

# CLOUNAGH JUNIOR HIGH SCHOOL



INFORMATION FOR  
PARENTS AND PUPILS

SEPTEMBER 2024

# CONTENTS:

Information about what to wear  
Mission Statement  
Code of Conduct & School Rules  
Home-School Agreement  
Bus Routes/Transportation  
Medication Information  
Mobile Phone Policy  
The School Day  
Induction Day  
Safeguarding  
Healthy Eating  
Attendance



## WHAT TO WEAR – YEAR 8 INTAKE GIRLS' UNIFORM:

All girls must be in full uniform at all times.  
This is what you will be wearing.

- \* Blue blazer with badge
- \* Blue pinafore dress
- \* White blouse, clip on school tie,  
white knee socks or Black Tights

OPTIONAL: Air force blue cardigan

OFFICIAL STOCKISTS: Ivan Jameson  
Robert Davison

SHOES:

Plain black leather shoes.

Maximum heel height 1.5 inches (leather uppers are very important in technology for pupil safety).

Boots, trainers or shoes with steel protectors or heavy nails should not be worn.



### APPEARANCE/JEWELLERY

Girls' appearance must be neat and tidy at all times. Make up and nail polish are not permitted and hairstyles must be 'modest' and in keeping with the school uniform.

In the interest of pupil safety, **NO JEWELLERY, INCLUDING EARRINGS may be worn. A watch is allowed.**

We encourage all pupils to maintain a high standard of appearance and to take pride in the school uniform.

## GIRLS' PE CLOTHING AND EQUIPMENT:

Clounagh PE polo shirt – royal blue and amber with school logo \*

Clounagh PE skort – royal blue and amber \*

Clounagh socks – Kukri royal blue with amber sector or trainer socks \*

Running shoes (not leisure shoes such as Converse, Vans or similar)

Clounagh hooded top/ Clounagh ¼ zip top \*

OPTIONAL CLOTHING FOR OUTDOOR ACTIVITIES:

Navy Kukri track suit bottoms \*

NO OTHER TRACK BOTTOMS/LEGGINGS TO BE WORN

SAFETY EQUIPMENT:

Shin guards **MUST** be worn for playing competitive hockey \*

Mouth guards are recommended for hockey \*



## BOYS' UNIFORM:

All boys must be in full uniform at all times. This is what you will be wearing:

- \* Blue blazer and badge
- \* Black trousers, blue shirt
- \* School tie and dark grey socks

OPTIONAL: Air force blue sweater

OFFICIAL STOCKISTS: Ivan Jameson  
Robert Davison  
Tom Morrow

SHOES:

Plain black leather shoes

(leather uppers are very important in Technology for pupil safety).

Boots, trainers or shoes with steel protectors or heavy nails should NOT be worn



APPEARANCE/JEWELLERY:

Boys' appearance must be neat and tidy at all times. Hair styles must be modest and in keeping with the school uniform. In the interest of pupil safety **NO jewellery other than a watch** may be worn to school. We encourage all pupils to maintain a high standard of appearance and to take pride in the school uniform.

## BOYS' PE CLOTHING AND EQUIPMENT:

PE CLASS:

- Clounagh PE T-shirt \*
- Clounagh PE shorts \*
- Clounagh blue socks or white pop socks \*
- Running shoes (not leisure shoes such as Converse, Vans or similar)

GAMES SESSION:

- Jersey – Clounagh blue and amber hooped top \*
- Shorts – Clounagh PE shorts \*
- Socks – Clounagh Blue socks \*
- Football boots are required for soccer and rugby \*

OPTIONAL CLOTHING FOR OUTDOOR ACTIVITIES:

- Clounagh hooded top \*
- Clounagh ¼ zip top \*
- Navy Kukri tracksuit bottoms \*
- Baselayer (preferably long sleeve and in keeping with the rest of the kit) \*
- or extra T-Shirt for the colder weather

NO OTHER TRACK BOTTOMS TO BE WORN



SAFETY EQUIPMENT:

- Shin guards must be worn for playing competitive hockey/soccer \*
- (recommended for curriculum hockey/soccer)
- Mouth guards are recommended for hockey and rugby \*

# MISSION STATEMENT

We will provide our pupils with:-

A balanced curriculum which is always appropriate, relevant and responsive to every pupil's needs

An inclusive culture which promotes the personal, social and moral development of all pupils

A safe, secure and stimulating environment which is conducive to learning

An ethos of support, challenge and encouragement providing opportunities for all pupils to succeed

An active and supportive partnership with the local community

Effective and stimulating teaching supported by a wide range of learning resources

Opportunities for participation in activities for enrichment of the whole person.



