# Internal Quality Assurance Cell (IQAC)
# and Submission of Annual Quality Assurance Report (AQAR)
# in Accredited Institutions
## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, August 11, 2018 to June 30, 2019)*

## Part – A

## 1. Details of the Institution

1.1 Name of the Institution

> All India Khilafat Committee College of Education

1.2 Address Line 1

> 173-175, Khilafat House,

Address Line 2

> Motishah Lane,

City/Town

> Byculla (East), Mumbai 400 027.

State

> MAHARASHTRA

Pin Code

> 400 027

Institution e-mail address

> khilafatcol01010@yahoo.com

Contact Nos.

> 022 - 23775516

Name of the Head of the Institution:

> Dr. Sultana Shaikh

> 022 - 23775516

Tel. No. with STD Code:

Mobile:   9892007413

Name of the IQAC Co-ordinator:   Dr. Saramma Mathew

Mobile:   9920140583

IQAC e-mail address:   Khilafatcol01010@yahoo.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   AIKC  13067

1.4 **NAAC Executive Committee No. & Date:**
*(For Example EC/32/A&A/143 dated 3-5-2004.*
*This EC no. is available in the right corner- bottom*
*of your institution's Accreditation Certificate)*

EC/62/RAR/052 dated 5-1-2013

1.5 Website address:   www.aikccoe.org

Web-link of the AQAR:   http://www.aikccoe.org/AQAR2018-2019.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|----------------------|-----------------|
| 1 | 1st Cycle | B | 72.50 | 2004 | 2009 |
| 2 | 2nd Cycle | B | 2.76 | 2013 | 2018 |
| 3 | 3rd Cycle | | | | |
| 4 | 4th Cycle | | | | |

1.7 Date of Establishment of IQAC :     DD/MM/YYYY   15.06.2004

**1.8 AQAR for the year** *(for example 2010-11)*

| 2018-19 |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i.  AQAR  2017-2018 submitted/e-mailed to NAAC on  28-06-2018 (DD/MM/YYYY)

1.10 Institutional Status

University          State [√]  Central [ ]  Deemed [ ]  Private [ ]

Affiliated College          Yes [√]  No [ ]

Constituent College          Yes [ ]  No [√]

Autonomous college of UGC          Yes [ ]  No [√]

Regulatory Agency approved Institution          Yes [√]  No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution     Co-education [√]     Men [ ]     Women [ ]

Urban [√]     Rural [ ]     Tribal [ ]

Financial Status     Grant-in-aid [ ]     UGC 2(f) [ ]     UGC 12B [√]

Grant-in-aid + Self Financing [ ]     Totally Self-financing [√]

1.11 Type of Faculty/Programme

Arts [ ]     Science [ ]     Commerce [ ]     Law [ ]     PEI (Phys Edu) [ ]

TEI (Edu) [√]     Engineering [ ]     Health Science [ ]     Management [ ]

Others   (Specify)     | .     COLLEGE OF EDUCATION |

1.12 Name of the Affiliating University *(for the Colleges)*     | University of Mumbai |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt./University | N.A.

University with Potential for Excellence | N.A.     UGC-CPE | N.A.

DST Star Scheme | N.A.     UGC-CE | N.A.

UGC-Special Assistance Programme | -     DST-FIST | -

UGC-Innovative PG programmes | -     Any other (*Specify*) | Unaided

UGC-COP Programmes | -

## 2. IQAC Composition and Activities

2.1 No. of Teachers | 4 + 1

2.2 No. of Administrative/Technical staff | 1

2.3 No. of students | 1 + 1

2.4 No. of Management representatives | 1

2.5 No. of Alumni | 1

2. 6 No. of any other stakeholder and

    community representatives | 0

2.7 No. of Employers/ Industrialists | 0

2.8 No. of other External Experts | 0

2.9 Total No. of members | 10

2.10 No. of IQAC meetings held     2

0     2

2.11 No. of meetings with various stakeholders:        No.                Faculty

Non-Teaching Staff , Students    | 0 |    | 0 |    Alumni    | 1 |    Others

2.12 Has IQAC received any funding from UGC during the year?    Yes  [  ]    No  [ √ ]

If yes, mention the amount    | - |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC :  N.A.

