



## higher education & training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA

Private Bag X174, PRETORIA, 0001; 123 Francis Baard Street, PRETORIA, 0002, South Africa  
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Private Bag X9192, CAPE TOWN, 8000; 103 Plein Street, CAPE TOWN, 8001, South Africa  
Tel: (021) 469 5175, Fax (021) 461 4761

### **Invitation to serve on the Creative Outputs Sub-Field Panels for the evaluation of Creative Research Outputs and Innovations for Subsidy**

#### **Background**

This call outlines the structure and duties of Sub-Field Panels for implementing and evaluating the creative outputs policy.

The Department of Higher Education and Training (the Department) oversees the *Policy on the Evaluation of Creative Outputs and Innovations produced by South African Public Higher Education Institutions (2017)*. Universities submit subsidy funding claims annually, and the Department allocates research subsidies based on approved creative research outputs.

The policy aims to recognise and subsidise qualifying institutions for quality creative research outputs and innovations produced by South African public higher education institutions. Innovations recognised by the policy include patents and plant breeder's rights. The list of recognised jurisdictions is periodically reviewed and updated as needed. Creative outputs categorised into distinct subfields, which encompass, Fine Arts and Visual Arts; Music; Theatre, Performance and Dance; Design; Film and Television; Literary Arts.

In terms of *Paragraph 74* of the policy, the Department will establish a Creative Outputs Evaluation Panel comprising senior professionals and practitioners from the higher education community to oversee the process and evaluation of creative outputs submitted by claiming institutions. The Advisory Panel will be assisted by Sub-Field Panels to evaluate creative outputs, including all supporting documentation.

Therefore, the Department has established both the Advisory Panel and Sub-Field Panels. In 2019, a panel of experts comprising senior academics and practitioners were appointed to conduct the evaluations of the submitted creative research outputs. As per the policy, the Department relies on the assistance of relevant experts to effectively evaluate submitted outputs and allocate subsidies accordingly. Members of the Panels are appointed for a term of three years and membership may be renewed for an additional term, for a maximum of two consecutive terms.

The Department has been undertaking evaluations of submitted creative outputs for subsidy claims from the inception of the Policy.

It is against this background that the Department would like to invite experts/ practitioners (researchers and experienced scholars) from the identified subfields to volunteer to serve on the following Sub-Field Panels. Only individuals affiliated with South African public higher education institutions are eligible to apply.

**Sub-Field Panel 1**

Fine Arts and Visual Arts

**Sub-Field Panel 2**

Music

**Sub-Field Panel 3**

Film and Television

**Sub-Field Panel 4**

Literary Arts

**Sub-Field Panel 5**

Design

**Sub-Field Panel 6**

Theatre, Performance and Dance

**Role of the subfield panels**

The Sub-Field Panels will evaluate creative research outputs from institutions. The role of the Sub-Field Panels will be to:

- a) Evaluate all creative works of all public higher education institutions submitted annually to the Department for subsidy purposes.
- b) Assess the creative works and determine if they embody original research production by practitioners/ scholars across the breadth of creative outputs disciplines as stipulated in the policy and the implementation guidelines.
- c) Make use of the implementation guidelines (2021) and the *Policy on the Evaluation of Creative Outputs and Innovations produced by South African Public Higher Education Institutions (2017)* in their assessment.
- d) Assess the wide range of ways in which creative works may enter the public domain (these can be traditional or experimental methods) that further develop the subfields.
- e) Assess excellence, innovation across the broad spectrum of applied, basic and strategic research, and practice-led research. Each sub-field panel will endeavour to ascertain interdisciplinary and collaborative research where necessary.

- f) Conduct evaluation of the creative outputs submissions with adherence to the highest quality standards of evaluation of creative and innovation outputs and consistent with the rigour expected of academics and professional practices in the respective fields.
- g) Contribute to application of the criteria for the evaluation of creative outputs and the process of evaluations.
- h) Recommend the outcomes of their evaluations to the Advisory Panel.
- i) Recommendations on efficient implementation of the policy and improvements to the Department processes.

## Meetings

The Sub-Field Panels will be overseen by the Departments' Creative Outputs Advisory Panel. Administrative support will be provided by personnel from the University Research Support and Policy Development at the Department.

## Nomination process

If you are interested in becoming a member of one of these subfield or wish to nominate a suitable person, please submit a completed application and motivation form (as attached) and recent Curriculum Vitae to [Makukule.I@dhet.gov.za](mailto:Makukule.I@dhet.gov.za) (marked *Nominations, DHET Creative Outputs Subfield Panels* in the subject line) by no later than **Monday, 01<sup>st</sup> July 2024**. Should you have any further questions, please contact Dr I Makukule on the above address or on 012 312 6241.

I look forward to receiving your nominations of experts/ practitioners to serve on the Sub-Field Panels.

I thank you for your cooperation.

Yours sincerely



Dr M Socikwa  
Deputy Director- General: University Education  
Date: 06/05/2024



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Higher Education and Training • Hoër Onderwys en Opleiding • Imfundvo Lephakeme Nekuqesha • Ifundo Ephakemeko Nebandulo  
Imfundo Ephakeme Nokuqesha Imfundo ePhakamileyo noQeqesho • Dyondzo ya le Henhla na Vuleteri • Pfunzo ya Ntha na Vhugudisi  
Thuto ya Godimo le Tlhablo • Thuto e Phalameng le Thupelo • Thuto e Kgolwane le Katiso

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### Application and Motivation form:

This form must be completed by the individual interested in serving in one of the Departments Sub-Field Panels for the evaluation of the creative research outputs. All subfields are listed on the call for applications and accompanying form. Please note that for an application to be considered by the Department, a recent Curriculum Vitae must be attached.

**Closing date: 01 July 2024**

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Date	
Applicants name and Title	
Job Title	
Area of specialisation	
Institution/ Organisation	
Gender	
Telephone	
Cell	
Fax	
Email Address	
Short motivation indicating your expertise in your subfield area. No more than 250 words.	

## Areas of experience, expertise or knowledge

Indicate with a tick on the relevant discipline (Select one only)

	<b>Field Specific Disciplines</b>	
1.	Fine Arts and Visual Arts	
2.	Music	
3.	Theatre, Performance and Dance	
4.	Film and Television	
5.	Literary Arts	
6.	Design	