



## Yearly Status Report - 2019-2020

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	ALL INDIA KHILAFAT COMMITTEE COLLEGE OF EDUCATION
Name of the head of the Institution	Dr. Sultana Shaikh
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02223775516
Mobile no.	9892007413
Registered Email	khilafatcol101010@yahoo.com
Alternate Email	shariq_0211@yahoo.com
Address	Khilafat House, 173-175, Motishah Lane, Byculla
City/Town	Mumbai
State/UT	Maharashtra
Pincode	400027
<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	private

Name of the IQAC co-ordinator/Director	Dr. Shaharas P.V
Phone no/Alternate Phone no.	02223775516
Mobile no.	9969277198
Registered Email	khilafatcol101010@yahoo.com
Alternate Email	shariq_0211@yahoo.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.aikccoe.org/wp-content/uploads/2023/04/AQARReport18-19.pdf">http://www.aikccoe.org/wp-content/uploads/2023/04/AQARReport18-19.pdf</a>
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://www.aikccoe.org/academic-calender/">http://www.aikccoe.org/academic-calender/</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	72.50	2004	03-May-2004	04-May-2011
2	B	2.76	2013	05-Jan-2013	05-Jun-2018

6. Date of Establishment of IQAC      15-Jun-2004

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Preparation of Academic Calendar	25-Jun-2019 3	8
Visit to National Park	18-Oct-2019 6	68
CDC Meeting	31-Oct-2019 1	10
Poster Competition	14-Nov-2019 3	68

Community Work	13-Dec-2019 5	68
Movie Show	15-Jan-2020 3	68
Workshop on How to face Interview.	03-Feb-2020 2	68
Seminar	05-Feb-2020 3	68
Fevicril Workshop	23-Feb-2020 4	68

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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**11. Whether IQAC received funding from any of the funding**

No

agency to support its activities during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Preparation of Academic Calendar : Academic calendar was finalized in consultation with the principal, IQAC members and faculty members.

Community Work: Conducted community work for both first year and second year B.Ed students in collaboration with Navjeevan Centres (NGO working for children of commercial sex workers)

Competitions: Deputed 20 student teachers for intercollegiate competition and among that 10 student teachers won the prizes.

Visits: Organized visits to Nehru Science Centre, special schools, Prince Wales Museums and Leprocy Rehabilitation Centre.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic Calendar (As planned)	Academic Calendar (As executed)
Skill Development Programme	Conducted teaching aids and micro-teaching skills workshops
Awareness programme on gender related issues	Organized street plays
Awareness about Special Educational Needs	Visits to Bombay deaf and mute school and Anza special school

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Cell	12-Oct-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

<b>16. Whether institutional data submitted to AISHE:</b>	<b>Yes</b>
Year of Submission	2020
Date of Submission	08-Jan-2020
<b>17. Does the Institution have Management Information System ?</b>	<b>Yes</b>
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information System which is under the Dept. of Higher Technical Education, Government of Maharashtra for admission, information of teachers and student teachers. Student teachers on Roll on the University of Mumbai Website.</p> <p>(<a href="http://eoffice.mu.ac.in/statistical">http://eoffice.mu.ac.in/statistical</a>). College Profile uploaded on website and NCTE portal Admissions under the Director Higher Education, Pune on B.Ed. Enrollment and Eligibility form are to be filled in by the student teachers on the website of University of Mumbai.</p>

## Part B

### CRITERION I - CURRICULAR ASPECTS

#### 1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. 100 words

The curriculum of the B.Ed. programme is designed by the Board of Secondary Education, University of Mumbai. The college follows the NCTE curriculum framework and syllabus of the choice based credit system as prescribed by the University of Mumbai for the two year B.Ed. program. A detailed and a week wise academic calendar is prepared in the beginning of the academic year which is discussed with all faculty members and the weekly time table is set accordingly. Academic calendars and timetable along with the schedules of the activities conducted are documented and filed. At the commencement of each academic year through orientation session, students are guided for two year B.Ed. programme. Depending on our resource potentiality, institutional goals and objectives towards the students, we impart quality education. IQAC prepares annual plan of the year. At the beginning of each academic session, college displays its proposed academic calendar. Time Table committee designs Time Table for B.Ed. programme. It is displayed on notice board. Teachers are informed about their workload and courses (Subjects). Teachers refer to the standard reference books prescribed by the University along with latest information available through online and other resources for effective implementation of curriculum. Besides, the use of other teaching methods like Group Discussion, Debates, Role-Plays, Seminars, Games, Power Point Presentations,

