

Clutch/Chain Driven Shade Mounting Instructions

Please read installation instructions prior to proceeding with installation. Failure to do so can result in damage to the shade and void the warranty.

Items & Tools Required

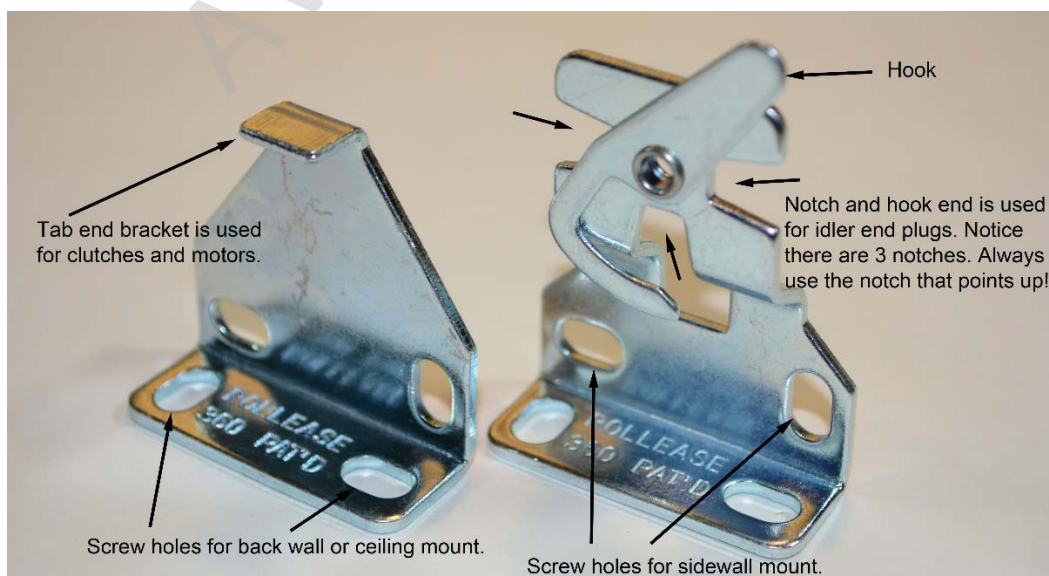
- Roller Shade
- Roller Shade Brackets
- Screws – Appropriate for brackets and mounting surface. (Provided by installer -Not included)
- Tape Measure – Typically only needed for outside mount shades.
- Drill (Optional)
- Pencil
- Masking Tape (Might be needed)
- Level (Depending on installation type)
- 2 people for long or heavy shades.

Installation and Preparation

1) Evaluate Brackets

The supplied shade brackets have screw holes that allow for side-wall, back-wall or ceiling mounting. The tab end bracket goes on the clutch side. The tab slides into the clutch head. The notch and hook bracket end goes on the idler end plug side. The tab end bracket will go on the side of the shade that you specify as the drive side. Notice the hook end bracket has 3 grooves and a hook. Use the notch that faces upward when mounting your shades so the shade does not fall if the hook gets moved out of place.

The fascia brackets (not shown) have similar features and are used to hold both the shade and fascia.



2) Determine Bracket Spacing

Shades ordered as Tip to Tip measurement (inside or outside mount) – The outside edge of the brackets will be placed at the width that the shade was ordered. If you ordered a shade that is 24 1/4" wide, the outside edge of the brackets should be at 24 1/4".

Shades ordered as Material Width measurement – Set the shade on a flat surface and put the brackets on the shade assembly. Measure the overall width from outside of the brackets to find the tip to tip measurement for the bracket placement.



