

PA12

ASAP PLAN

**WILLIAMSPORT AREA
LITTLE LEAGUE**

QUALIFIED SAFETY PLAN
238-12-11

1. The League Safety Officer is on file with Little League Headquarters.
2. The League will make available a copy of this Safety Manual to all Managers/Coaches, Volunteers and the District Administrator.
3. Important League telephone numbers for the President, Vice President, Player Agent, Field Maintenance, Treasurer, and Safety Officer will be posted in the concession area and dugout of each field.

Call 911 in any true emergency or for urgent medical assistance. Cell phone callers will be connected to the Williamsport Police dispatcher. Stay on the line and provide information requested by the dispatcher including the location of the field or practice area you are calling from.

Non-emergency Contacts:

- Williamsport Police Department: (570) 327-7560
- Williamsport Fire Department: (570) 327-1602
- Williamsport UPMC Hospital: (570) 321-1000
700 High Street, Williamsport, PA 17701
- Ronald Diemer - President: (443) 752-2188
- Levi Schappell - Vice President: (570) 691-9632
- Jason McCloskey - Safety Officer: (570) 560-2804

4. All Volunteers must complete the Official Little League Volunteer Application form to screen all volunteers who have regular contact with league participants. See Attached.
5. At least one manager/coach from each team must attend Fundamentals Training provided by the League once every three years.
6. At least one manager/coach from each team must attend First Aid Training provided by the league once every three years. This training will include education about concussion protocol.
7. Managers/Coaches will be required to walk/inspect the dugouts, fields, bullpens and batting cages prior to practices and games. Umpires will be required to walk/inspect the fields for hazards before each game and file a verbal report to the managers/coaches.
8. The League has completed and updated the 2019 Facility Survey online. See attached confirmation page.

9. The League has posted the Concession Stand Safety Procedures in the concession stand. The Concessions Coordinator will be knowledgeable of the following:

- Agents that cause food-borne illnesses.
- Personal hygiene
- Safe practices for handling and preparing food.
- Cleaning and sanitation of food service equipment and utensils
- Food stand facilities

Our league has the following safety rules in place regarding the concession stand:

- No person under the age of 18 will be allowed to work the grill.
- No child under the age of 16 will be allowed to work in concessions.
- Volunteers working in the concession stands will follow Safe Food Preparation measures.
- Cooking equipment will be inspected periodically and repaired or replaced, if needed.
- Cooking grease will be stored safely in containers away from the grills and deep fryers.
- Cleaning chemicals will be safely stored in a storage area and not in concession where food is prepared.
- A Certified Fire Extinguisher suitable for grease fires, will be always placed in plain sight.
- The Concessions Coordinator is instructed in the use of fire extinguishers.
- A fully stocked First Aid Kit will be placed in each Concession Stand.
- The Concession Stand main entrance door will not be locked or blocked while people are inside.
- Hand washing will be followed by all volunteers on a frequent basis when handling food.

10. The League Safety Officer will inspect all league equipment during the pre-season. Managers/Coaches will inspect all equipment prior to each practice and game. Umpires will make sure all players are using only approved equipment prior to each game.

11. The League will use the provided incident tracking form found on the www.littleleague.org website and will provide completed accident forms to the League Safety Officer within 48 hours of any incident.

12. Each team will be issued an approved/updated First Aid Kit that must be available at every practice and game.

13. All teams will follow and enforce all Little League Safety Rules including, but not limited to:

- a. Proper equipment for catchers.
- b. No on-deck batters.

- c. Only players wearing proper equipment will warm up pitchers in the bullpen or on the field during practices and games.
- d. No players shall hold a bat in the dugout area.
- e. Proper disengage-bases will be used on all fields.
- f. Little League Lightening Procedures:
 - If you hear thunder or observe threatening skies, immediate action is required! It is not safe to be outside when lightning is in your area. Dugouts and pavilions do not provide safe cover during thunderstorms, and never seek shelter under a picnic shelter, under bleachers, or in a shed.
 - When lightning threatens, seek safety in a sturdy building that has plumbing and electricity. If this isn't an option, seek shelter in a hard-topped vehicle with the windows up. While in the vehicle, don't touch anything metal, or any electronics.
 - It is safe to head back to the field 30 minutes after the thunder and lightning come to an end.

14. League Player Registration Data and Coach/Manager Data will be submitted on the Little League Data Center at the www.littleleague.org website.

15. The League will complete survey questions in the Little League Data Center.

16. The addresses for the fields W.A.L.L will be using are the following ;
Williamsport Area School District various locations
Curtain Intermediate School: 85 Eldred Street Williamsport PA
Williamsport Area Middle School: 2800 W 4th Street Williamsport PA
Lycoming Valley intermediate school: 1825 Hayes Lane Williamsport PA
Brandon Park: Middle drive Williamsport Pa