Total Nos. [  ]    International [  ]    National [  ]    State [  ]    Institution Level [  ]

(ii) Themes    | --- |

2.14 Significant Activities and contributions made by IQAC

| Quality Development in Teacher Education |

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality
Enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|---|---|
| Annexure -1    (As planned) <br> (2018-19) | Annexure -2  (As executed) <br> (2018-2019) |

*Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body    Yes  [ √ ]    No  [  ]

Management [ √ ]    Syndicate [  ]    Any other body [  ]

Provide the details of the action taken

# Part – B

## Criterion – I
## 1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| Ph.D. | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 |
| UG | 1 | 0 | 0 | 0 |
| PG Diploma | 0 | 0 | 0 | 0 |
| Advanced Diploma | 0 | 0 | 0 | 0 |
| Diploma | 1 | 0 | 0 | 0 |
| Certificate | 0 | 0 | 0 | 0 |
| Others | 0 | 0 | 0 | 0 |
| **Total** | 2 | 0 | 0 | 0 |

| | | | | |
|---|---|---|---|---|
| Interdisciplinary | | | | |
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

| Pattern | Number of programmes |
|---|---|
| Semester | √ |
| Trimester | |
| Annual | |

1.3 Feedback from stakeholders*    Alumni [ √ ]   Parents [ √ ]   Employers [ ]   Students [ √ ]
   *(On all aspects)*

   Mode of feedback    :    Online [ ]   Manual [ √ ]   Co-operating schools (for PEI) [ √ ]

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The Revised Course of two year programme was implemented from 2015-2016.
>
> 10 point grading system was introduced from the A.Y. 2017-18 onwards.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NO

## Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|---|---|---|---|---|
| 1 + 5 | 5 | 0 | 0 | 0 |

2.2 No. of permanent faculty with Ph.D.

1 + 5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|---|---|---|---|---|---|---|---|---|---|
| R | V | R | V | R | V | R | V | R | V |
| 5 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 2 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

| 0 | 0 | 1 |
|---|---|---|

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|---|---|---|---|
| Attended | 0 | 0 | 0 |
| Presented papers | 0 | 0 | 0 |
| Resource Persons | 0 | 0 | 0 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Co-operative learning work shop and Life Skill workshop.

2.7 Total No. of actual teaching days during this academic year

S.Y. : 183 Days
F.Y. : 118 Days
(Admission process of F.Y. completed by CAP in 26 Oct. 2018

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Examination

2.9 No. of faculty members involved in curriculum restructuring/ revision/syllabus development as member of Board of Study/Faculty/Curriculum Development  workshop

| 5 | | |
|---|---|---|

2.10 Average percentage of attendance of students

95 %

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|---|---|---|---|---|---|---|
| | | Distinction % | I % | II % | III % | Pass % |
| B.Ed. 2018-20 (Sem- I) | 42 | **0** | 54.14 | 33.33 | 0 | 90.47% |
| B.Ed. 2017-19 (Sem- III) | 31 | 3.22 | 90.32 | 6.45 | 0 | 100% |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through Review Meetings

2.13 Initiatives undertaken towards faculty development

| Faculty / Staff Development Programmes | Number of faculty benefitted |
|---|---|
| Refresher courses | - |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | - |
| Orientation programmes | - |
| Faculty exchange programme | - |
| Staff training conducted by the university | - |
| Staff training conducted by other institutions | - |
| Summer / Winter schools, Workshops, etc. | - |
| Others | - |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | 3 | 0 | 0 | 0 |
| Technical Staff | 6 | 0 | 0 | 0 |

# Criterion – III

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Our staff members organises 'Workshops on Action Research'. Students are encouraged to read research journals. Students and staff are motivated for taking Research Projects.

