out by Kimiora Dinner break ended at 7:57pm</p>	
<p>7:57pm</p>	<p>Focus #4 - Staff Professional Development</p> <p>A detailed update of progress in delivering this focus area of the annual plan. Annual Plan 2022 Staff Professional Development Report for the Board</p> <ul style="list-style-type: none"> ● Julie Debreceeny discussed the Staff Professional Development Report presented to the Board. ● Julie noted that we actually accomplished what we wanted. ● What are the tangible impacts on learning? Is hard to get data on this. ● Focus on digital literacy for staff and students. ● Key focus this year has been around leadership PLD. ● We try to offer lots of choices. ● Whole-school PLD has focussed on upcoming NCEA changes in 2024. ● A school goal might be able to be linked to a personal goal. ● We're incredibly lucky to have PPTA funding. Julie noted that she never has to turn down anyone's PLD request. ● Women in leadership has been a course offered. ● Robert Pollock & Kayleigh Haworth have been working on their own workshop. ● Choice and targeted PLD is important. ● Whaea Emma Mapihi spoke about NPoW PLD - DIMIC - looks at doing things a different way. Outcomes are much better than how she would have done things traditionally. Is about engaging the students into Maths; is really exciting. ● Pā Chris noted that 5 kaiako do DCL through MindLab. <ul style="list-style-type: none"> ● Julie noted that our key ethos is delivering high-quality, flexible PLD. ● We have a lot of staff who are involved in subjects at a national level. ● Julie thanked the NPoW kaiako for the pilot PLD they have been involved with for Te Reo Māori, Te Ao Haka, & Te Reo Matatini me te Pāngarau (Literacy & Numeracy 2022 Pilot). This is on top of their usual work.

	<ul style="list-style-type: none"> ● Evelyn asked what the level of interest is? ● Julie noted that it is compulsory. Kay Hawke is booked for a day. ● Evelyn - are people applying for leadership positions? ● Ivan noted it is a major challenge in this role. ● Julie noted that Helen Long went to Auckland Girls Grammar to take up a Deputy Principal role. Sometimes people go into national roles. ● Ivan noted that Louise Ryan is a member of the Secondary Qualifications Advisory Group (SQAG). ● He believes that our best measure is that people don't leave Springs - we have high rate of staff retention. ● Carol noted that providing teachers with PLD support is valuable. ● Ivan commented that we're selective in what we choose. ● Julie noted that the Art Department does a master class together before classes begin for the school day - this is valuable. Tuesday afternoons don't always work for all staff, particularly those with young children. ● The Board thanked Julie for her presentation.
8.14pm	<p>Inclusion and Wellbeing</p> <p>Update on Kāhui Ako within school and across school wellbeing initiatives. Kāhui Board Report - Wellbeing</p> <ul style="list-style-type: none"> ● Ivan noted that 5 years ago, our focus was academic achievement. Now, they would say it's wellbeing. ● The Board can see that Rachel Allwood's report highlights some of the things done. For example, Tamariki Day involved 12 Kāhui Ako schools with their teachers coming to our school. ● Wellbeing Expo - was a nice occasion for those who chose to be part of it. ● PISA survey - also had wellbeing, school climate, student anecdotes. ● The NZ Council for Educational Research (NZCER) conducts its survey, called Wellbeing@School. Is a survey for teachers + parents + students (all separate). ● Ivan noted that work on the surveys had not progressed - workload, timing, Covid are all factors he has considered. ● The last time we did one of these NZCER surveys was in 2019. ● Our next step is to take part in this survey again - ideally in Term 1 of 2023. ● Louise asked Ivan if he would consider more regular check-ins, rather than relying on results from one big survey? ● Ivan noted that there was the potential for annoyance, as Louise had already highlighted in earlier discussion. ● There was data from 160 students in the sample taken. ● Louise asked what other methods are there to assess wellbeing? ● Ivan noted that Heads of Houses (HoHs) and Deputy Principals (DPs) often have a good handle on this. ● Julie highlighted that wraparound meetings (with Guidance, Learning Support, Learning Centre, SLT) that take place every 3 weeks are also valuable. Behavioural and pastoral

