

**Internal Quality Assurance Cell (IQAC)  
and Submission of Annual Quality Assurance Report (AQAR)  
in Accredited Institutions**

**The Annual Quality Assurance Report (AQAR) of the IQAC**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, August 30, 2016 to June 30, 2017)*

**Part – A**

**I. Details of the Institution**

1.1 Name of the Institution

All India Khilafat Committee College  
of Education

1.2 Address Line 1

173-175, Khilafat House,

Address Line 2

Motishah Lane,

City/Town

Byculla (East), Mumbai 400 027.

State

MAHARASHTRA

Pin Code

400 027

Institution e-mail address

khilafatcol01010@yahoo.com

Contact Nos.

022 - 23775516

Name of the Head of the Institution:

Dr. Sultana Shaikh

022 - 23775516

Tel. No. with STD Code:

Mobile:

9892007413

Name of the IQAC Co-ordinator:

Dr. Saramma Mathew

Mobile:

9920140583

IQAC e-mail address:

Khilafatcol01010@yahoo.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

AIKC 13067

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

Ec/62/RAR/052

1.5 Website address:

[www.aikcce.ac.in](http://www.aikcce.ac.in)

Web-link of the AQAR:

<http://www.aikcce.ac.in/AQAR2014-2015.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	72.50	2004	2009
2	2 <sup>nd</sup> Cycle	B	2760	2013	2018
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15.06.2004

**1.8 AQAR for the year (for example 2010-11)**

2016-17

**1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)**

- i. AQAR 2012-2013 submitted/posted to NAAC on 16-06-2013 (DD/MM/YYYY)
- ii. AQAR 2013-2014 submitted/posted to NAAC on 19-06-2014 (DD/MM/YYYY)

**1.10 Institutional Status**

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

**1.11 Type of Faculty/Programme**

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

University of Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt./University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

Unaided

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

4 + 1

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and  
community representatives

0

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

1

2.9 Total No. of members

10

2.10 No. of IQAC meetings held

3

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Annexure -1 (As planned) (2017-18)	Annexure -2 (As executed) (2016-2017)

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	0	0	0	0
PG	0	0	0	0
UG	1	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	1	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
<b>Total</b>	2	0	0	0
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Revised Course of two year programme is implemented from 2015-2016.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

N.A.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
1 + 5	5	0	0	0

2.2 No. of permanent faculty with Ph.D.

1 + 5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
5	2	0	0	0	0	0	0	5	2

2.4 No. of Guest and Visiting faculty and Temporary faculty

0      0      1

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	0	0
Presented papers	0	0	0
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Co-operative learning work shop.

2.7 Total No. of actual teaching days during this academic year

210 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Examination

2.9 No. of faculty members involved in curriculum restructuring/ revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

4

2.10 Average percentage of attendance of students

95 %

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed. 2016-17 (Sem- III) S. Y.	49	41%	59%	-	-	100%
B.Ed. 2016-17 (Sem- I)	33	24%	61%	9%	-	94%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through Review Meetings

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	-
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	Perspective educational tour to Turkey.

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3	0	0	0
Technical Staff	6	0	0	0



## Criterion – III

### 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

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3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				Nil
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				Nil

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text"/>	CAS	<input type="text"/>	DST-FIST	<input type="text"/>
DPE	<input type="text"/>			DBT Scheme/funds	<input type="text"/>
	<input type="text"/>		<input type="text"/>		<input type="text"/>

3.9 For colleges

Autonomy	<input type="text"/>	CPE	<input type="text"/>	DBT Star Scheme	<input type="text"/>
INSPIRE	<input type="text"/>	CE	<input type="text"/>	Any Other (specify)	<input type="text"/>

3.10 Revenue generated through consultancy

0
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3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	0	0	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons

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3.13 No. of collaborations

International	<input type="text" value="1"/>	National	<input type="text"/>	Any other	<input type="text" value="3"/>
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3.14 No. of linkages created during this year

4
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3.15 Total budget for research for current year in lakhs :

From Funding agency	<input type="text"/>	From Management of University/College	<input type="text"/>
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Total

<input type="text"/>
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3.16 No. of patents received this year

Type of Patent		Number
National	Applied	<input type="text"/>
	Granted	<input type="text"/>
International	Applied	<input type="text"/>
	Granted	<input type="text"/>
Commercialised	Applied	<input type="text"/>
	Granted	<input type="text"/>

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)  
JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:  
University level  State level   
National level  International level

3.22 No. of students participated in NCC events:  
University level  State level   
National level  International level

3.23 No. of Awards won in NSS:  
University level  State level   
National level  International level

3.24 No. of Awards won in NCC:  
University level  State level   
National level  International level

3.25 No. of Extension activities organized  
University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

**This time students were allotted an entire week for community work where they conducted various activities at different places. This year along with Nav Jeevan an NGO working for Commercially Exploited Sex Workers, ‘Community Work’ was done in following three areas.**

- Sindhi Gali : Teaching children of commercially exploited sex workers. (CESW).
- Rajamani School – Teaching (CESW)
- Kalyan Cebtre - Teaching Rag pictures in collaboration with Navodaya Movement.