3) Evaluate Mounting Area

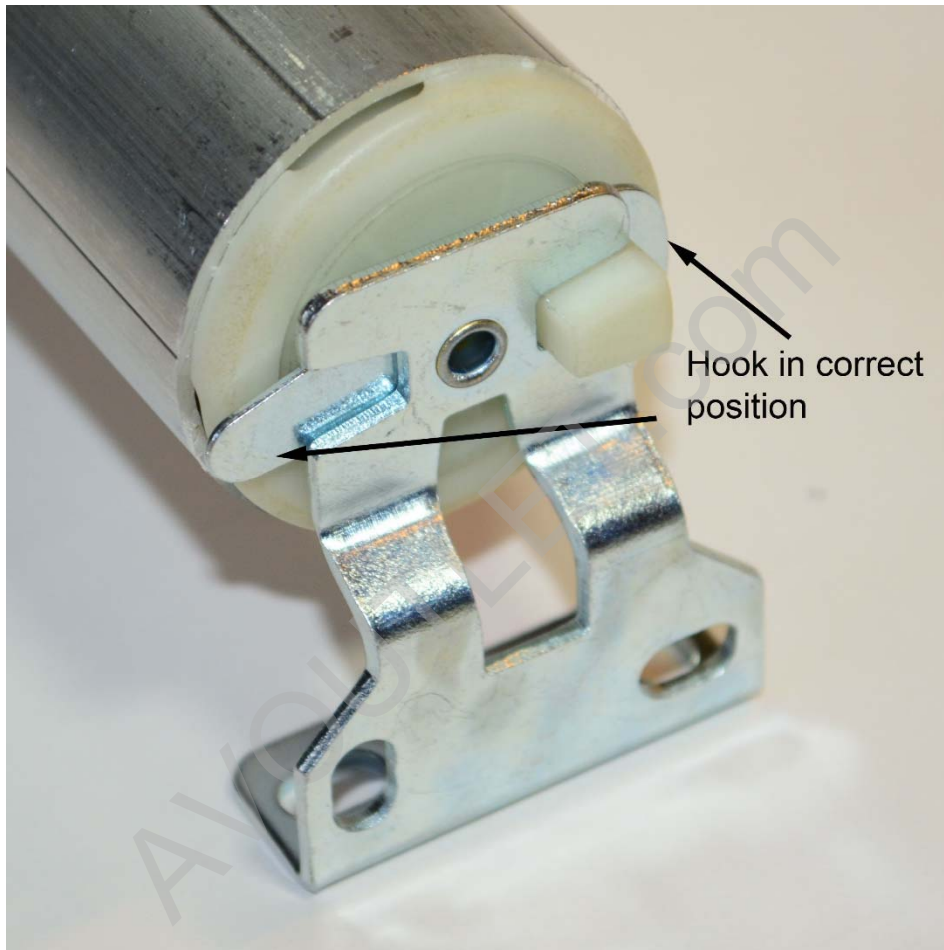
Use the appropriate screws for the weight of the shade and mounting area. Most windows have a wood header and framing surrounding them so using wood screws or drywall screws will suffice for most. Shades being mounted into metal frames should be done with self-tapping sheet metal screws. Shades mounted where only sheetrock is present should use wall anchors that are appropriate for the weight of the shade.

4) Mount Brackets

- Mark the locations for your bracket locations with a pencil at the tip to tip bracket spacing (previously discussed). Check that the marked area is level using a bubble level or other appropriate method. Hold the outside edge of the bracket at your pencil mark. You will have 2 slotted screw holes in the brackets. Make centered lines both lengthwise and at the middle of the slot in the screw locations. Be sure to put the marks at the center of the slots so that you have room to adjust the brackets later.
- Pre-drill your holes at the marked locations. This will prevent trim from cracking and will allow the screws to be installed more easily.
- Mount your brackets with the appropriate screws. Be sure to use the correct bracket for each side of the shade (previously discussed). Do not over tighten screws. This may result in the sheetrock being compressed and the shade not fitting properly.

5) Install Shade - *We recommend 2 people handling the shade during installation.*

- a) Insert the clutch head end of the shade assembly onto the tab of the clutch bracket.
- b) Place the idler end plug into the opposite bracket and make sure you use the V-Groove on the top of the bracket. If you use the other v-grooves, the shade may fall.
- c) Flip the hook lever over on the end plug bracket to protect the shade from being inadvertently knocked off the brackets.