	<p>issues can be discussed. A set of actions is created. Tupe already mentioned the value of these meetings in her part of this meeting.</p> <ul style="list-style-type: none"> ● NHS can also be used to support students who are struggling at school. ● Ivan commented that attendance is looked at on a day-to-day basis; this is a good first-base indicator. ● Julie noted that we currently have five Y11 students who are dual-enrolled at WSC and NHS. Some students come back in for certain subjects, and at other times, they complete work via correspondence. ● Julie highlighted that we currently have 32 Year 11 students enrolled in NHS, which is a massive increase. ● Evelyn queried what the 2019 data from the NZCER Wellbeing@School data were used for? ● Ivan noted that unfortunately, these data were used for almost nothing. It affirmed what we were doing, but also highlighted the negatives (bullying, especially via social media). Changing procedures has been lost. ● Evelyn asked Ivan and Julie if they would use a new survey to get a comparative dataset, or a new baseline? ● Julie commented that given the challenges, it might not show the information that we would be interested in. ● Pā Chris & Carol noted that we need to be clear what you want to use the data for. ● Louise & Carol noted that sometimes it can feel like you're just going through the motions. ● Radha asked Ivan why he thought that Term 1 was a good time to conduct the survey? Perhaps at the end of a term might be more telling from a wellbeing perspective. ● Ivan replied that it was more about the time of fitting it in for our seniors. ● Louise suggested that this issue could be looked at another time. Evelyn could help frame the questions. Can be discussed further, if need be. ● Ivan indicated that he could share the survey, which would take approximately 45-60 minutes to complete. ● Pā Chris added that one of the challenges they experienced last time was in the way the questions were asked. Needs to follow the same sort of patterns. NPoW needs to have a facility that is applicable to them - one size doesn't fit all.
<p>8.35pm</p>	<p>Board prioritised action plan</p> <p>Overview of the prioritised action plan, discussed and adopted at the last meeting on 8 August 2022.</p> <p>W WSCW Board Prioritised Plan 2022.docx</p> <ul style="list-style-type: none"> ● Louise indicated to the Board that we will not spend time on this now. Will look at this in an Induction Plan. Can be open to others, not just new members. ● Evelyn has prepared an organisational structure, which will be part of this induction. ● The Board is happy to defer this for now.

REGULAR REVIEW	
	<p>Finance</p> <p><i>There will be no September 2022 Update at this meeting.</i></p>
8:37pm	<p>Regular reports</p> <p>Principal's report - Principal's Report - Sep 2022</p> <ul style="list-style-type: none"> ● Ivan referred to his September 2022 report. ● PISA is an International assessment; the last time we did this was in 2019. As a school, we're always selected. Ivan does push back on this, along with other schools. 58% of schools NZ agreed. To be statistically valid, they need an 85% uptake. ● Ivan took on organising it himself this year, instead of burdening another SLT member - which was not a good idea. ● He used a monetary incentive for the students - \$10 Vinnie Voucher that could be used at the canteen during Term 3. ● 73 students were selected, and 66 students took part. ● 3h 45 mins - so a long survey! ● The initial outline should be out soon. ● Survey includes Reading, Maths, Science - for literacy ● Ivan has done many school tours this year - is an effective way of showing our results. <ul style="list-style-type: none"> ● Julie has done all the Y9 enrolment interviews. She thinks there is a massive shift in the questions that people ask. WSC is their school of choice. There are no questions about acoustics, uniforms, etc. Lots of whānau say that our school looks like their workplace. School tours are important as parents see the place in action. ● Carol advised Ivan that he should highlight this to the MOE. ● Ivan commented that many people felt that the new gym was great for the derived-grade exams (DEGs). ● Julie noted that Pella Perston and her Learning Support team, and all of the reader/writers were amazing during the DEGs. ● Kimiora said she found the tapping of keyboards distracting during the DEGs. She felt that the desks were closer together than she had experienced before. ● ACTION POINT - Julie will give her feedback to the new Exam Centre Manager (Marnie). <ul style="list-style-type: none"> ● Ivan went on to discuss the new Equity Index, which is replacing the former School Decile System. The Equity Index ranges from 354 to 596; the higher the number, the more money the school will receive. ● Under the decile system, WSCW received \$220k. ● Under the new system, we're expected to receive \$199,691 - equally a reduction of \$22,780. However, we will have a 2-year buffer before it kicks in and there could be a few tweaks that might be made in that time. ● De La Salle College has been highlighted in the media recently as having a significant drop in funding as a result of the new system. <p>(Ivan finished discussing his report - 8:49pm)</p> <ul style="list-style-type: none"> ● Robert mentioned the NZ Initiative report "<i>No Evidence, No Evaluation, No Exit</i>" that Ivan included in his report. ● It's going to be some time before we can truly reflect on how this environment is working.