Demonstrations, Teachers also use Test Exam, Field Visits, and Ass for effective curriculum implementation. Based on semester wise analysis of every course corrective measures are suggested by IQAC, lectures are conducted if required. Academic review and feedback : periodically. Concerned authorities conduct regular meetings to re difficulties faced while teaching. Certificate, Faculty members workshops and seminars time to time, learn and implement effective methodologies. Teachers update themselves with the current resea teaching techniques and hence, teach effectively. The faculty membe college are actively engaged in paper setting and evaluation pro Feedback is given by the students after the internal assessment i semester. Classes are held regularly and 100% syllabus covered i semester. Online classes were conducted during the lockdown peri college has open door policy so whenever a particular faculty mer teacher wants to meet the principal and give feedback about the ( programme in an informal way. The Principal welcomes all the facult feedback and suggestions. So each teacher takes care about the fee tries to incorporate the suggestions time to time. The college to implement the curriculum within the overall framework provided l university. On the other hand institutional goals and objectives a care of while implementing the curriculum. The faculty enjoys cor academic freedom while they plan and use various strategies and ac for curriculum transaction and support is provided by the instituti form of time and space as and when necessary. The institution pro encouragement and training to students to use different software to videos, e-content, and upload materials to their subjects.

#### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	D
NA	NA	Nil	Nil	NA	

#### 1.2 - Academic Flexibility

##### 1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Intro
Nil	NIL	Nil

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##### 1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system impleme affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS Course System
BEd	Education	10/07/2017

##### 1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>	

#### 1.3 - Curriculum Enrichment

##### 1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Enrolled
Khilafat House Cenetary Celebration in Collaboration with Urdu Caravan	01/11/2019	

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### 1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Internships
BEd	Action Research Projects	42
BEd	Internship	68
BEd	Community Work	68
BEd	Educational Visits	68

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### 1.4 - Feedback System

#### 1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Ye
Teachers	Ye
Employers	Ye
Alumni	Ye
Parents	No

#### 1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the (maximum 500 words)

##### Feedback Obtained

**Students:** At the end of the academic year (annual) feedback from each student is collected and it is analysed. The mechanism of feedback is that teachers provide a feedback form to students and students are required to fill in the feedback form (hard copy) and the form provided by the college on different parameters. Following are the criteria on the bases of which we take the feedback from students i.e. infrastructure of college, teaching learning process, Lectures, Exams, Community work and Co-curricular activities etc. On the basis of feedback received from the students we planned different strategies to overcome the threats. Feedback is analysed by the Principal and necessary suggestions are provided to the teachers on different aspects of teaching, teacher then implements the suggestions on the different aspects as per the feedback received. College forms mentor groups wherein all the students are divided into groups and each teacher mentors a group of students. The staffs try to understand the students' difficulties at both personal and academic levels. Students are guided by teachers regarding self study. Students Feedback

**Teachers:** To evaluate the performance of teachers' college takes feedback from students. Following are the criteria on the bases of which we take the feedback from students: content knowledge, preparation, innovation, clarity of explanation, communication, use of technology, lesson guidance, project guidance etc. On the basis of feedback received from students principal

discuss with the faculty and improve upon our performance. Teachers: staff meeting takes place where discussion and feedback given by each member helps in improving the functioning of the institution. Google also used to collect the feedback from teachers. The IQAC of the college analyses the feedback collected from teachers on curriculum and course teaching, learning, evaluation research, facilities, governance, and management. Alumni: Feedback is received from alumni on various activities conducted by the college. Valuable suggestions are received and discussed with the Principal. Google form is used to get the feedback from alumni. Employers: Feedback from practice teaching schools is collected at the end of the internship program each year. Feedback is also collected from schools where our students are employed. The feedback is collected with the help of a google form. The suggestions of the heads and mentor teachers of the schools are analysed and the needed changes are brought in to practice each year.