3.2 Details regarding major projects - N.A.

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | - | - | - | Nil |
| Outlay in Rs. Lakhs | - | - | - | - |

3.3 Details regarding minor projects -

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | - | 1 | 1 | - |
| Outlay in Rs. Lakhs | - | - | - | Nil |

3.4 Details on research publications - N.A.

|  | International | National | Others |
|---|---|---|---|
| Peer Review Journals | - | - | - |
| Non-Peer Review Journals | - | - | - |
| e-Journals | - | - | - |
| Conference proceedings | - | - | - |

3.5 Details on Impact factor of publications:

Range [ - ]    Average [ - ]    h-index [ - ]    Nos. in SCOPUS [ - ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|---|---|---|---|
| Major projects |  |  |  |  |
| Minor Projects | 1 | University of Mumbai | 25000 | 10000 |
| Interdisciplinary Projects | 0 | 0 | 0 | 0 |
| Industry sponsored | 0 | 0 | 0 | 0 |
| Projects sponsored by the University/ College | 0 | 0 | 0 | 0 |
| Students research projects *(other than compulsory by the University)* | 0 | 0 | 0 | 0 |
| Any other(Specify) | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | Nil |

3.7 No. of books published   i) With ISBN No. [ - ]   Chapters in Edited Books [ - ]

   ii) Without ISBN No. [ - ]

3.8 No. of University Departments receiving funds from

   UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

   DPE [   ]   DBT Scheme/funds [   ]

   [   ]   [   ]   [   ]

3.9 For colleges   Autonomy   CPE   DBT Star Scheme

   INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy [ 0 ]

3.11 No. of conferences
   organized by the Institution

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| Number | 0 | 0 | 0 | 0 | 0 |
| Sponsoring agencies | 0 | 0 | 0 | 0 | 0 |

3.12 No. of faculty served as experts, chairpersons or resource persons [ - ]

3.13 No. of collaborations   International [ 0 ]   National [ 0 ]   Any other [ 4 ]

3.14 No. of linkages created during this year [ 0 ]

3.15 Total budget for research for current year in lakhs :

   From Funding agency [ - ]   From Management of University/College [ - ]

   Total [ - ]

3.16 No. of patents received this year

| Type of Patent | | Number |
|---|---|---|
| National | Applied | - |
| | Granted | - |
| International | Applied | - |
| | Granted | - |
| Commercialised | Applied | - |
| | Granted | - |

3.17 No. of research awards/ recognitions    received by faculty and research fellows
      of the institute in the year    -- N.A.

| Total | International | National | State | University | Dist | College |
|-------|--------------|----------|-------|------------|------|---------|
| -     | -            | -        | -     | -          | -    | -       |

3.18 No. of faculty from the Institution
      who are Ph. D. Guides      and
      students registered under them

    0

    0

3.19 No. of Ph.D. awarded by faculty from the Institution

    0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

    JRF [ ]        SRF [ ]        Project Fellows [ ]        Any other [ ]

3.21 No. of students Participated in NSS events:   N.A.

    University level [ ]        State level [ ]
    National level [ ]        International level [ ]

3.22 No.  of students participated in NCC events:   N.A.

    University level [ ]        State level [ ]
    National level [ ]        International level [ ]

3.23 No.  of Awards won in NSS:                N.A.

    University level [ ]        State level [ ]
    National level [ ]        International level [ ]

3.24 No.  of Awards won in NCC:                N.A.

    University level [ ]        State level [ ]
    National level [ ]        International level [ ]

3.25 No. of Extension activities organized        N.A.

    University forum [ ]        College forum [ ]
    NCC [ ]        NSS [ ]                Any other [ ]

3.26    Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

**This time also students were allotted an entire week for community work where they conducted various activities at different places.  This year 'Community Work' was done in following areas.**

- Bombay Deaf and Mute School.

- A programme of language development through content based instruction was developed for enhancing English language of Urdu medium students.

## Criterion – IV

## 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area | 6070 sq.ft | 0 | 0 | 0 |
| Class rooms | 1716 sq.ft. | 0 | 0 | 0 |
| Laboratories | 306 sq.ft. | 0 | 0 | 0 |
| Seminar Halls | 2640 sq.ft. | 0 | 0 | 0 |
| No. of important equipments purchased ($\geq$ 1-0 lakh)  during the current year. | 0 | 0 | 0 | 0 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 0 | 0 | 0 | 0 |
| Others | 0 | 0 | 0 | 0 |

4.2 Computerization of administration and library

> The Bar Code system is now operative.  All the books in the Library are bar coded.   Campus was wifi enabled.

