



Community Foundation for the Fox Valley Region

Local Artist Showcase Guidelines

The Community Foundation for the Fox Valley Region seeks local resident artists to temporarily display their work inside the Community Foundation office at 4455 W. Lawrence St. in Appleton. This document outlines the purpose, terms and criteria for artists who wish to participate in the program.



Who We Are

The Community Foundation for the Fox Valley Region is a 501(c)3 nonprofit organization that carries out the mission of strengthening our community for current and future generations by helping people make a difference in the lives of all.

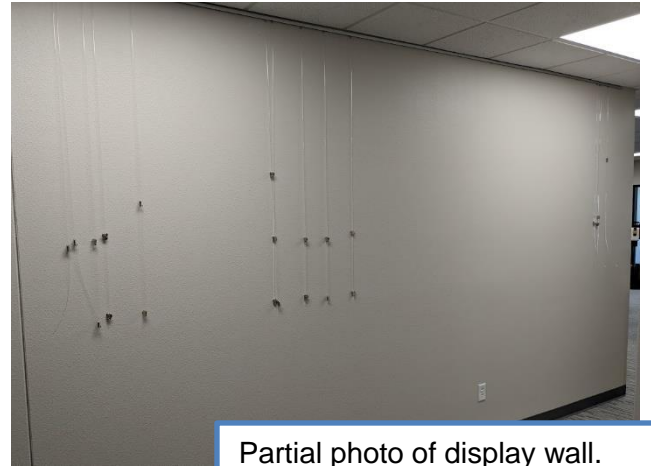
The Community Foundation is about connecting people with the needs of the community, fostering meaningful connections between donors and nonprofit organizations, resulting in a stronger community for all, today and for future generations. Our geographical area of service includes Calumet, Outagamie, Shawano, Waupaca and Neenah-Menasha area of Winnebago county.

Learn more about [who we are](#).

The Purpose of this program is to increase public awareness, appreciation, and understanding of visual arts through exhibits of quality work of local resident artists.

Participation is open to local artists 18 years of age or older, who reside in the Community Foundation service region, who exhibit work of original concept, design, and execution. We seek artists who share our values (Respect, Integrity, Teamwork, Stewardship, and Diversity, Equity, Inclusion and Anti-Racism) and whose work is complementary to our mission. The Community Foundation seeks to present groups of visual work by artists of all cultures, identities, techniques, and styles. Selected artists have the option to sell the work on display but must coordinate all details directly with the buyer(s). Participating artists must agree to sign an Artist Agreement (included on page 5 of this document.)

The space is our public lobby area at the Community Foundation office. It is not an actual gallery setting. The space has daily traffic and does not have adjustable lighting or large space to view work at a distance. The wall space is approximately 8.5 feet tall by 20 feet wide and is outfitted with a STAS picture hanging system which includes cords and hooks to easily arrange artwork. The Community Foundation provides 14 cords and 22 hooks (multiple hooks can be placed on the same wire - 2, possibly 3 pieces could be hung on the same wire depending on size).



Partial photo of display wall.

Media

- All two-dimensional (2D) artwork.
- All work must be original and created solely by the artist. Copies of other works, class work and commercially prepared kits will not be accepted.
- Work framed in a professional manner is preferred.

Selection of work will be determined by a committee of staff members on a quarterly or as-needed basis. The committee will base their decisions on artistic merit, quality of artwork, appropriateness, diversity, and relevance to our mission. All work is subject to approval by the committee who reserves the right to refuse any piece deemed unsuitable for viewing by a general audience of adults and children.

To be considered please complete an application [at this link](#) including:

- information on the artist
- four (4) images of current work representative of what you would display at the Community Foundation
- information on availability for scheduling purposes

For additional information and/or to apply, contact Carolyn Desrosiers at cdesrosiers@cffoxvalley.org or 920-702-7625.

Artist Agreement

This Agreement establishes an arrangement between the Community Foundation for the Fox Valley Region (Foundation) and the Artist (Artist). Its purpose is to clearly identify the roles and responsibilities of the above parties as they relate to the Foundation's local artist exhibit opportunity.

In exchange for the Foundation displaying the Artist's work (Work), the Artist hereby agrees to abide by the terms and conditions contained within this Agreement regarding the displaying of the Work.