## CRITERION II - TEACHING- LEARNING AND EVALUATION

### 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
BEd	Education	50	59

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### 2.2 - Catering to Student Diversity

#### 2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	te
2019	68	Nil	7	Nil	

### 2.3 - Teaching - Learning Process

#### 2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management System, e-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-Resources
7	7	26	2	Nil	

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is done on a regular basis. Each faculty member takes about approximately 9 to 10 mentees for mentoring (some from F.Y.B.Ed and some from S.Y.B.Ed). The mentor teachers guide the mentees for planning and smoothly executing the internship programme. They also coordinate with the mentee students for personal counselling sessions as and when required. Mentoring areas normally include:



guiding students regarding internship, training them to maintain reflective journals, co-ordinating lessons allotted during internship, monitoring all other activities carried out during internship, planning of co-curricular activities in schools, planning and conducting unit tests and executing research programme. However, mentoring for placement, guiding regarding personal issues and counseling is done on a one-to-one basis as and when required. Group mentoring and personal use face to face mode as well as digital mode using WhatsApp. For certain purposes such as related activities or preparation for examinations the entire class may be mentored together. This was announced in March 2020, mentoring was also done online to help students cope with the situation in classroom communication.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : M
68	8	1

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. v
8	7	1	Nil	

### 2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, recognition Government or recognized b
2019	Dr. Nasreen Shaikh	Assistant Professor	Third Prize in Essay competition organized by poona College Science and commerc
2020	Dr. Nasreen Shaikh	Assistant Professor	First Prize in Essay, Eloquence Extempore Second prize in Saraae and Nazm Khwani Competition organized by University o

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## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration semester-end/ year-end examination
BEd	SE00147	IV	09/10/2020	07/11/20

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### 2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level

The University of Mumbai has prescribed the Evaluation pattern for Two Year Course Choice Based Credit System. Following are the reforms initiated by the institution on Continuous Internal Evaluation (CIE) system: 1. Orientation assessment criteria: Orientation of each semester's evaluation details are communicated clearly the guidelines and criteria for evaluating st

performance in different areas. 2. Diverse assessment methods: Uses of assessment methods including class test, essays, content test, presentations, group work, portfolios, case studies, practical demonstration, observation of lessons, maintaining reflective journal and online assessment.

3. Regular feedback: Provide regular feedback to students throughout the academic year. This is achieved through one-on-one discussions, written feedback on assignments, and timely grading. 4. Student support: Provide additional support to students to help them adapt to the CIE system. This includes mentoring, study skills workshops, academic advising, and a variety of learning resources (pdfs, videos, power points, Google form/quizzes) to facilitate self-directed learning and time management. In addition, student teachers are given individual guidance and coaching for lesson planning and internship. Conduct remedial teaching and tutorials to help academically backward students. 5. Stakeholder involvement: Institution involves students, teachers in the lesson guidance, observation of lessons and providing feedback for school based activities.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (to provide the weblink)

The Principal and faculty deliberate and prepare the Internal Assessment schedule at the commencement of each semester. All schedules of internal evaluation for internship, essays, class test, action research, communication, group work, assignment submission are duly communicated to students well in advance. The weekly timetable displayed on the notice board and shared on WhatsApp. In case of emergency if any internal evaluation event is to be postponed, the same is duly communicated to students via formal notice. In case an emergency situation arises where no formal notice can be given, social media is used to circulate the change in schedule. In most cases, the academic calendar is strictly adhered to and used for conducting all internal evaluation. At times students request for a change in schedule due to work submissions or some other reasons. After discussion with principal, faculty and student council, changes made in evaluation schedule for the above reasons.

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[Vision, mission and goals of the institution are communicated through website. https://www.aikccoe.org/vissionmissionvalues/](https://www.aikccoe.org/vissionmissionvalues/)

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
4E00144	BEd	Education	42	42

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## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may develop a questionnaire) (results and details be provided as weblink)

<http://www.aikccoe.org/wp-content/uploads/2023/05/SSSR-2019-2022>

**CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research**

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organi

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received in year
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No Data Entered/Not Applicable !!!

