

LADDER INSPECTION CHECKLIST

Date:	Inspector Name (competent person):	
Ladder Reference ID:	Ladder Type:	

		YES	NO	NA
1	Steps, rungs & endcaps are undamaged and free from grease, dirt, or slick substances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Rails are undamaged and free from grease, dirt, or slick substances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Top shelf or platform is undamaged and free from grease, dirt or slick substances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	All hardware and fittings are secure (e.g. screws, bolts, hinges, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Ladder is free from any sharp surfaces, splinters or burrs (e.g. on rails, steps, rungs)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Instruction and warning labels are not missing, and are legible	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	All moveable parts operate properly and smoothly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Pail shelf is not missing, bent or broken	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Ladder is fully stable when resting on an even dry surface (e.g. no wobbling)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Spreaders, bracing and/or extension locks are undamaged and work properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Pulley and ropes are undamaged/un-frayed and work properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Rung locks are in place and none are missing or broken	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	Slip resistant shoes and feet are undamaged and work properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	Ladder does not have rust, corrosion, loose/missing pieces or decay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

LADDER IS IN GOOD CONDITION & ACCEPTABLE FOR USE YES NO

Comments / Action Items (if tagged out as damaged and removed from use)