## CODE OF CONDUCT

At all times pupils must:-

Conduct themselves in a manner that does not infringe upon the RIGHTS of other pupils and members of staff.

These include:

The right to be taught

The right to teach

The right to work

The right to learn

The right to be heard

The right to be free from fear

The right to be respected

The right to work in a pleasant, clean and secure environment

All pupils are encouraged to treat everyone they meet in a mannerly, respectful and courteous fashion.



## SCHOOL RULES:

- 1) Pupils must adhere to the full dress code at all times – in and out of school!
- 2) All accidents and injuries, no matter how trivial, must be reported immediately to the nearest member of staff or to the school office.
- 3) Pupils must not engage in any activity or behaviour in school or on the way home (buses included), that might result in injury to themselves or others, or one that may bring the school into disrepute.
- 4) The possession or use of substances or articles illegal or otherwise, that are dangerous or injurious to health, is forbidden.
- 5) Pupils must only use the footpaths and designated crossing areas when entering or exiting the school. Pupils being transported in private cars should be left at the front of the school beside the designated footpaths. In the interests of Health and Safety parents should not enter the school grounds when leaving or collecting pupils, unless they have a prior arrangement with the School.
- 6) Cycling is prohibited within the school grounds.
- 7) During break and lunch times, pupils must remain in the playground. All other areas are out of bounds at these times. Alternative arrangements will be made during inclement weather.
- 8) No one is allowed out of school at lunchtime unless going to their own home for lunch for which written confirmation from parents has been received.
- 9) Pupils must walk from class to class in twos. Running is forbidden in the corridors and playground. At the end of break and lunch times, pupils are to enter the building in an orderly fashion and make their way directly to class.
- 10) Pupils must respect the school environment and the property of others. Damage, through malicious or irresponsible behaviour will have to be repaired or renewed by those responsible. In the interest of health and hygiene chewing gum and fizzy drinks are banned from the school premises and grounds. Water is available from dedicated fountains. Pupils should not bring food or sweets to school which may contain nuts.
- 11) Pupils should not arrive at school before 8.10 am on any school day and all pupils must leave the school premises and grounds promptly at 2.45 pm, except for participants in organised games and activities supervised by a member of staff.
- 12) Pupils should not leave valuables in coat pockets in the cloakroom area. Large sums of money or valuable items should not be brought to school.
- 13) The use of mobile phones in school or during after school activities is prohibited. Portable electronic devices eg: MP3s, iPods etc are strictly forbidden on school premises.
- 14) Pupils who need to phone a parent should do so via the school office. Any parent who wishes to contact a pupil should do so via the same means.



# BUS SCHEDULE

## BUS SCHEDULE FOR ANNAGHMORE ROUTE (Yellow Board Bus)

7.35 am	Teaguy Road
7.40 am	Annaghmore Station (Molly Stones)
7.45 am	Annaghmore Housing Estate (Moss Road)
7.47 am	Valley's Pub
7.50 am	Kesquin Bridge
7.55 am	Tullyroan Bridge
7.57 am	Derryscollop Orange Hall
8.00 am	Summerisland Orange Hall
8.03 am	Address Crossroads
8.05 am	Redmonds Corner
8.10 am	Richmount Primary School
8.15 am	Clounagh Junior High School

## BUS SCHEDULE FOR LOUGHGALL ROUTE (Yellow Board Bus)

7.50 am	Loughgall Post Office
7.55 am	Red Lion Crossroads
7.57 am	Dan Winter's Cottage
8.05 am	Scotch Street
8.15 am	Clounagh Junior High School

The Taxibus service for Milltown/Ahorey has been replaced by board bus from Richhill.

## BUS SCHEDULE FOR BIRCHES ROUTE

### Route 1:

7.30 am	Tartaraghan Road
7.40 am	Cloncarrish Road
7.45 am	Derrylileagh Road
7.50 am	Derryvinney Road
7.55 am	Clonmakate Road
8.00 am	Birches Roundabout
8.07 am	Clounagh Junior High School

### Route 2:

7.30 am	Drumgoose Road
7.33 am	Corbrachy Road
7.35 am	Derrycarne Road
7.40 am	Derrymacfall Road
7.45 am	Farlough Road
7.50 am	Cloncore Road
7.52 am	Dungannon Road
8.05 am	Clounagh Junior High School

Richhill (Direct)  
YELLOW BOARD BUS (2 Buses in morning, 2 in Afternoon)

Large Bus

7.50 am	Allens Corner
7.55 am	Richill Square
7.56 am	White City
8.00 am	Stonebridge
8.10am	Arrive Clounagh

SMALL BUS - Richhill

7.50 am	Hamiltonsbawn Rd Junction
7.55 am	Ahorey
08.00 am	Markethill/Portadown Rd
08.00 am	Derryhale
08.10 am	Clounagh JHS

ULSTERBUS SERVICES

Tandragee Road

Depart 08.00 am from Hampton's Corner (Tandragee Road)  
Via main Tandragee Road, Thomas Street and Carleton Street.