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**3.2 - Innovation Ecosystem**

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academic practices during the year

Title of workshop/seminar	Name of the Dept.
NIL	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
All India Mohammad Ali Mitha Memorial Inter Collegiate Essay Writing Competition-2019	Nasreen Sultana Khalid Ahmed Shaikh	POONA College of Arts, Science Commerce, Pune	06/11/20
Inter-Collegiate Hum Tum Duet Dance Competition	Zahra Sonkachwala	Bombay Teachers Training College Mumbai	02/05/20
Ad Mad Show	Zahra Sonkachwala	University of Mumbai Thane SubCampus Pillai College of Education Research	23/11/20
Post-It	Payal Sahu	University of Mumbai Thane SubCampus Pillai College of Education Research	23/11/20
Post-It	Sajiya Khan	University of Mumbai Thane SubCampus Pillai College of Education Research	23/11/20
Drama	Sajiya Khan	All India Khilafat Committee College of Education Urdu Caravan	11/09/20
Poster	Sajiya Khan	All India Khilafat Committee College	15/11/20

		of Education Urdu Caravan	
Working Model	Sajiya Khan	St. Terasa Institute of Education	20/11/20
Ad Mad Show	Zeba Shaikh	University of Mumbai Thane SubCampus Pillai College of Education Research	23/11/20
Inter-Collegiate Hum Tum Duet Dance Competition	Zeba Shaikh	Bombay Teachers Training College Mumbai	05/05/20

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### 3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Com
Placement Cell	Placement	Self-sponsored	Networking Opportunities	career oriented	20,

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### 3.3 - Research Publications and Awards

#### 3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

#### 3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not Applicable	Nil

#### 3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor
National	Education	Nil	Nil
International	Education	Nil	Nil

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#### 3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	1

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#### 3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number excluding
NIL	NIL	NIL	2019	Nil	NIL	

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty Attended/Seminars/Workshops	International	National	State
	Nil	7	5

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### 3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Community work	Navjeevan Centre	7	6
Skill Development Workshops	Legal Associates	7	6
Literacy and Education Programs	Leprosy Rehabilitation Centre	6	6

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3.4.2 - Awards and recognition received for extension activities from Government and other recognised bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
NIL	NIL	NIL	Nil

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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Community Work	Navjeeven Centre (NGO)	Teaching	7	
Camp	Kustrog Nivaran Samiti, Shantivan, Panvel	Community work	7	

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### 3.5 - Collaborations

#### 3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support
NIL	NIL	NIL

No file uploaded.

#### 3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, student exchange, research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	
1. Internship Programme	B. Ed. Third Semester Internship	List of schools in annexure	17/07/2019	21/10/2019	St BE
2. Induction	B. Ed. Second Semester Internship	List of schools in annexure	20/01/2020	12/02/2020	St E 2

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#### 3.5.3 - MoUs signed with institutions of national, international importance, other universities, in corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated in MoUs
NIL	Nil	NIL	Nil

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## CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

#### 4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6000000	466000

#### 4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Nil	Existing

[View File](#)**4.2 - Library as a Learning Resource****4.2.1 - Library is automated {Integrated Library Management System (ILMS)}**

Name of the ILMS software	Nature of automation (fully or partially)	Version	al
Library Management Software (SOUL)	Fully	second	

**4.2.2 - Library Services**

Library Service Type	Existing		Newly Added		
Text Books	1120	90034	42	3735	1162
Journals	54	36610	26	18360	80
CD & Video	62	9300	0	0	62
Others (specify)	Nil	Nil	Nil	Nil	Nil

[View File](#)**4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala C Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &am institutional (Learning Management System (LMS) etc**

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launc content
NIL	Nil	Nil	Nil

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**4.3 - IT Infrastructure****4.3.1 - Technology Upgradation (overall)**

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Avail: Bandw (MBPS/)
Existing	12	1	1	1	1	2	1	12
Added	3	0	0	0	0	0	0	0
Total	15	1	1	1	1	2	1	12

**4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)**

120 MBPS/ GBPS

**4.3.3 - Facility for e-content**

Name of the e-content development facility	Provide the link of the videos and media centre a facility
NIL	Nil

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities salary component, during the year**

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
700000	693938	40000	0

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information available in institutional Website, provide link)