4.3  Library services:

| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 2437 | 3230 | 10 | 750 | 3780 | Grand Total Rs. 43740/- |
| Reference Books | 3829 | 54000 | - | - | 3829 | |
| e-Books | - | | - | - | - | |
| Journals (Yearly Subscription) | 26 | - | 26 | 6015 | 26 | |
| e-Journals | - | - | - | - | - | |
| Digital Database | - | - | - | - | - | |
| CD & Video | 62 | - | - | - | 62 | |
| Others (specify) Thesis & Dissertation | 417 | - | - | - | 417 | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
|---|---|---|---|---|---|---|---|---|
| Existing | 25 | 10 | 10 | 8 | 2 | 5 | 4 | 4 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 25 | 10 | 10 | 8 | 2 | 5 | 4 | 4 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Students were given training in the preparation of educational C.Ds.

4.6  Amount spent on maintenance in lakhs :

i)   ICT          0.10

ii)  Campus Infrastructure and facilities          -

iii) Equipments          -

iv) Others          -

Total :          0.10

# Criterion – V

## 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Through notice announcements  through online as well as offline.

5.2 Efforts made by the institution for tracking the progression

> Ex students are called for supervision, Lesson Demonstration etc.
>
> 65% of our academic staff is our ex-students only.

5.3 (a) Total Number of students

| Class | UG | PG | Ph. D. | Others |
|-------|----|----|--------|--------|
| F.Y.  | 42 | 2  | 0      | 0      |
| S.Y.  | 31 | 0  | 0      | 0      |

(b) No. of students outside the state

F.Y.  3        S.Y.   2

(c) No. of international students

0

(d) Total students ratio (men% : women%)

Men
| No | % |
|----|---|
| 4  | 5% |

Women
| No | % |
|----|---|
| 69 | 95% |

| Last Year (2017-18) | | | | | | This Year (2018-19) | | | | | |
|---------|----|----|-----|------------------------|-------|---------|----|----|-----|------------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 27      | 0  | 0  | 4   | 0                      | 31    | 40      | 0  | 0  | 0   | 2                      | 42    |

Demand ratio : ____%        Dropout % :  NIL__%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> --

No. of students beneficiaries

0

5.5 No. of students qualified in these examinations

NET    0        SET/SLET   6        GATE   0        CAT   0

IAS/IPS etc   0        State PSC   0        UPSC   0        Others   0

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5.6 Details of student counselling and career guidance

1. Workshop on preparation of bio-data
2. Practice for facing interview
3. Workshop on 'Portfolio Investment'

No. of students benefitted : 30

5.7 Details of campus placement

| On campus | | | Off Campus |
|---|---|---|---|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 7 | 31 | 11 | 20 |

5.8 Details of gender sensitization programmes      -

Lecture cum discussion, Research Work, Video Clippings of gender issues, Creating awareness of laws protecting women, Street Play.

5.9 Students Activities

5.9.1    No. of students participated in Sports, Games and other events

State/ University level  0      National level  0      International level  0

No. of students participated in cultural events

State/ University level  0      National level  0      International level  0

5.9.2    No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  0      National level  0      International level  0

Cultural: State/ University level  0      National level  0      International level  0

5.10 Scholarships and Financial Support

|  | Number of students | Amount |
|---|---|---|
| Financial support from institution | 0 | 0 |
| Financial support from government (Rajarshi Shahu Maharaj Scholarship) | 5 | 73,560/- |
| Financial support from other sources | 0 | 0 |
| Number of students who received International/ National recognitions | 0 | 0 |

5.11    Student organised / initiatives

Fairs      : State/ University level   0      National level   0      International level   0

Exhibition: State/ University level   0      National level   0      International level   0

5.12    No. of social initiatives undertaken by the students      8

5.13 Major grievances of students (if any) redressed:   **No major grievances reported**.

# Criterion – VI

## 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> Vision   : Education for Excellence and Empowerment.
> Mission :
> - To impart quality education.
> - To  empower Muslim women through education.
> - To develop the values of national integration.
> - To prepare effective teachers with international values rooted in cultural heritage.