- Robert believes that some staff are struggling- 30% are enjoying, 30% are not, 30% are ok. It's not necessarily a great endorsement. We haven't seen solutions.
- The Languages Department has moved out and is still adapting. The subjects on Level 2 of KHCL are strongly korero-based.
- We need to be clear when we factor in how to fix/remediate the issues we have, which includes capacity.
- Carol raised that this is another point to bring back to our networks. We need to highlight that we are over capacity.
- Ivan indicated that this should be the role of the Development Manager.
- Carol advised that we need to make sure that we don't end up just being at capacity after the next stage.
- We need to repeat our concerns and make sure that we're not short-changed in the next phase of development.
- ILEs are the flagship for the MoE.
- Ivan noted that stage 2 has been modified into smaller chunks now.
- He understands that it's not easy, but also notes that he doesn't have staff coming to him saying that they want to leave either.
- Louise suggested that we should do some more induction sessions, and then have better informed conversation.
- Pā Chris would like the Board to ensure that NPoW is part of this induction. Te Ohonga Ake also needs to have the same information.
- Agreed by consensus.

Tumuaki report - Pā Chris

(9:01pm)

- NPow came 2nd in the Kapa Haka Nationals - Congratulations!
- He is proud of all the Tāmaki Makaurau schools that made the top 3.
- We are consistent performers at the top 3 for many years. Took 34 years to get the first win. Has been one of the hardest national campaigns. Has taxed a lot of kaiako and whānau.
- Autaia is tomorrow at Aotea Centre. Thursday night is the performance night.
- Te Ao Haka (i.e. new subject recognised to UE for Maori Performing Arts) is now considered equivalent to Dance, Drama and Pakeha Performing Arts. NPoW is doing well with this NCEA Pilot and Te Reo Matatini.
- We don't teach it as a subject, so as not to exclude them from additional options (e.g. Languages, Drama, Media Studies). This allows students to have the full suite of subjects to select from.
- We need to introduce the Mana Ōrite project to our new Board Members.
- There still needs to be work done/remediation to fix the issues in Ngā Oho (marae), the whare, and the wharekai. We should be looking after this better.
- Is still an unidentified sewerage smell in NPoW. Peter Jain has sent an email. More testing needs to be done. Pā Chris has put Ivan in the lift, so Ivan knows that the smell is real. The smell is there most mornings.
- Turfing outside the marae is planned so that the area can be used more across the year.
- Manu Korero competition is still online this year.

	<ul style="list-style-type: none"> For 2023, there are four kaiako positions that need to be advertised. Three of the positions are TeachFest NZ - so these come up for vacancy. Other one should be covered by another. <p>Staff report</p> <ul style="list-style-type: none"> Whaea Emma Mapihi indicated that she would rather talk to her peers first. She will report back at the next meeting. <p>Students report - Radha & Kimiora (9:12pm)</p> <ul style="list-style-type: none"> Radha met with the Wisers team. They had met with EnviroSchools who arranged a meeting with Principals, DPs. A list of demands were put forward to the Principals. WSCW is a Green-Gold school, but we should always look at doing things better. Sustainability is rewarded at WSCW, similar to Sports. We could look at incorporating Sustainability into our curriculum better. There is not a Sustainability voice on the Board, so we should keep those values in mind when making our school-related decisions. Kimiora wanted to acknowledge NPoW's success at Kapa Haka. She also wanted the school to consider what it could do to help reduce anxiety in exams. Kimiora could feel the wairua of those students and feel their stress. What can we do to improve this? Kimiora asked to be excused from the meeting as she was not feeling well. <p><i>(Kimiora left the meeting at 9:17pm)</i></p> <p>H&S update - H&S Report - Sep 2022 (9:18pm)</p> <ul style="list-style-type: none"> Carol asked if there has been any feedback about the loss of tooth incident? No, not that we know of.
ADMINISTRATION	
<p>9.19pm</p>	<p>Confirmation of minutes Meeting held on 8 August 2022</p> <p>Ivan Davis moved to confirm the minutes from this Board Meeting on 8 August 2022 meeting are a true and accurate record. Seconded - Evelyn Marsters (Passed by consensus)</p> <p>Matters arising: None</p>
<p>9.19pm</p>	<p>EOTC proposals</p> <p>10SPO Aquathon Camp -Thurs 10 Nov to Fri 11 Nov 10SPO Aquathon Camp Term 4 EOTC Event Proposal, Approval and Intentions form</p>