The institution is well equipped with well-lit and ventilated classrooms. It has provision of LCD in both classrooms. One classroom has fixed LCD and the other has portable LCD. The two classrooms have comfortable seating arrangements, white screen as well as green board. The classrooms also have desktop computers, internet facilities, speakers and mike facility. The institution has a multipurpose room which has air conditioning machine which is used for seminars, celebrations and indoor college events. The multipurpose room has cubicals which can be used for method lectures. The support staff look after the maintenance of different rooms. The institution has a computer lab which has computers with internet facility which can be used by the students during their free time. The computer lab has an in-charge who looks after the operation and upgradation of the computer programmes. The institution also has a library with computer, LCD and other assets of the institution for regular maintenance. The institution has a library committee for recommending books for the library. The library committee reviews the books and suggests the purchase of some books. This suggested book is communicated to the principal for approval. On approval, books are purchased. Sometimes the librarian recommends books from different publishers to the teachers on recommendation. The list of books goes for the approval from the principal and then the books are purchased after the approval. Teachers also recommend books on some subjects and method books related to their subject and author to the librarian and the library committee and on approval from the principal, the books are purchased. The institution also has campus sports ground. The institution organises various outdoor activities like sports, food and street plays. The institution has filters for drinking water and appropriate sanitation facilities for boys and girls. The institution has a staff room which is comfortable and has a computer with internet facility. The staff room is well maintained by the support staff. The office also has a computer with internet. The mechanism to maintain these facilities is as follows: in case there are any technical issues, they are reported to the principal. The principal manages them and they are resolved as early as possible. In case of some issues, they are repaired or replaced.

<http://www.aikccoe.org/infrastructure/>

## CRITERION V - STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students
Financial Support from institution	NIL	Nil
Financial Support from Other Sources		



a) National	Rajashree Shahu Maharaj Scheme for Higher Education	6
b) International	NIL	Nil

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Me

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	
Teaching Aid Workshop	01/02/2019	83	In
Workshop on Reducing Stress During Exams	19/03/2019	83	In
Workshop on Improving Study Habits	20/03/2019	83	In
workshop on Resume building and Facing Interview	26/03/2019	41	In
Workshop on Micro Teaching Skills	01/07/2019	42	In
Understanding Self	17/03/2020	68	I

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam
2019	CTET and TET	83	83	0

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus	
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated
Kaiser College of Commerce	42	0	Our Own School	3

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## 5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Pr ac
2019	5	B.Ed	Education	University of Mumbai	M
2020	1	B.Ed	Education	University of Mumbai	M

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## 5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2

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## 5.2.4 - Sports and cultural activities / competitions organised at the institution level during the

Activity	Level	Number of
Community work	Institution	8
Community work in School	institution	8
Talent show	Institution	4
Convocation Ceremony (2016-2018)	Institution	8
Visit to Bombay Deaf Mute School	Institution	8
Workshop on reducing stress during Exam	Institution	8
Workshop on Improving study Habits	Institution	8
Vist to Prince of Wales Museum, CSMT	Institution	8
Campus Interview	Institution	4
Sports Day	Institution	4

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## 5.3 - Student Participation and Activities

## 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number
Nil	nil	Nil	Nil	Nil	Nil

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## 5.3.2 - Activity of Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution (maximum 500 words)

Student council is appointed observing a democratic election. Students are encouraged to participate in the Student Council Election. Nominations are open to all for different posts like General Secretary, Cultural Secretary, Community Work Incharge, Discipline Incharge, Method Representative. All students are given a day for Campaign Speech. Students give campaign speeches highlighting their achievement in school and college. Election is held by secret ballot box and students elect the student council. Teachers nominate some students in the student's council. All events in the college are organized with collaboration with the student's council. Students Council organizes Teachers Day celebration and Farewell for Seniors. The F.Y. Student Council organizes sports day for S. Y. B. Ed students. The community incharge supervises the activity of Community work of the classmates. The student council is appointed as leaders and assistant leaders in practice teaching schools. Leaders and assistant leaders coordinate with the Principal and supervise the Teacher Educators. The Student Council and School leaders also act as an institution for organising Campus Placement. Students Council are assigned different duties during competition and celebration like decorative work, Invitation Charge, Technical Team, Dance Team, Play Team, Anchors, Reception Team, Logistic Team. The Student Council choices and suggestions are taken into account in selection of events for celebration as well as in selection of projects. They are also discussed on important events based on grievances of the students as well as grievances from the practice teaching school. Hence the Student Council becomes a liaison between Teachers, Principal and Students.