6.2 Does the Institution has a management Information System

> Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1  Curriculum Development

> Contextualisation of curriculum through visits, Project Work.
>
> Participation in curriculum development at the University level.

### 6.3.2  Teaching and Learning

> Developing modules for teaching, like skills, using constructive approach and cooperative techniques in teaching.

### 6.3.3  Examination and Evaluation

> Class Test and Open Book Assignments.

### 6.3.4  Research and Development

> Action Research by students

### 6.3.5  Library, ICT and physical infrastructure / instrumentation

> Implemented  Bar Code System in Library.
> Installation of on-line Evaluation Centre in Campus.

### 6.3.6  Human Resource Management

> --

### 6.3.7 Faculty and Staff recruitment

> Vacant seats are informed through newspaper advertisement and seats are filled through selection committee as per rules of University of Mumbai.

### 6.3.8 Industry Interaction / Collaboration

> Collaboration with schools, Junior Colleges and NGOs.

### 6.3.9 Admission of Students

> Through CAP and  CET conducted by Director of Higher Education,  Government  of Maharashtra.

6.4 Welfare schemes for

| Teaching | - |
|---|---|
| Non teaching | - |
| Students | - |

6.5 Total corpus fund generated

> Rs.  24,14,368/-
>
> (Tuition Fees is the only Source of Income)

6.6 Whether annual financial audit has been done      Yes  √      No  ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
|  | Yes/No | Agency | Yes/No | Authority |
| Academic | No | - | Yes | Principal |
| Administrative | No | - | Yes | Trustees |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes  √      No  ☐

For PG Programmes      Yes  ☐      No  N.A.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

On-line evaluation has been started by the University of Mumbai.   Our college is in the process of setting up an on-line assessment unit.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Conducting Practical work in the college.

6.12 Activities and support from the Parent – Teacher Association

N.A.

6.13 Development programmes for support staff

The college sends Teaching Staff including Librarian for Refresher Courses regularly conducted by UGC as well as By Mumbai University.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Say ' NO ' to Plastic Bags.  Save Water and Electricity.

Clean City Green City

## Criterion – VII

## 7. <u>Innovations and Best Practices</u>

7.1  Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Street plays on social issues.    Flipped class rooms

7.2  Provide the Action Taken Report (ATR) based on the plan of action decided upon at  the beginning of the year

> Enclosed Year Plan (Annual Diary)  as planed and as executed.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Providing on-line study materials.  Developing an English language enrichment programme for venavular school students.

7.4 Contribution to environmental awareness / protection

> Street play,  tableau

7.5  Whether environmental audit was conducted?      Yes [  ]    No [ √ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> Data collected from teaching staff through staff appraisal form and API.
>
> Their performance analysed by Principal

## 8. <u>Plans of institution for next year</u>

**Plans of institution for next year**

**1.**    Curricular Aspects: Teaching Learning and Evaluation

**2.**    Reflective Practices

**3.**    Teaching Learning Process

**4.**    Research Consultancy and Extension.

## 8. Plans of institution for next year

1. **Curricular Aspects :** In order to contextualize the curriculum it was decided that every course would include activities like field visits. It was decided to link the audit course with the history and heritage of the nation.

2. **Reflective Practices :** It was decided that student teachers will be encouraged to maintain a reflective diary.

3. **Teaching Learning Process :** It was planned to implement some self learning method. It was decided to improve the self learning skills among the students. The opportunities to develop the self learning were discussed as follows :
   - Flipped classroom – Mobile assisted learning
   - Peer Tutoring
   - Content enhancement
   - Skill training for presenting lessons.

   It was planned that one unit be taught through self learning mode. It was also planned to develop various e-learning techniques to develop self learning habit among the students.

4. **Research Consultancy and Extension** : Educational Research on literacy at Municipal Ward Level.

5. **Community Work** : This helps students in understanding the society in which they live and make them better teachers.

6. **Co-curricular activities** : Yoga for developing concentration and relaxation of mind.

Name : ***Dr. Saramma Mathew***               Name : ***Dr. Sultana Shaikh***
*Signature of the Coordinator, IQAC*           *Signature of the Chairperson, IQAC*

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**Abbreviations:**

| | | |
|---|---|---|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |

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