6) Level Shade

Use a bubble level to check your shade installation. A small amount of out of level is typically OK but we prefer perfection. If the shade tube is out of level the material can walk off the tube during rotation and get damaged. As necessary shim or reposition brackets so the shade tube is level. Double check the mounting bracket screws to ensure all are in place and properly tightened.

7) Install Chain Safety Device

Troubleshooting

Shade Material Walk-Off

If your shade walks off to one side and repositioning brackets has not fixed the problem, you can use the following procedure to fix walk-off. Causes for material walk-off are out of level brackets, but most commonly caused variations in material thickness or less common, the material can be slightly misaligned to the tube. Walk off is repeatable and can be fixed. Before attempting to fix the walk-off you need to unroll the shade all the way to the end where the material is applied to the tube and then roll it back up to ensure the material is aligned to the tube.

Walk-off needs to be fixed so that the material does not roll into the end components of the shade which can damage the material. A small amount of walk-off is acceptable.

- a) Note the direction of the shade material walk off. (Left or Right)
- b) Roll the shade all the way down.
- c) Look for debris on the tube or on the material that may cause a material thickness variation and remove as necessary. If the debris is found, try rolling the shade up and down to see if the material walk-off is still present.
- d) If the material still walks-off, take a piece of masking tape (couple inches in length) and apply it to the material at the tube (not on the tube) of the unrolled shade on the end opposite the direction of the shade material walk off.
 - If the shade walks off to the right put the tape on the left.
 - If the shade walks off to the left put the tape on the right.
- e) Test the shade again to see if the material still walks off. If the material still walks off, apply another layer of masking tape on top of the previous one(s). Several layers of masking tape may be required to fix the walk-off. Tip!! The further you put the tape towards the end of the tube the more it effects walk-off. Depending on how the material is walking off you can also place tape at several locations on the material. The goal is to use as little tape as possible. Adding a very thick layer of tape can cause the hem bar to appear out of level when rolled up.

Please feel free to contact us if you require further assistance.
www.AVOutlet.com 1-877-271-5398 or email sales@avoutlet.com

SafetyHold3™

Bead Chain or Cord Loop Hold Down Device

New stylish, clear device helps keep children safer by tying down loose window covering bead chain and cord loops.

Compliant with WCMA recommended standards for safety.

New RollEase® ChildSafe™ technology built into every SafetyHold3™. Makes bead chains and cords safer when installed properly. See *installation instructions* below.

1



Thread bead chain through base and position guide on chain.

2



Rotate locking insert in guide making sure round side points up. (If using cord, serrated side points up.)

3



Slide and rotate spring onto guide until secure.

4



Slide base down.

5

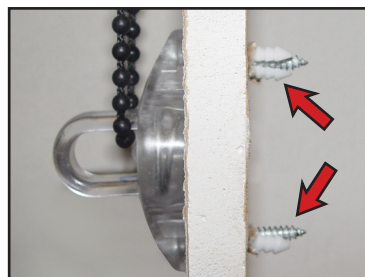


Attach to wall allowing some slack for bead chain connectors to slide through easily.

- A WCMA 5.2.3 Warning Tag (available from RollEase) must be fastened to the hold down device prior to shipping the window covering.

- The SafetyHold3 hold down device must be secured to the clutch or headrail to make the shade inoperable without purposeful action of installer.

- Use with bead chain and cord loops.

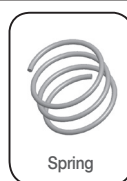
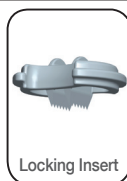


Use appropriate anchors.



Secure SafetyHold3 to the clutch before shipping.

Parts Included:



Call your Sales Manager or customer Service at 800.552.5100 or 203.964.1573 to order your SafetyHold3 today!

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