#### 5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

The alumni is not registered but organizes meetings twice a year to meet the need of the community. The college also provides a review of the events with the alumni. The contacts of these alumni are used for inviting them to practice teaching schools, community work, for developing skill development programs for students. The alumni also provides information about placements which is notified by the placement committee to the students group. Alumni are invited as chief guests in college events. They are also felicitated for their achievements.

### CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralized decision for online-teaching: Faculty members were encouraged to make decisions about online teaching platforms. They were encouraged to use different online tools and platforms to deliver their lectures, assignments, and assessments. Participative management for academic

Involved faculty members and staff in academic planning for the u academic year. Regular meetings were conducted for this purpose. D lockdown period this was done through online meetings. Faculty m feedback were taken into consideration for planning for online te learning and evaluation.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

## 6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with each):

Strategy Type	Details
Teaching and Learning	Blended and experiential learning strategies were encouraged. Adopted online teaching and learning pla ensure continuity of education during the lockdown platforms provided students with access to lear materials, lectures, and assessments. Institutior provided training and support to faculty member effectively use these platforms for delivering c instruction.
Human Resource Management	Established a regular monitoring and feedback mech ensure that students were engaged and learning effe This involved tracking attendance, student participa feedback from students and faculty members.
Industry Interaction / Collaboration	Promoted collaboration and communication among st faculty members, and staff to maintain engagem
Curriculum Development	Field visits, competitions and seminars were organiz the lockdown period. During the lockdown period training sessions were organized for student
Examination and Evaluation	A fair blend of formative and summative evaluation Individual feedback given to all students after al Essays, class tests, assignments, presentations ar work were used for assessing students' performa Institution adopted new assessment strategies to en students were being evaluated fairly and effective lockdown. This involved a combination of online assignments, and projects.
Research and Development	Provided faculty members with professional devel opportunities to develop their online teaching ski learn new strategies for delivering quality educati lockdown. This involved online webinars and online

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Digital calendar prepared and shared among all 1 members.
Administration	Office uses digitized means of communication, data

<b>Finance and Accounts</b>	All accounts maintained in digitized form.
<b>Student Admission and Support</b>	Admission procedures are monitored online. Students offered academic support through online platform. University enrolment is digitalized.
<b>Examination</b>	All data pertaining to internal evaluation is stored in digital form for easy retrieval and processing. University related examination work including filling of forms and submission of internal marks, revaluation is done online. Faculty correct university papers in online mode.

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
2020	NIL	NIL	NIL

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6.3.2 - Number of professional development / administrative training programmes organized by the university for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	(Non-teaching staff)
2020	Seminar	NIL	05/02/2020	05/02/2020	7	

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To Date
NIL	Nil	Nil	Nil

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	7	7	

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students

NIL	NIL	Facility to pay fees in instalments . Scholarships students.
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#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words ea

The account of the institution is audited regularly. As far as the audit is concerned, every month, the accountant checks the account prepares a bank reconciliation statement. Then the accountant gives report to the principal for verification. The principal verifies the report given by the accountant and forwards it to the management for verification. At the end of the financial year the Chartered Accountant audits the accounts.

##### 6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropic organizations during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in INR
NIL	0

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##### 6.4.3 - Total corpus fund generated

2500000

#### 6.5 - Internal Quality Assurance System

##### 6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Agency
Academic	Yes	Nil	Yes	
Administrative	Yes	Nil	Yes	

##### 6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Volunteering: PTA members volunteer their time and skills to assist in classroom practice teaching and camps organized by the institution. They volunteered their time and skills to help with the transition to online learning, including providing technical support to students and organizing online events. Feedback and suggestions: The PTA provides feedback and suggestions to the institution on various aspects of academic and curricular activities.

##### 6.5.3 - Development programmes for support staff (at least three)

Covid 19 training: provided training to support staff on COVID-19 protocols such as social distancing, hygiene, and sanitation measures, to help them stay safe and healthy. Mental Health Support: provided mental health support to support staff during the pandemic. It included counselling sessions and Financial assistance provided if needed.