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6070 sq.ft.	0	0	0
Class rooms	1716 sq.ft.	0	0	0
Laboratories	306 sq.ft.	0	0	0
Seminar Halls	2640 sq.ft.	0	0	0
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	0	0	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)	0	0	0	0
Others	0	0	0	0

4.2 Computerization of administration and library

The Bar Code system is now operative. All the books in the Library are bar coded. Campus was wifi enabled.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2373	2412	39	1434	2412	Grand Total Rs. 33792/-
Reference Books	4263	4356	93	15079	4356	
e-Books	-		-	-	-	
Journals (Yearly Subscription)	28	15074	-	17279	28	
e-Journals	-		-	-	-	
Digital Database	-		-	-	-	
CD & Video	62		-	-	62	
Others (specify Thesis & Dissertation)	417		-	-	417	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	25	10	10	8	2	5	4	4
Added	0	0	0	0	0	0	0	0
Total	25	10	10	8	2	5	4	4

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Students were given training in the preparation of educational C.Ds.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.10
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	-
<b>Total :</b>	0.10

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

#### 5.2 Efforts made by the institution for tracking the progression

Ex students are called for supervision, Lesson Demonstration etc.

65% of our academic staff is our ex-students only.

#### 5.3 (a) Total Number of students

Class	UG	PG	Ph. D.	Others
F.Y.	33	0	0	0
S.Y.	49	0	0	0

#### (b) No. of students outside the state

F.Y. 1
S.Y. 5

#### (c) No. of international students

0

	No	%		No	%
Men	4	5%	Women	78	95%

Last Year (2015-16) F.Y. B.ED.						This Year (2016-17) F.Y. & S.Y B.ED.					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
48	0	0	1	0	49	78	0	0	4	0	82

Demand ratio : \_\_\_\_%      Dropout % : NIL\_\_%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

N.A.

#### No. of students beneficiaries

0

#### 5.5 No. of students qualified in these examinations

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

No. of students benefitted

-

5.7 Details of campus placement

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>
	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	49	21	25

5.8 Details of gender sensitization programmes

Lecture cum discussion, Research Work, Video Clippings of gender issues, Creating awareness of laws protecting women, Street Play, Survey on Women's Status.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	Students applies on-line for Minority Scholarship.	Amount directly credited to students Bank Account.
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_ N.A. \_\_\_\_\_



## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Vision : Education for Excellence and Empowerment.

Mission :

- To impart quality education.
- To empower Muslim women through education.
- To develop the values of national integration.
- To prepare effective teachers with international values rooted in cultural heritage.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Contextualisation of curriculum through visits, Project Work.

Participation in curriculum development at the University level.

6.3.2 Teaching and Learning

Developing modules for teaching, like skills, using constructive approach and cooperative techniques in teaching.

6.3.3 Examination and Evaluation

Class Test and Open Book Assignments.

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

Implementation of Bar code System.

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

Vacant seats are informed through newspaper advertisement and seats are filled through selection committee as per rules of University of Mumbai.

6.3.8 Industry Interaction / Collaboration

N.A.

6.3.9 Admission of Students

Through CAP and CET conducted by Director of Higher Education, Government of Maharashtra.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

Rs. 53, 69, 640/-  
(Tuition Fees is the only Source of Income)

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Principal
Administrative	No	-	Yes	Trustees

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

All the faculty members attended Syllabus Revision meetings.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Conducting Practical work in the college.

6.12 Activities and support from the Parent – Teacher Association

N.A.

6.13 Development programmes for support staff

N.A.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Say ' NO ' to Plastic Bags. Save Water and Electricity.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Street plays on social issues.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Enclosed Year Plan (Annual Diary) as planned and as executed.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

7.4 Contribution to environmental awareness / protection

Street play - tableau

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

N.A.

### 8. Plans of institution for next year

#### Plans of institution for next year

1. Curricular Aspects: Teaching Learning and Evaluation
2. Reflective Practices
3. Teaching Learning Process
4. Research Consultancy and Extension.

## **8. Plans of institution for next year**

1. **Curricular Aspects** : In order to contextualize the curriculum it was decided that every course would include activities like field work for the context of the new 2 year syllabus.
2. **Reflective Practices** : It was decided that student teachers will be encouraged to maintain a reflective diary.
3. **Teaching Learning Process** : It was planned to implement some self learning method. It was decided to improve the self learning skills among the students. The opportunities to develop the self learning were discussed as follows :
  - Project Work
  - Peer Tutoring
  - Content enhancement
  - Work Shop

It was planned that one unit be taught through self learning mode. It was also planned to develop various e-learning techniques to develop self learning habit among the students like Links and quality circles.
4. **Research Consultancy and Extension** : Nil
5. Historical research on Khilafat Movement with Turkish co-operation and co-ordination.

Name : **Dr. Saramma Mathew**  
Signature of the Coordinator, IQAC

Name : **Dr. Sultana Shaikh**  
Signature of the Chairperson, IQAC

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### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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