Arrive Clounagh 08.10 am

## PLEASE NOTE!

Children only require bus passes if they are travelling on an Ulsterbus.  
These will be distributed on the first day of term.

We would encourage parents to re-inforce the importance of pupils behaving responsibly when travelling to and from school.

**APPLICATIONS FOR TRANSPORT ASSISTANCE SHOULD NOW BE COMPLETED ONLINE VIA  
THE EA WEBSITE AT [www.eani.org.uk/transportapp](http://www.eani.org.uk/transportapp)**

ANY QUERIES SHOULD BE DIRECTED TO MR FRED WILKINSON OR  
MS MARY MCGUIRK – EA – Southern Region, 028 3741 5399

SHOULD A CHILD MOVE HOUSE DURING THE SCHOOL YEAR PARENTS MUST RE-APPLY FOR TRANSPORT.





## MEDICAL INFORMATION

### IMPORTANCE NOTICE TO PARENTS/GUARDIANS

- \* It is the responsibility of the parent/guardian to inform the school of relevant medical information and to advise should an individual's medical history change as soon as possible.
- \* **Any child who uses an asthmatic inhaler MUST bring it with them to school EVERY day.**
- \* It is recommended that a spare inhaler, in date and clearly labelled with pupil name be kept in school.
- \* Any child who uses an asthmatic inhaler must bring it with them to all PE activities. It is the responsibility of the people to carry such an inhaler with them at all times.
- \* An emergency inhaler will be available for use in school should it be required, however, a separate permission form must be completed to sanction its use. This form will be issued as required upon enrolment.
- \* A medical information capture form will also be issued to all pupils. Please take care to complete it accurately.
- \* Parents of pupils who need to carry medication are required to complete an additional 'Self Medication' form and return this to their Form Teacher as soon as possible.
- \* Please note staff are only able to administer basic First Aid should it be required. As always, parents should seek appropriate medical advice from the usual sources if a child is unwell.
- \* Finally, it is important that school be informed of any change of contact details, including phone numbers and current address. If a child is sick we need a contactable phone number to speak to a parent or carer.



## THE SCHOOL DAY

The School operates on a 12 period cycle

Arrive in school no earlier than 8.10 am

Move to form room at 8.20 am for Period 1 Registration

Attend Assembly between 8.30 am – 8.45 am when appropriate.

Whole school assembly takes place every Monday and Friday.

Year 8 Assembly takes place every Tuesday.

Periods 2 – 4 run between 8.50 am and 10.20 am

Breaktime – 10.20 am – 10.35 am

Periods 5 – 7 run between 10.35 am – 12.05 pm

Period 8 – 1st Lunch – 12.05 pm – 12.40 pm

Period 9 – 2nd Lunch – 12.40 pm – 1.15 pm

Periods 10 – 12 run between 1.15 pm and 2.45 pm

An electronic tone will sound to indicate the end of each period. Pupils may be on early or late lunch according to timetable. Pupils may be in class for single, double or in some cases triple periods.

A range of after school activities take place on certain afternoons. Further information regarding such activities will be provided at a later date.

# INDUCTION PROGRAMME

## INDUCTION DAY - 1

THURSDAY 29<sup>th</sup> AUGUST is our first Induction Day for all new pupils starting Clounagh. This will be a half school day for pupils starting at 8.20 am and ends at 12.05pm. Pupils will be expected to wear full school uniform.

Staff will be on hand to meet and greet pupils in the main foyer. Everyone will make their way to the assembly hall where they will be addressed by the Principal. This will also be an opportunity to learn more about school expectations and for pupils to meet their Heads of Year.

After a brief welcome, pupils will move with their Form Teacher to their registration room where the teacher will spend some time explaining the daily routine and outlining the year ahead before having a tour of the school.

Pupils should bring their own break or money for the school tuck shop.

School buses will operate on both induction days but should parents wish to collect their children they are advised to wait outside the school gates to collect their children at 12.05pm.

## INDUCTION DAY - 2

FRIDAY 30<sup>th</sup> AUGUST is the second day of our Year 8 Induction Programme and will run from 8.20am-2.45pm. This will follow the pupils' timetable for the day.

Pupils should bring packed lunches as canteen services will not be provided until the following week.