##### 6.5.4 - Post Accreditation initiative(s) (mention at least three)

Active Participation of Faculty members in Curriculum Development  
Strengthening of feedback mechanism, Integration ICT in teaching-learning process and scope of Out-reach programmes widened

## 6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal
b) Participation in NIRF
c) ISO certification
d) NBA or any other quality audit

## 6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on How to face an interview	03/02/2019	03/02/2019	Nil	
2019	Workshop on exceptional learners	07/03/2019	07/03/2019	Nil	

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## CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of participants
			Female
Street Play	13/12/2019	14/12/2019	64
Assembly on Gender Equality	05/02/2020	07/02/2020	8
Slogan and Poster Competition	08/01/2020	Nil	25

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

### Percentage of power requirement of the University met by the renewable energy sources

Following environmental consciousness initiatives undertaken: • The lessons and practice teaching lessons on Protection of Environment. Teachers incorporate protection of environment values in their practice teaching and theme based lessons to impart environmental consciousness. This includes topics like climate change, biodiversity, sustainable development and conservation. • Intercollegiate Competitions: Student teachers participated in the Eco-Fest PLAN IT-E 2019-20 competitions organized by Teresa Institute of Education and won prizes. • Assembly Presentation: Student teachers participate in Assembly based on the core value of protection of environment. • Sustainable Practices and Best out of Waste: Student teachers are encouraged to use eco-friendly material as teaching aids and hands on learning experiences are provided in teaching aids- work for the same. • Visit to Nehru Science Centre: Student teachers are provided with an opportunity to explore environmental conservation strategies through field visits. • Community Engagement: Collaborated with Kushtarog Nivara and organized cleanliness and shramdaan in their vicinity. Paper craft shows and star gazing were done for making student teachers' environmentally conscious. • Research and Projects: Encouraged action researches on topics like environmental awareness, Swatch Bharat Abhiyan or sustainable practices in education. • Eco-friendly Infrastructure: College prioritizes eco-friendly infrastructure.

infrastructure development, such as use of natural lighting and e-ventilation systems.

### 7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number benefited
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil

### 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed
2019	Nil	1	13/12/2019	3	Shramdaan	Dignity of labour

No file uploaded.

### 7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students regarding general discipline and etiquette	Nil	This is conveyed to student orientation. Rules are displayed on class notice board
Code of conduct for students regarding rules to be followed during internship	Nil	Conveyed to students during orientation for internship reinforced during meetings with mentors.
Code of conduct for faculty and non-teaching staff	Nil	Conveyed during staff meeting when necessary

### 7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To
Value Based Curriculum: Understanding the Self	01/07/2019	22/05/2020
Assemblies focusing on core elements and global values	Nil	Nil
Notice board decoration on core elements	Nil	Nil



Role-playing and Case Studies	Nil	Nil	
Debates and Panel Discussions	Nil	Nil	
Maintaining Reflective Journal	Nil	Nil	
Ethical Leadership Development: Student Council and School Leadership (An award is conferred for best leader)	17/07/2019	06/01/2020	
Celebration of national days and festivals: Teachers Day, Gandhi Jayanthi, Independence Day, Republic Day.	Nil	Nil	
Seminar on Indian Constituency by a team of Advocates	18/02/2020	Nil	
Appreciating the Literary Value: Seminar, Competitions and poster	03/02/2020	07/02/2020	

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### 7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Following the Rs of Reuse, Recycle, Renew, Reduce and set up recycling bins for paper, plastic, glass, and other recyclable materials. Avoiding plastic water, Advocating use of paper and cloth bags Avoidance of thermocol teaching aids Energy Conservation: Installed energy-efficient lighting systems, such as LED tube lights in classrooms, corridors, and outdoors Encouraged students and staff to switch off lights, fans, and other electrical devices when not in use.