	<p>Itinerary RAMS and SAP form</p> <ul style="list-style-type: none"> ● Louise explained to the new Board members what is typically discussed in this section. ● Carol Gunn has had a lot of experience in dealing with these forms. ● Evelyn commented that the forms were of very high quality, and thorough - Carol agreed. ● Carol added that there are lots of forms and administrative tasks associated with EOTC for good reason. We don't want to be in a situation where we experience any devastating incidents because we hadn't adequately evaluated and assessed any potential risks. ● Ivan agreed. He also wanted to acknowledge the extensive time & effort that our Deputy Principal Gerry Victor puts into compiling these EOTC forms. ● Carol - tautoko. ● Board agrees & thanks all those involved. ● Joseph - H&S is his thing, and these forms are pretty straight-forward compared with some of the forms that he sees in his line of work. <p><i>(Keri Gardner left the meeting - 9:23pm)</i></p> <p><u>EOTC Overseas trips</u></p> <ul style="list-style-type: none"> ● Ivan asked the Board if it was ready to consider overseas trips again. ● Noted that the school has learnt things from its experiences organising the Florida & NASA trips in pre-Covid times. ● The Languages Department is considering a trip to Tahiti. ● Louise noted that the Board would want a bit more information on what is planned for this trip, its purpose, and what plans or safeguards are in place now that many Covid restrictions have been removed. ● Tracey Bell queried how many trips a year the school would normally embark on. ● Ivan replied that there are not huge numbers of overseas trips, but that he is already being asked if planning can begin for overseas trips in the future. ● Sarah queried if other schools are starting to undertake overseas trips again? ● Evelyn would like the Board to consider what our policies and procedures are for EOTC overseas trips, and to consider if these are fit for purpose in our current Covid environments. ● Carol noted that there are more risks that would need to be managed now. ● Ivan noted that this is true, and we would need to also consider what insurances would need to be taken out in a post-Covid environment. ● Louise queried if our current policies and risk frameworks are adequate? ● More work and thought will need to be given to this topic.
9.28pm	<p>Correspondence</p> <ul style="list-style-type: none"> ● Louise would like to send a formal acknowledgment of thanks to our WSCW Returning Officer, Trevor Crosby. Board agreed. ● Carol thanked Louise for all her work in the background in relation to the recent triennial elections.

9.32pm	<p>Julie Debrecey - Attendance at PEB</p> <p><u>Motion:</u> That WSC Associate Principal Julie Debrecey continues to attend the Public Excluded Business (PEB) parts of today's Board Meetings as well as future meetings.</p> <p>Moved by Louise Gardiner (Chair); agreed by consensus.</p>
9.33pm	<p>BREAK FOR DRINKS</p> <p><i>(Helen Rattray left the meeting)</i></p>
	PUBLIC EXCLUDED BUSINESS
9.39pm	<p>In accordance with Section 48 of the Local Government Official Information and Meetings Act 1987, the public were excluded from this part of the meeting between 9.39pm and 10.35pm to discuss confidential matters. (passed by consensus)</p>
	CLOSE
10:35pm	Karakia whakamutunga - carried out by Pā Chris
10:35pm	Meeting closed

Next meetings

7 – Mon 31 Oct

8 – Mon 5 Dec