## SAFEGUARDING

A Child Protection (Safeguarding) Policy operates in the school which details our responsibilities and provides guidance to our staff (both teaching and non-teaching) on procedures to be followed where abuse or neglect of a young person is suspected. In such circumstances the school will contact the relevant agencies and offer support to those concerned. A copy of our Child Protection (Safeguarding) Policy is available from the main office on request.

The following staff have special responsibility within Clounagh for Child Protection.

Designated Teacher for Child Protection	Mrs H McDowell
Deputy Designated Teacher	Mrs K Patterson
Deputy Designated Teacher	Mrs J Bled
Designated Board of Governor for Child Protection and Safeguarding	Mr J Todd

### SAFEGUARDING CONTACT INFORMATION

CHILDLINE:	0800 1111
NSPCC:	0800 800 500
PSNI Public Protection Unit:	101



## HEALTHY EATING

The School actively encourages both parents and pupils to support our young people to develop an increased awareness of the importance of making informed choices with regard to healthy eating. Our policy is consistent with advice issued by DENI, and the Health Promotion Agency for Northern Ireland.

### KEY POINTS:

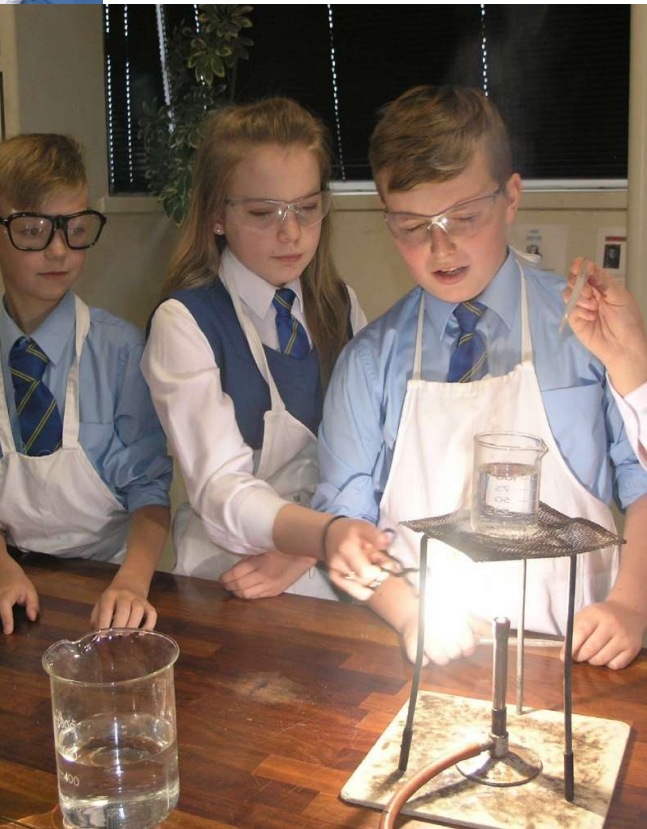
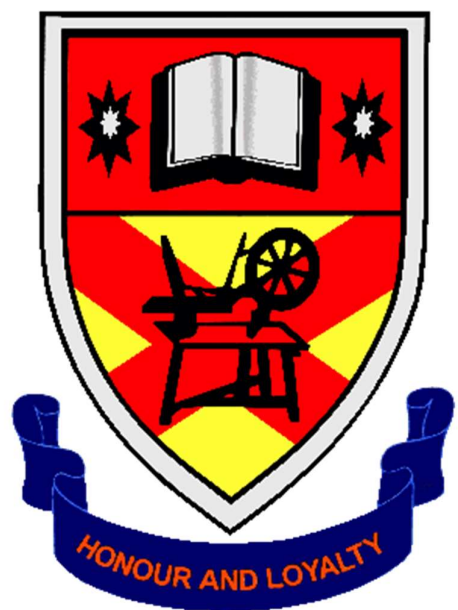
- To encourage healthy eating/drinking within school
- **To draw attention to our existing ban on nuts and nut products**
- To accommodate pupils who may have specific dietary requirements
- To reinforce our current ban on fizzy drinks and chewing gum



## ATTENDANCE

We encourage all pupils to adopt a positive attitude towards attendance which is recorded throughout the day as pupils move from class to class. It is also important that pupils arrive in good time each morning and move in an orderly fashion throughout the building. We work closely with the Education Welfare Officer to monitor attendance patterns. **An absence note explaining the reason for non-attendance should always accompany a pupil upon their return to school.**

# CLOUNAGH JUNIOR HIGH SCHOOL



Brownstown Rd,  
Portadown,  
Craigavon  
BT62 3QA



[www.clounagh.com](http://www.clounagh.com)

Tel: 028 3833 2717