Therefore, in consideration of the promises and the mutual covenants and agreements herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Foundation and the Artist hereby agree as follows:

I. Purpose and Scope

The Purpose of the local artist exhibit program is to increase public awareness, appreciation, and understanding of visual arts through exhibits of quality work of local resident artists. Participation is open to local artists 18 years of age or older, who reside in the Foundation service region, who exhibit work of original concept, design, and execution. We seek artists who share our values (Respect, Integrity, Teamwork, Stewardship, and Diversity, Equity, Inclusion and Anti-Racism) and whose work is complementary to our mission. The Foundation seeks to present groups of visual work by artists of all cultures, identities, techniques, and styles. Artwork will be on display for a period of several months as agreed upon by both parties.

II. Responsibilities and Expectations

Foundation Responsibilities & Expectations

- The Foundation will ensure the wall space is clean and ready for artist display at the agreed upon set-up time and will provide the hanging system, cords, and hooks necessary to arrange the Work on the wall, as well as a step stool for the Artist to use.
- The Foundation will display a statement (provided by the artist) promoting the Artist's Work and its exhibition. This statement is subject to approval by the Foundation.
- The Foundation will post on its social media and other platforms to promote the Artist, their Work, and its exhibition.
- The Foundation is not responsible for the Work, framing or other appurtenances to the Work that may be lost, stolen or damaged during the exhibition. The Artist hereby agrees to indemnify, defend, and hold the Foundation, its successors, assigns, tenants, guests and occupants, harmless from and against any and all claims, demands, losses, damages, liabilities and expenses and all suits, actions and judgments (including, but not limited to, actual costs and attorneys' fees)

arising out of or in any way related to damage to the Work; provided, however, any claim hereunder for indemnifiable damages shall be offset by the Foundation's contributory negligence or willful misconduct, if any.

- The Artists represents, warrants, and covenants that the Work is an original piece(s) of art independently created by the Artist. The Foundation recognizes that at all times, the Work shall be and remain the sole and exclusive property of the Artist, the Artist solely retains any copyright to the Work, and the Foundation shall not acquire or hold any interest therein. The Artist hereby agrees to further indemnify, defend, and hold the Foundation harmless from any action, suit, claim, or other legal proceeding brought by a third party against the Foundation for infringement of a copyright or other intellectual property right or proprietary interest held by such third party, resulting from or arising out of the exhibition of the Work.
- The Foundation is a family-friendly space. We will not hang art that is distasteful or offensive. We understand that art is subjective, and there may be differences of opinion on what is appropriate for viewers of all ages. The Foundation respectfully reserves the right to ask the Artist to remove a piece if it deems it inappropriate.
- The Foundation is not responsible and will not take part in the selling of any artwork. The Foundation will not collect money for any art sales. These sales must be conducted directly between the Artist and the buyer during regular Foundation business hours.

Artist Responsibilities & Expectations

- The Artist is responsible for the timely set-up and takedown of the Work. All set up and take down will be scheduled with Community Foundation staff and will take place during regular Community Foundation Business Hours (Monday-Friday 8:00 a.m. to 4:00 p.m.).
- The Artist will have the Work ready to be hung from hooks. No Work will be nailed or taped to the wall. The only material permissible on the wall is poster putty for the purposes of hanging artwork title cards if the Artist so chooses. Any such title cards are subject to approval by the Foundation.
- If the Artist wishes to sell the Work on display in the exhibit, the Artist is responsible to supply the viewers with contact information for possible purchases and these sales must be conducted directly between the Artist and the buyer during regular Foundation business hours.
- The Artist must provide a written artist statement/bio to be hung in an 8.5x11 frame on wall next to the Work. This statement/bio will include contact info for purchases. The statement/bio is subject to approval by the Foundation.

III. Terms of Agreement

The term of this Agreement is for the period from

until

or until such time that one or both parties terminate the Agreement.

In the event of a dispute related to this Agreement, all parties agree to make every good faith effort to resolve the dispute before terminating the Agreement, preferably via phone or in-person communication.

Either party may terminate this Agreement upon thirty (30) days written notice without penalties or liabilities.

IV. Effective Date and Authorization

By my signature, I acknowledge that I have read, understand, and agree to the local artist exhibit guidelines and terms of this Agreement.

Community Foundation for the Fox Valley Region

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|-----------------|-----------|-------------|
| Print/Type Name | Signature | Date Signed |
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Artist

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|-----------------|-----------|-------------|
| Print/Type Name | Signature | Date Signed |
|-----------------|-----------|-------------|

| | |
|--------------|----------------------|
| Artist Email | Artist Primary Phone |
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