## 7.2 - Best Practices

### 7.2.1 - Describe at least two institutional best practices

**Mentorship and Support Programs:** The Mentoring consists of student teachers being allotted under teachers. So each Teacher has 9-10 student teachers under their guidance. They help student teachers understand the diverse needs of the learner. They help them come up with new teaching techniques and methods including the CAM model and use of ICT tools. They help student teachers create excellent lesson plans, assist them in establishing rapport with the school, provide an in-depth explanation of how the school works and assist student teachers in establishing a rapport with the students as well. Encourage them to teach well and assist them in developing lesson plans in light of the current situation at the school. Assist the student teachers in reflecting and keeping a reflective journal to learn where they can improve. In addition, the mentors assist and prepare them for interviews and demonstration lessons. Help students tailor their resumes to the requirements. **Collaborative Learning:** Incorporate group projects, discussions, and peer teaching activities into coursework. Students work together to solve problems, exchange ideas, and learn from each other's experiences. It promotes active engagement, critical thinking, and a deeper understanding of educational concepts and practices.

Upload details of two best practices successfully implemented by the institution as per NAAC criteria. If your institution website, provide the link

<https://www.aikccoe.org/best-practices/>

## 7.3 - Institutional Distinctiveness

### 7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision and thrust in not more than 500 words

**Vision :** Education for Excellence and Empowerment. **Priority:** Utilize technology for online teaching and learning. **Thrust:** Enhancing support services for student teachers to incorporate technology in their teaching (online). During the pandemic, college with the above vision, priority, and thrust demonstrated exceptional performance in adapting to online teaching and learning while providing support to students.

**Teaching and Learning:** The college swiftly transitioned to online teaching and learning methods, leveraging technology to ensure continuity of education. Faculty members received training and support to effectively deliver virtual classes and engage students in interactive online sessions. They utilized various digital tools, such as video conferencing platforms, online learning management systems, and multimedia resources, to provide engaging and accessible learning experiences. **Accessibility and Inclusivity:** The college placed a strong emphasis on ensuring accessibility and inclusivity in online education. They made sure that online materials and resources were available in multiple formats and accommodated various learning styles. Faculty members were trained on creating accessible content and using assistive technologies to support students with disabilities. The college also facilitated regular communication and feedback channels to address any accessibility barriers faced by students.

**Collaborative Partnerships:** The college forged partnerships with schools, educational organizations, and community groups to extend support services to students beyond the college campus during the pandemic.

Provide the weblink of the institution

<http://aikccoe.org/>

### 8.Future Plans of Actions for Next Academic Year

**Curriculum Enhancement:** Update the B.Ed curriculum to align with the latest educational trends, technologies, and research-based practices into the curriculum. Ensure that the curriculum reflects a balance between theoretical knowledge and practical skills required for effective teaching. **Technology Integration:** Emphasize the integration of technology in teaching and learning processes. Provide training and support to faculty members on utilizing educational technology tools and platforms effectively. Encourage the use of digital resources, virtual simulations, and online collaboration tools to enhance student engagement and facilitate interactive learning experiences. **Professional Development Programs:** Offer a range of professional development programs for faculty members to keep them updated with the latest developments in education. Provide opportunities for faculty to participate in conferences, workshops, and seminars to expand their knowledge and skills. Facilitate peer observations, mentoring programs, and collaborative learning communities to encourage ongoing professional growth among faculty. **Student Support Services:** Strengthen student support services by establishing counseling centers, learning support centers, and career guidance units. Provide academic counseling, mental health support, and guidance on career planning and job placement. Ensure that students have easy access to resources and support systems to address their academic, personal, and career-related needs. **Community Engagement:** Foster stronger ties with the local community and educational institutions through collaborative initiatives. Establish partnerships with schools, NGOs, and community organizations to provide support and resources to students.

organizations to create opportunities for students to engage in practical teaching experiences. Research and Innovation: Promote a research culture within the B.Ed college by encouraging faculty and students to engage in educational research. Support research projects, conferences, and publications that contribute to the advancement of knowledge in the field of education. Create opportunities for faculty and students to showcase their innovative teaching practices and educational interventions. Alumni Engagement: Establish an alumni network and maintain regular communication with former students through online platforms. Incorporate their services for strengthening practice teaching and community work. Continuous Quality Improvement: Implement mechanisms for ongoing evaluation and quality improvement through regular assessments of teaching methodologies, learning outcomes, and student satisfaction. Seek feedback from stakeholders, including students, faculty, employers, and the larger education community, to identify areas for improvement and implement necessary changes.